

How to fill out a Wyoming title

This sheet is not the title. It is the checklist to keep beside one. The head of the page reads THIS DOCUMENT IS VOID IF ALTERED, and under it the reminder that knowingly providing false or incomplete information is a felony under W.S. 31-4-102. Read the whole side before the pen comes out. The clerk's own instruction sheet walks the same order: complete the purchaser's name in the first box before anything is signed, complete the odometer statement, then have every seller the conjunction rule requires sign in front of the notary - and it warns that a back that has not been correctly completed means being turned away at the counter or having the paperwork posted back.

Who has to sign

Every owner the conjunction requires, in section 3	On a title issued on or after 1 January 2020, OR or no conjunction lets one owner sign; AND requires them all; JTWROS requires them all whatever the connector. On a title issued before that date, all of them, always.
The same owners again, in front of a notarial officer	The Seller's Notary Statement under the signature lines is marked MUST BE NOTARIZED, and the officer prints the sellers' names into it as the people who appeared. A county clerk's office will do it; so will a bank or any commissioned notary.
The seller, once more, in section 2	The odometer disclosure carries its own signature and printed name. It is not part of the notary statement and it is not optional on a vehicle still inside the twenty-year window.
At least one purchaser, to acknowledge the reading	The line under the notary block reads Signature of Purchaser (Required to acknowledge odometer), and it is separate from their signature in section 4.
The purchaser or their agent, in section 4	Signed under penalty of perjury, with the lien block above it completed only if they borrowed to buy. A business signs in its own name with the signer's title beside it.
Nobody, on the front	The face of the certificate belongs to the county clerk that issued it. The lien table under FOR COUNTY CLERK'S USE ONLY is where a release is endorsed, and it is endorsed by the clerk, not by you.

Every box, in the order you meet it

#	WHO	BOX	WHAT GOES IN IT
0	YOU	Before any ink: read the front	Check the conjunction between the owner names, check the vehicle brand box, and check the lien table under FOR COUNTY CLERK'S USE ONLY for a lender with no release endorsed beside it. Watch out: Those three readings decide who has to come to the notary with you, whether the sale needs a Branded Title Disclosure Statement, and whether you can sell at all this week or need a lien release from the lender first.
1	YOU	Section 1: write the buyer in, before anything is signed	Purchaser's names printed, the joint tenancy question answered Yes or No, and the buyer's mailing and physical address with a phone number. The section's own instruction is that the seller completes the purchaser's names and delivers the title to them at the time the vehicle is delivered. Watch out: This is the box that makes an open title impossible in Wyoming. A clerk will not notarise section 3 while section 1 is blank, so filling it in is not a formality - it is the thing that lets the rest of the page happen.
2	YOU	Section 2: the reading, in whole miles	Your signature, your printed name, and the odometer reading with no tenths, plus a tick only if the mileage exceeds the odometer's mechanical limits or is not the actual mileage. Watch out: Read the vehicle's model year against the note printed in the box rather than against what somebody told you. Model year 2011 and newer runs to twenty years of service; 2010 and older stopped at ten.
3	YOU	Section 3: the warranty and the two brand questions	The certification that you are the lawful owner and that the liens noted on the front are the only ones, then the two printed questions - has this vehicle ever had a branded title, and has it been declared a total loss or sustained 75% damage of actual cash value. Watch out: Answer both honestly and in the buyer's sight. A Yes means an MV-602 disclosure is due before the sale, and a buyer who later proves you knew and did not say can unwind the deal.
4	YOU	Section 3, lower: price, date, and every signature the conjunction requires	Each seller signs on their own line, the printed names go underneath, and the sales price, date of sale and a phone number complete the row. Watch out: The price is not decoration - the county treasurer computes the buyer's sales tax from the sale, and a blank there is a conversation at the counter that ends with somebody phoning you.
5	YOU	The notary block: sign it in front of the officer	The Seller's Notary Statement is marked MUST BE NOTARIZED. The officer writes the sellers' printed names into it as the people who appeared, adds the state and county, the date, their signature, their commission expiration date and their seal. Watch out: Take photo identification and take every seller with you. An officer can acknowledge only a signature made in their presence, and a co-owner who signed at home in the morning has to come back.
6	BUYER	The purchaser acknowledges the mileage	One line below the notary block: Signature of Purchaser (Required to acknowledge odometer), with their printed name beside it. Watch out: It is separate from their signature in section 4, and it is the one buyers most often skip - which leaves the odometer disclosure incomplete and the clerk unable to take it.

