

How to fill out MV-300A — Application for Certificate of Title and VIN/HIN Inspection Form

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Wyoming · written against MV-300A (01/20), issued under WYDOT Motor Vehicle Services, prescribed under W.S. 31-2-103 and filed with the county clerk

/forms/wyoming/mv-300a-application-for-certificate-of-title/

Wyoming's title application is two forms sharing a sheet, and a private seller meets both by accident. The top half is the application for a certificate of title - the vehicle, the branded title questions, the purchaser and seller block, any lienholder, and the purchaser's sworn signature. The bottom half is the VIN or HIN inspection form, and its own heading limits it: required when the prior title is from a state other than Wyoming, not required for an MSO or MCO. Most in-state sales never need this sheet at all, because the back of the Wyoming certificate carries the same application in its section 4. Where it earns its keep is everything else - a title with no room left, a mobile home, a vehicle arriving from another state, or a county clerk who simply prefers the form.

This sheet is not the form. Download the blank MV-300A from the Wyoming Department of Transportation, Motor Vehicle Services at <https://www.dot.state.wy.us/files/live/sites/wydot/files/shared/Motor%20Vehicle%20Services/2020%20TITLE%20APP-VIN%20INSPECTION%20FORM%20-%20FEB%202020.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	BUYER	Tick what the thing is	Motor vehicle, trailer, snowmobile, watercraft or mobile home. Leave Date Title Issued alone - that is the clerk's box. Watch out: One tick. A quad that is registered as a multipurpose vehicle is still a motor vehicle here; the type box is about which titling rules apply, not what the thing looks like.
2	BUYER	The vehicle rows, copied from the certificate	Manufacturer, year, identification number, body style, factory price or MSRP, prior state, prior title number, odometer, weight and purchase date. Watch out: Copy the identification number character by character off the certificate rather than off the dashboard - the two should agree, and if they do not, that is a problem to solve before anybody signs anything.
3	YOU	Answer both branded title questions	Has the vehicle currently or ever had a branded title, and has it been declared a total loss by an insurer or sustained 75% damage of actual cash value. The person completing this section prints and signs their name underneath. Watch out: This is the one block on the form a seller genuinely does complete, because it asks about the history of the vehicle rather than about the applicant. A Yes here means the buyer also needs the MV-602 disclosure signed.
4	BUYER	Purchaser, then seller	The buyer's full name and address first, then the seller's underneath. The margin tick asks whether joint tenants with rights of survivorship should be noted on the new title. Watch out: Two buyers who want the survivor to be able to sell alone should tick it now. Adding it later means applying for a new title and paying the title fee a second time.
5	OTHER	Lien information, or nothing	The lienholder's name and address and the filing number, date and amount, completed where the buyer borrowed to buy. Watch out: A Wyoming lien is perfected at the county clerk in the county where the vehicle is kept - the lender's paperwork goes to the same counter as this form, not to the department in Cheyenne.
6	BUYER	The purchaser signs, and only the purchaser	The sworn paragraph is the applicant's: that the information is true, that the vehicle is subject to the liens shown and none other, and that false information may cancel the title. Watch out: No notary line, no witness line. If the county you are filing in asks for the application notarised anyway - some checklists still do, from the older revision - that is a county requirement worth confirming before you drive over.
7	OTHER	Leave the inspection half alone	The seventeen cells, the year, make, model and trim, and the officer's certification below them belong to a Wyoming law enforcement officer, or a licensed Wyoming dealer for a vehicle in their own inventory. Watch out: Required only where the prior title is from another state, or for a homemade, rebuilt, reconstructed, kit or bonded vehicle. A Wyoming-to-Wyoming sale leaves the whole half empty.

What gets this one rejected

- Filling in the inspection half of a purely Wyoming sale. The heading says required when the prior title is from a state other than Wyoming - a Wyoming certificate presented to a Wyoming clerk needs no inspection, and a well-meant signature there invites questions rather than answering them.
- A seller signing where the purchaser signs. Every signature on the upper half is the applicant's, which is the buyer. The seller's name and address appear as information, not as consent - the seller's consent is the notarised assignment on the certificate.
- Answering the branded title questions from memory. The NMVTIS column exists because the department checks, and a No that its records contradict stops the application while a clerk works out which is right.
- A prior title number that does not match the certificate. Wyoming title numbers carry a county prefix, so a transposed digit points the clerk at the wrong county's records.
- Having somebody inspect the vehicle identification number who is not authorised to. The reverse says plainly that an unauthorised inspection is cause to void the title application and may void any title or registration issued from it - and warns of criminal penalties on top.

