

How to fill out MV-220 — Application for Abandoned Vehicle Identification Request or Vehicle Record and Privacy Disclosure Release

Wyoming · written against MV-220 (1/24), issued under WYDOT Motor Vehicle Services, under the federal Driver's Privacy Protection Act permissible uses reprinted on the form; the abandoned-vehicle route is W.S. 31-13-109

[sellmycarhub.com](https://sellmycarhub.com/forms/wyoming/mv-220-vehicle-record-search/)
/forms/wyoming/mv-220-vehicle-record-search/

This is the only way to find out what Wyoming's own record says about a vehicle - who is the owner of record, what the title number is, and which lienholders are still on file. It is one form doing two jobs, which is why the heading is so long. Steps one, five and six are for everybody; step three is only for a vehicle abandoned on your property; step four is the list of lawful reasons the federal privacy rules allow a record to be released for, and you have to pick the one that is actually yours. A seller reaches this form when they are trying to establish ownership of something they bought without paper, because the affidavit route asks for the search result as an attachment - and the certified letters that come after it go to the names the search returns.

This sheet is not the form. Download the blank MV-220 from the Wyoming Department of Transportation, Motor Vehicle Services at https://www.dot.state.wy.us/files/live/sites/wydot/files/shared/Motor%20Vehicle%20Services/MV-220%20TITLE%20SEARCH%20FORM_fillable%201-24.pdf — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Fill in everything you actually have	Your details, then the vehicle - make, year, identification number, model, body style and colour, with the plate, plate state and title number columns marked if applicable. Watch out: The identification number is the one entry the search cannot run without. Read it off the vehicle itself, from the windscreen plate and the door jamb, and check the two agree before you post anything.
2	YOU	Tick the type of application	Bonded if you bought it and cannot get a title. Storage or mechanic's lien sale if you are owed money on it. Abandoned only for a vehicle left on your property without consent for thirty consecutive days. Watch out: Each box prints its own onward route beside it. Bonded and lien sale skip step three entirely and go straight to steps four, five and six.
3	OTHER	Skip step three unless the vehicle was abandoned	The whole block - where it was left, how it came to you, the dates and times, and where it sits now - belongs to the abandoned route. Watch out: Filling it in on a bonded application does not add weight. It contradicts the box you ticked, and a contradiction is what makes a clerk telephone rather than process.
4	YOU	Pick your ground on the reverse	One of the twelve reasons the record may lawfully be released for. Two of them are labelled to match the front page, and the last has a line for a use you have to name. Watch out: If nothing on the list describes you, that is the answer rather than an obstacle - the department cannot release somebody else's record for curiosity, however reasonable the curiosity.
5	YOU	Assemble the enclosures	The form, a copy of the law enforcement identification number inspection if you have the vehicle, a copy of the photo identification of whoever signed, and the \$15.00 fee made payable to WYDOT. Watch out: Get the inspection done first if the vehicle is in your yard. The same inspection is asked for again further down the bonded chain, so one visit from a deputy serves twice.
6	YOU	Sign, date and post it to Cheyenne	The sworn line, then the whole package to Motor Vehicle Services at the Bishop Boulevard address printed in step six. Watch out: Take a copy of everything before it goes. The reply names the people your certified letters have to reach, and you will be attaching both to the affidavit later.

What gets this one rejected

- Ticking abandoned for a vehicle you bought. The form says it twice, once in capitals: vehicles purchased without clear title and vehicles left with consent cannot be processed as abandoned. If money changed hands, your box is the bonded one.
- Sending it without the enclosures. The list is printed as a condition - the completed form, a copy of a law enforcement identification number inspection where the vehicle is in your possession, a copy of a government-issued photo identification for whoever signed, and the \$15.00 fee payable to WYDOT.
- Sending the original inspection. The form asks for a copy and warns in bold that the original will not be returned.
- Leaving step four blank because step two looked like the same question. They are different questions - one is what you are trying to do, the other is the privacy-law ground on which the department may lawfully release somebody's record to you. Both are needed.
- Reselling what comes back. The sworn line covers it and so does the heading above the list: resale or disclosure of any information received as a result of this release is prohibited.