#	WHO	BOX	WHAT GOES IN IT
7	BUYER	Section 4: hand the page to the buyer	The purchaser's application - a sworn statement that they are lawfully applying for a Wyoming title, with the lien amount, date and document number and the lienholder's name and address if they borrowed, and their signatures and printed names. Watch out: Tell them what it is. Completed properly, this section IS their title application, and a private buyer who fills it in needs no separate form at the clerk's counter.
8	YOU	Take your plates off before the truck leaves	The registration expired at the moment of transfer and the statute says the original owner shall immediately remove the license plates. Watch out: There is no refund to claim - only a transfer, at the county treasurer, of the registration number onto a replacement vehicle within sixty days of acquiring it, with credit for the months you did not use.
9	BUYER	The buyer's forty-five days, and their sixty-five	Forty-five days to present the certificate to their county clerk and register, and sixty-five days from the date of sale before the sales tax starts drawing interest and a civil fee at the county treasurer. Watch out: Both clocks run from the date you wrote in section 3, which is another reason it is worth writing accurately. During those forty-five days the properly executed title is what makes their driving legal.

Six rules for a certificate that is void if altered and sworn when it is signed

- **Fill sections 1 and 2 first, sign section 3 last** — Wyoming's order is not a preference. The notary cannot stamp a page whose purchaser block and odometer statement are empty, so the sequence is fixed by the person holding the seal.
- **Bring the pen to the notary, not the notary to the pen** — A signature has to be made in front of the officer who acknowledges it, with identification produced. Every co-owner whose signature the conjunction rule requires has to be in the room.
- **Black or blue ink, no correction fluid, no writing over** — VOID IF ALTERED is printed at the head of the section you are signing, and W.S. 31-4-102 makes altering an assignment with fraudulent intent a felony rather than a fine.
- **Whole miles, no tenths, and no word where a number belongs** — The odometer box wants a figure and, if either applies, one tick. Writing exempt across it on a car that is inside the window leaves the section incomplete rather than excused.
- **Do not sign a second time to fix the first** — There is one assignment on a Wyoming certificate. A mistake is fixed at the county clerk's counter - ask before you write anything else, because the alternative is a \$15 duplicate and a second trip to the notary.
- **Photograph the finished back before it leaves the table** — Wyoming has no notice of sale, so what you keep is what you can later show: the completed sections, the notary's seal and date, and the plate numbers you removed.

WYOMING
OFFICE OF COUNTY CLERK

FEE

TITLE NUMBER 10-SAMPLE

DATE ISSUED 01/02/2025

2:41 PM

CERTIFICATE OF TITLE

YEAR 2013	MAKE / MANUFACTURER FORD	BODY STYLE / VESSEL TYPE PU	VEHICLE IDENTIFICATION NUMBER / HULL IDENTIFICATION NUMBER VIN2024SAMPLE1234	
FACTORY PRICE / MSRP 36,735	WEIGHT 5,800	PRIOR STATE WY	PRIOR TITLE NUMBER 10-1234569	ODOMETER AM-ACTUAL MILES 138023
PURCHASE DATE 01/01/2024		SELLER GIVEAWAY MOTORS INC SMILEY WY		

OWNER

VEHICLE BRAND

*JTWROS

QUE, THOMAS A AND
QUE, SUSIE
450 North 2nd St
Lander WY 82520

IN WITNESS WHEREOF, I have hereunto caused this
Certificate to be signed and the official seal of this office
to be placed thereon.

By JULIE A FREESE

County Clerk

Deputy Signature Sample

(SEAL)

* * * * * FOR COUNTY CLERK'S USE ONLY * * * * *

FIRST LIEN	2024-U-123456 \$28,500 1/2/2024 LOTS OF MONEY BANK PO BOX A LANDER WY 82520 JULIE A FREESE, FREMONT COUNTY CLERK	First Lien Released _____ (Date) County Clerk _____ Deputy _____ (SEAL)
SECOND LIEN		Second Lien Released _____ (Date) County Clerk _____ Deputy _____ (SEAL)
THIRD LIEN		Third Lien Released _____ (Date) County Clerk _____ Deputy _____ (SEAL)
FOURTH LIEN		Fourth Lien Released _____ (Date) County Clerk _____ Deputy _____ (SEAL)

* * ORIGINAL DOCUMENT HAS A TRUE WATERMARK, HOLOGRAM, AND ANTI-COPY FOIL SERIAL NUMBER. NOT VALID IF ALTERED OR CHANGED * *



THIS DOCUMENT IS VOID IF ALTERED
THIS DOCUMENT MUST BE SIGNED BY AT LEAST ONE PURCHASER AND
ONE OR MORE SELLERS DEPENDING ON HOW MANY ARE JOINED

Any person knowingly providing false or incomplete information as required by Wyoming Statute is guilty of a felony,
 and upon conviction shall face the punishments defined by Wyoming Statute § 31-4-102.