☐ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off MV-300A (01/20) and the Wyoming Department of Transportation, Motor Vehicle Services's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs.

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STATE OF WYOMING

Application for Certificate of Title and VIN/HIN Inspection Form

(Proof of ownership MUST accompany application)

1 Motor Vehicle ☒ Trailer ☐ Snowmobile ☐ Watercraft ☐ Mobile Home ☐ Date Title Issued: _____

MANUFACTURER	YEAR	VEHICLE / HULL IDENTIFICATION NO.			NMVTIS	BODY STYLE
GMC	2015	3GTU9BEC3FG418207				PU
FACTORY PRICE / MSRP	STATE	PRIOR TITLE NO.	ODOMETER	WEIGHT	PURCHASE DATE	VESSEL LENGTH
41,290	WY	3-084215	92,431	5,100	08/18/2026	

4 **BRANDED TITLE INFORMATION** –definitions and requirements are on the reverse side of this application.

Does this motor vehicle currently have or ever had a branded title? ☐ Yes ☒ No If Yes, what title brand? _____

Has this motor vehicle been declared a total loss by an insurance company or sustained 75% damage of actual cash value? ☐ Yes ☒ No

Printed Name of Person Completing this Section: Verlene A. Tiegen Signature: X Verlene A. Tiegen

PURCHASER / SELLER INFORMATION (Please print clearly)

5 NAME OF PURCHASER(S) Corwin B. Runnels ☐ Joint Tenants With Rights of Survivorship?

ADDRESS 906 Meadowlark Ave CITY Buffalo STATE WY ZIP 82834

NAME OF SELLER Verlene A. Tiegen

ADDRESS 1418 Cottonwood Loop CITY Sheridan STATE WY ZIP 82801

LIEN INFORMATION (Please print clearly)

6 NAME OF LIEN HOLDER _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

LIEN FILING # _____ FILING DATE _____ LIEN AMOUNT _____

I/WE HEREBY SWEAR OR AFFIRM under penalty of perjury that all information on this application is true and correct and that I/we am/are lawfully applying for a Wyoming Certificate of Title. I/we further warrant that said vehicle is owned by me/us and is subject to the liens shown and none other. I/we further certify to the best of my/our knowledge that if the vehicle is a mobile home, all taxes due on the mobile home for the preceding and current year have been paid and in the event taxes have not been paid, acknowledge that I/we may be responsible for the taxes for the preceding and current year. Any false information may cancel the title and void any registration associated with the title.

7 PURCHASER SIGNATURE(S): X Corwin B. Runnels X _____

"VIN" or "HIN" Inspection Form

REQUIRED WHEN THE PRIOR TITLE IS FROM A STATE OTHER THAN WYOMING. NOT REQUIRED FOR MSO/MCO.

** Before completing the V.I.N. or H.I.N. inspection, please review the "NOTICE" on the reverse side or this form to determine if you are authorized by statute to do so. Please print the vehicle/watercraft information as accurate and legible as possible and then verify with your signature at the bottom.

AUTHORIZED AGENT

8 **PRINT VIN OR HIN HERE** _____

Vehicle Identification Number (VIN) typically contain 17 alpha-numeric characters and
Hull ID Number (HIN) HIN's are required to have 10-14 but typically have 12 alpha-numeric digits, with no spaces or dashes.

Year: _____ Make: _____ Model: _____ Trim: _____ VIN / HIN Verified With NCIC? Yes / No
(Ford, Jeep, Chevy, Honda, etc.) (F-150, Camaro, Wrangler, etc.) (XLT, Lariat, GT, LS, Rubicon, etc.) (Circle One)

Subject to the penalties of perjury, I, _____ BADGE/TITLE/DLR NUMBER: _____ am

an authorized member or employee of, AGENCY OR ENTITY NAME: _____

(Please Circle One) Police Dept. / Sheriff's Office / Highway Patrol / State Police / G&F / Other Entity: _____

depose and state that, I personally inspected the VIN or HIN in the state of _____ on the above described vehicle/watercraft and the information entered by me is true and correct. The undersigned verifies that I am authorized by the laws of Wyoming (or state where the inspection occurred), to conduct this inspection.

Signature: _____ Date: _____ Phone: _____

W.S. 31-3-102(b) provides a \$10.00 fee for each vehicle identification number inspected, and one \$10.00 fee for inspection of a VIN and HIN at the same time, pursuant to W.S. 31-2-103(a)(vi).