☐ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

APPLICATION FOR ABANDONED VEHICLE IDENTIFICATION REQUEST OR VEHICLE RECORD AND PRIVACY DISCLOSURE RELEASE



1 STEP #1	APPLICANT AND VEHICLE INFORMATION			
	Requester/Applicant or Business Name <i>Verlene A. Tiegen</i>		Daytime Phone <i>(307) 555-0148</i>	Email Address <i>v.tiegen@example.com</i>
	Mailing Address <i>1418 Cottonwood Loop</i>		City <i>Sheridan</i>	State WY
			ZIP <i>82801</i>	
	Vehicle Make <i>Ford</i>	Year 2000	VIN 1FMEU63E6YUB40915	
	Model <i>Explorer XLT</i>	Body Style <i>SW</i>	Color <i>Green</i>	
2	License Plate No. w/Exp. Date (If Applicable)		State License Plate is from (If Applicable)	
	Title # (If Applicable)		Owner Name (If Applicable)	
3 STEP #2	TYPE OF APPLICATION-IF UNSURE PLEASE CALL YOUR COUNTY CLERK AND DESCRIBE YOUR SITUATION			
	☒ BONDED - You bought a vehicle and are unable to obtain a title- PROCEED TO STEPS 4, 5 AND 6 ☐ STORAGE/MECHANIC LIEN SALE - You have a verbal or written agreement with a vehicle owner resulting in an unpaid bill- PROCEED TO STEPS 4, 5 AND 6 ☐ ABANDONED-IN WYOMING ONLY! - The vehicle was left unattended on private property IN WYOMING , without the express consent of the owner for at least 30 days. COMPLETE STEP 3 THEN PROCEED TO STEPS 5 AND 6 ☐ OTHER Please check the appropriate box in Step #4 on the back of this form THEN PROCEED TO STEPS 5 AND 6			
	WYOMING ABANDONED VEHICLE INFORMATION (Complete only if you have checked "Abandoned" above)			
	Address where the vehicle was abandoned		City	State
			ZIP	
4 STEP #3	Describe how the vehicle came into your possession		Date vehicle was abandoned or towed	
	IF VEHICLE WAS MOVED TO ANOTHER LOCATION, PLEASE COMPLETE BELOW			
	Name of Person who removed the vehicle		Date of Removal	Time of Removal
	Mailing Address where vehicle is currently located		City	State
			ZIP	
*The above described vehicle has been abandoned on my private property or towed by my company and left in excess of 30 consecutive days. I understand Wyoming statute 31-13-109 can only be used when a vehicle is abandoned without the consent of the owner or person in lawful control of the property for 30 days after the date agreed upon by both parties. I understand vehicles purchased without clear title and vehicles left with consent cannot be processed as abandoned, as there is no provision for expiration of consent. I understand the department is vested only with the responsibility of making reasonable efforts to identify the vehicle's owner and any lien holder of record and forward the information obtained.				
Was the vehicle tagged by law enforcement? ☐ Yes ☐ No				

TURN OVER



MV-220 (1/24)

5

STEP #4	REASON FOR REQUEST (Complete if you have checked any purpose other than "Abandoned")	
	☐ Government agency, court or law enforcement agency in carrying out its normal functions. ☒ BONDED TITLE or -Private person or entity acting on behalf of a government agency in carrying out its normal functions. ☐ For use in matters of driver/vehicle safety, theft, emissions, product alterations, recalls, or advisories, performance monitoring of motor vehicles, parts and dealers, market research activity, survey research and removal of non-owner records from the original owner records of motor vehicle manufacturers. ☐ STORAGE/MECHANIC LIEN SALE or -Normal course of business by a legitimate business or its agents, employees or contractors but only to verify the accuracy of personal information submitted by the individual to the business or its agents, employees or contractors; and if such information as so submitted is not corrected or is no longer correct, to obtain the correct information but only for purposes of preventing fraud by, pursuing legal remedies against, or recovering on a debt or security interest against the individual. ☐ Use in connection with any civil, criminal, administrative, or arbitral proceedings in any court or government agency or before any self-regulatory body, including the service of process, investigation in anticipation of litigation, and the execution or enforcement of judgments and orders, or pursuant to an order of any court. ☐ Use in research activities and for use in producing statistical reports, so long as the personal information is not published, re-disclosed, or used to contact individuals. ☐ Use in providing notice to the owners of towed impounded vehicles. ☐ Use by a licensed private investigative agency or licensed security for any purpose permitted under this section. (Must present or enclose photocopy of state issued investigative license and must specify use.) ☐ Use by employers or its agent/insurer to obtain/verify information required under the Commercial Motor Vehicle Safety Act of 1986 relating to a holder of a commercial driver's license. ☐ Use in connection with the operating of private toll transportation facilities. ☐ Bulk distribution for surveys, marketing, or solicitations if the Department has obtained the express consent of the person to whom such personal information pertains. ☐ Any other use specifically authorized by law that is related to the operation of a motor vehicle or public safety. Must specify use _____	
STEP #5	To receive Wyoming motor vehicle records, the requestor must properly complete this form indicating the business need for information requested. Resale or disclosure of any information received as a result of this release is prohibited. I hereby swear or affirm under penalty of perjury that all information on this application is true and correct. I will not resell or disclose information obtained pursuant to this release to any third party clients.  THE REQUEST WILL NOT BE PROCESSED IF THE FOLLOWING ITEMS ARE NOT INCLUDED: ✓ The completed search request form ✓ A copy of a VIN Inspection on the vehicle by law enforcement (if the vehicle is in your possession) **Do not send the original inspection—it will not be returned** ✓ A copy of a government-issued photo ID for the signer of the request ✓ A \$15.00 search fee, payable to WYDOT ✓ IF YOU ARE ATTEMPTING TO TITLE OR REGISTER A VEHICLE IN A STATE OTHER THAN WYOMING, documentation from your state's DMV that a Wyoming record search is required as a part of the title/registration process Signature of Applicant Date	
STEP #6	APPLICANT SHALL MAIL THIS APPLICATION ALONG WITH ALL REQUIRED DOCUMENTS AND \$15.00 FEE TO: WYDOT, ATTN: Motor Vehicle Services, 5300 Bishop Blvd., Cheyenne, Wyoming 82009-3340 FOR ADDITIONAL INFORMATION PLEASE CALL: 307-777-4709 or email mvsplates@wyo.gov	
FOR WYOMING DEPARTMENT OF TRANSPORTATION USE ONLY		
Approved		Completed By
		Date

MV-220 (1/24)