1) ASSIGNMENT OF OWNERSHIP

Seller shall complete purchaser's name(s) and deliver to the purchaser at the time the vehicle is delivered. Purchaser must make application for a new certificate of title with the County Clerk.

Purchaser(s) Name(s) (Print) Sample A Jones and Test A Jones
All Purchasers listed above shall sign at the time of sale unless owners' names are joined with no conjunction or with the word "or".

Should Joint Tenancy With Rights of Survivorship be noted on title? Yes ☒ No ☐ Joint tenancy will require all signatures at the time of sale unless accompanied by a certified death certificate

Mailing & Physical Address 451 N 2nd St
Lander WY 82520 Phone 111-111-1111
CITY STATE ZIP

2) SELLER TO COMPLETE - ODOMETER DISCLOSURE STATEMENT

NOTE: Effective 1/1/2021, the Federal odometer statement exemption is for vehicles with 20 years or more of service for vehicles of a model year of 2011 and newer. Vehicles with a model year of 2010 and older remain under the 10 years or more of service exemption. FEDERAL AND STATE REGULATIONS REQUIRE you to state the mileage upon transfer of ownership of a motor vehicle. Failure to complete or providing a false statement may result in fines and/or imprisonment.

Susie Que hereby state that the odometer now reads 168547 (no tenths)
 miles end to the best of my knowledge it reflects the actual mileage of the vehicle described herein unless one of the following is checked:

☐ Mileage in excess of mechanical limits; or ☐ Odometer reading is NOT the actual mileage. WARNING: ODOMETER DISCREPANCY.

3) SELLER & NOTARY TO COMPLETE - SELLER'S TRANSFER

I/We do hereby certify and warrant that I/we are the true and lawful owner(s) of the vehicle described herein and further warrant that the liens and encumbrances noted hereon are the only liens and encumbrances against the vehicle herein described and hereby transfer and convey all rights, title and interest that I/we have in the vehicle herein described to the above named purchaser(s) and that the odometer reading disclosed above (if required) reflects the current reading to the best of my/our knowledge; if signing for a commercial entity, I/we have full authority to do so; and if the vehicle herein described is a mobile home, do hereby certify that all taxes due on the mobile home have been paid.

Does this motor vehicle currently have or ever had a branded title? Yes ☐ No ☒

Has this motor vehicle been declared a total loss by an insurance company OR sustained 75% damage of actual cash value? Yes ☐ No ☒

All owners shall sign at the time of sale unless owners' names on the reverse are joined with no conjunction or with the word "or". JTWR0S requires all signatures.

Signature of Seller/POA Susie Que

Signature of Seller/POA Thomas A Que

Print Name of Seller(s) Susie Que Thomas A Que

Sales Price \$ 15,000 Date of Sale 12/15/2025 Phone 123-456-7890

SELLER'S NOTARY STATEMENT - MUST BE NOTARIZED

Subscribed and sworn to before me by (print sellers'/POA names) Susie Q Thomas A Que in the

State of WY County of Fremont this 1 day of January, 202025

Notary Seal 12-15-2027 (seal)
 County Clerk or Notary Public Term/Commission Expiration Date

Signature of Purchaser (Required to acknowledge odometer) Sample A Jones Purchaser's Printed Name Sample A Jones

4) PURCHASER TO COMPLETE - PURCHASER'S APPLICATION

I/We hereby swear or affirm under penalty of perjury that ALL information on this application for Certificate of Title is true and correct and that I/we am/are lawfully applying for a Wyoming Title. I/we further warrant that said vehicle is owned by me/us and is subject to the liens shown and none other. I/We further certify to the best of my/our knowledge that if the vehicle is a mobile home, all taxes due on the mobile home have been paid and, in the event taxes have not been paid, acknowledge that I/we may be responsible for the taxes. By signing as purchaser I/we also warrant that I/we acknowledge the odometer reading disclosed above by the seller and if the JTWR0S box is marked above we agree title will show joint ownership with survivorship. Any false information may cancel the title and void any registration associated with the title.

Amount of Lien \$ _____ Date of Lien _____ Lien Doc # _____

Lienholder Name/Address _____

Signature of Purchaser or Agent Sample A Jones
If signing for a business include business name, signature and title

Signature of Purchaser or Agent Test A Jones

Print Name of Purchaser(s) or Agent Sample A Jones Test A Jones

Title # issued to Applicant: _____

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Sales Price \$ 15,000 Date of Sale 12/15/2027 Phone 123-456-7890

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Notary Jay Term/Commission Expiration Date 12.15.2027 (seal)

Signature of Purchaser (Required to acknowledge odometer) Sample A Jones Purchaser's Printed Name Sample A Jones