NOTICE: The person conducting the VIN (vehicle) or HIN (watercraft) identification number inspection SHALL be authorized by their state statute regarding inspections of this nature. Any person who conducts a VIN or HIN inspection and is not lawfully authorized to do so shall be cause to void the title application and may void any title or registration issued that is related to this VIN or HIN inspection. In addition, YOU MAY BE SUBJECT TO CRIMINAL PENALTIES. (A VALID HIN on a watercraft is required to have 10-14 alpha-numeric digits but typically has 12, with no spaces ordashes.)

Wyoming V.I.N. Inspection Statutes

W.S. 31-2-103. Contents of application; signature; vehicle identification number; issuance of certificate.

§ (vi) In the case of a vehicle registered or titled in a state other than Wyoming, or any homemade vehicle, rebuilt vehicle, reconstructed vehicle, any vehicle assembled from a kit or any vehicle for which a bond is required, a current statement made by a Wyoming law enforcement officer, or licensed Wyoming dealer only for vehicles in his inventory or possession, that the vehicle identification number on the vehicle has been inspected and that the inspection occurred in Wyoming and certifying the correct vehicle identification number displayed on the vehicle. Any licensed Wyoming dealer performing an inspection of a vehicle identification number under this section shall, in addition to the requirements of this act, do so pursuant to W.S. 31-11-108. In the case of a vehicle not in Wyoming, the vehicle identification number may be inspected and certified on a form approved by the department if the inspection is made by an authorized law enforcement officer of a city, county or state law enforcement agency or a commissioned officer at a federal military installation or any other person authorized to do so by law and delivered to the county clerk in the county where the application for certificate of title is made along with payment for the inspection fee required under W.S. 31-3-102(b)(iv);

(ix) Such other information as required by the department or county clerk which may include but not be limited to a vehicle bill of sale or similar document, any documentation necessary to verify proof of ownership including an affidavit for proof of ownership or any surety bond required by this act. Any affidavit for proof of ownership shall be prescribed pursuant to W.S. 31-1-201(d) and shall be utilized by each county of this state;

(x) A Wyoming certificate of title shall contain an appropriate notice whenever records readily accessible to the state indicate that the motor vehicle was previously issued a title or registration from any jurisdiction that bore any word or symbol signifying that the vehicle was "salvage", "unrebuildable", "parts only", "scrap", "junk", "nonrepairable", "reconstructed", "rebuilt" or any other symbol or word of like kind, or that it has been damaged by flood. Any information concerning a motor vehicle's status shall also be conveyed on any subsequent title issued for the vehicle by this state, including a duplicate or replacement title.

(d) Upon receipt of an application and payment of fees any county clerk shall, if satisfied that the applicant is the owner of the vehicle for which application for certificate of title is made, issue a paper certificate of title or electronic certificate of title, if available, upon a form or electronic format, approved by and provided at cost to the county clerk by the department in the name of the owner bearing the signature and seal of the county clerk's office. The county clerk shall not deliver a certificate of title issued under this section until presentation of a receipt for payment of sales or use tax pursuant to W.S. 39-15-107(b) or 39-16-107(b).

Wyoming Salvage Statute Information

W.S. 31-2-107. Titles for damaged vehicles; return of certificate of title and registration for damaged vehicle; replacement title and registration.

§ When a motor vehicle is declared a total loss by the insurance company or, in the event an insurance company is not involved in the settlement of the claim, sustains damage in an amount exceeding seventy-five percent (75%) of its actual retail cash value, as set forth in any current edition of a nationally recognized automotive appraisal guide or other source approved by the Wyoming insurance department, the owner or insurance company, if it obtains ownership of the vehicle through transfer of title as a result of a settlement of an insurance claim, shall forward the properly endorsed certificate of title to the office of the county clerk that issued the certificate of title together with an application for a certificate of title branded salvage and payment of the fee required under W.S. 31-3-102(a)(vii) to obtain a properly branded certificate of title. When any vehicle accident report is required under chapter 5, article 11 of this title, the investigating officer shall provide written notice to the owner or operator of the vehicle of the requirements under this section.

(d) This section shall not apply to motor vehicles with more than eight (8) years of service except any vehicle that was previously issued a title from any state that bore any word or symbol signifying that the vehicle was "salvage", "unrebuildable", "parts only", "scrap", "junk", "nonrepairable", "reconstructed", "rebuilt" or any other symbol or word of like kind, or that it has been damaged by flood, shall obtain a Wyoming title with the prior brand or any other information concerning the motor vehicle status, carried forward on any subsequent Wyoming title regardless of years of service.