

How to fill out 020-021 — Duplicate Certificate of Title Application & Affidavit (Laramie County Clerk)

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Wyoming · written against 020-021 (R4/2023), issued under Laramie County Clerk, Cheyenne, on the affidavit W.S. 31-2-105(a) requires; the \$15.00 fee is set by W.S. 31-3-102(a)(vii)

/forms/wyoming/duplicate-certificate-of-title-application/

A Wyoming certificate of title is secure stock issued over a county clerk's signature and seal, so there is nothing to reprint at home and nothing to download when yours has gone. What the statute asks for instead is an affidavit describing the loss, filed with the clerk who issued the original - and because it is a county affidavit rather than a state application, the sheet you fill in is your county's own. This is the Laramie County Clerk's, and every Wyoming version does the same four things: identifies the title, swears to what became of it, says where to post the replacement, and gives any lienholder a place to consent to their lien being carried across. The replacement is not a clean sheet: the statute makes the clerk print, in capitals on the face, that it is a duplicate and may be subject to the rights of a person or persons under the original certificate.

This sheet is not the form. Download the blank 020-021 from the Wyoming Department of Transportation, Motor Vehicle Services at <https://www.laramiecountywy.gov/files/sharedassets/public/v1/clerk/documents/title-docs/duplicate-title-application-2023.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Find out which county issued it	Wyoming title numbers open with the county's own prefix number, and the same number opens your plate. Three is Sheridan, two is Laramie, one is Natrona. Watch out: If you cannot find a title number anywhere, look at the upper right corner of the vehicle registration - the county prints it there, which is the whole reason this form footnotes it.
2	YOU	Fill in the vehicle row	Title number, identification number, make and year, copied off the registration rather than off memory. Watch out: The clerk matches all four against the county record. A make written as the trim name on the tailgate rather than the manufacturer is the commonest reason a match fails.
3	YOU	Tick what happened to it	Lost, mutilated or destroyed - one of the three, and it is the sworn part of the affidavit. Watch out: Mutilated wants the remains handed in with the application. If you are holding a torn or water-damaged certificate, bring it; the clerk would rather take it off you than wonder where it is.
4	YOU	Say where the replacement goes	The name and postal address for the duplicate, which need not be the owner's if a lender or an agent is receiving it. Watch out: A post office box is fine here and safer than a rural route. The county's own footer says plainly that it is not responsible for titles lost in the post.
5	OTHER	Get the lienholder to consent, if there is one	A representative of the financial institution signs, and the institution is named beside the signature - or supplies a letter on its own letterhead instead. Watch out: Ask for the letter. A lender's title department will produce one faster than it will get an officer to a Wyoming counter, and the clerk accepts either.
6	YOU	Sign it in front of the officer	Both applicant lines are used where two people are applying, and the acknowledgement underneath is completed by a notary public or a deputy clerk. Watch out: Doing this at the clerk's own counter collapses two errands into one: the deputy takes the acknowledgement, takes the fee, and starts the duplicate the same morning.

What gets this one rejected

- Filing it in the county you live in now. The statute sends the application to the county clerk issuing the original title, so a Sheridan title does not become a Laramie problem because you have moved to Cheyenne. Ring the issuing county first.
- Ticking lost when the title is in somebody else's hands. The form makes you swear it is not in the possession of any other person, and a buyer holding an unfinished title is very much another person - that is a different problem with a different answer.
- Leaving the lienholder block empty when the front of the old certificate carries a lender. Without their signature or their letter, the clerk either carries the lien forward blind or stops - and neither gets you a title you can sell on.
- Signing at the kitchen table. Every county's version is notarised, and this one puts the acknowledgement directly under your signature. The clerk's own counter will witness it while you wait.
- Treating the duplicate as a fresh start. The replacement carries a printed warning that it may be subject to the rights of somebody holding the original, so a buyer who is being careful will ask why there is a duplicate at all. Have the answer ready.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off 020-021 (R4/2023) and the Wyoming Department of Transportation, Motor Vehicle Services's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs.

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Laramie County Government



Laramie County Clerk
Debra K. Lee

Duplicate Certificate of Title Application & Affidavit

Warning: Fraudulent application or falsification of titling documents is a felony under Wyoming Statute 31-4-102. Any convicted person may be punished by a fine of not more than \$5000 and/or imprisonment for not more than two years.

I hereby make application for a duplicate Wyoming Certificate of Title pursuant to Wyoming Statute § 31-2-105 for the following motor vehicle, trailer, mobile home, snowmobile, or boat as described below:

1 — Title number*: 2-119406 VIN: 2HKRM4H5XCH618243 Make: Honda Year: 2012

2 To the best of my knowledge and belief there are no liens other than those shown on the original certificate of title that is (check one) ☒ **lost** ☐ **mutilated** or ☐ **destroyed**
Furthermore, the title has not been assigned to any other person, nor is it in the possession of any other person. The previous title is null and void with the issuance of this duplicate title.

I authorize the duplicate certificate of title be mailed to:

3 — Name: Marlys D. Kepler

Address: 4227 Ridgcrest Dr

City: *Cheyenne* State: *Wyoming* Zip: *82009*

Lienholder: If the lien is to remain intact and be carried forward onto the Duplicate Title, the lienholder must acknowledge this by signing below or providing a letter on their letterhead.

Signature of Financial Institution Representative Cheyenne Frontier Credit Union
Name of Financial Institution Holding Lien

I hereby swear or affirm under penalty of perjury that all of the information on this application of Certificate of Title is true and correct and that I am lawfully applying for a Wyoming Certificate of Title.

Signature of Applicant: _____

Signature of Applicant: _____

Subscribed and sworn to before me by (print applicants' names) _____

On this _____ day of _____, 20____.

Notary Public or Deputy Clerk _____

Seal or Stamp

My Commission Expires: _____

Fee: \$15 Make check payable to the Laramie County Clerk

020-021 (R 4/2023)

The Laramie County Clerk's office is not responsible for titles lost through the mail.

Laramie County Clerk-Titles 309 W 20th St Ste 1500
PO Box 608 Cheyenne, Wyoming 82003-0608
Phone: (307)633-4247 Fax: (307)633-4240
Titles@laramiecountwy.gov

***Title Number can be found on your vehicle registration, upper right corner**