



PERMISSION TO PICK UP TITLE

Wisconsin Department of Transportation
MV2932 4/2016 Ch. 342 Wis. Stats.

Permission is required for the Wisconsin Department of Transportation to hand a title to someone other than the owner, or to hand a title to a dealer representative for his/her customer. You will be required to show acceptable proof of identity. If you do not provide proof of identity, the title will be mailed to the owner on record. **Incomplete forms will be collected and destroyed without exception.**

Check One:

- ☒ Title
☐ Replacement Title

Owner Name

Kaczmarek, Delphine R.

Name of person picking up title

Marcus T. Kaczmarek

Name of dealership picking up title

Year

2016

Make

SUBARU

Vehicle Identification Number

4S4BSANC9G3421876

I, the undersigned owner, give my permission to the person or dealership named above to be given my title or replacement title on the above-identified vehicle.

x Delphine Kaczmarek
(Owner Signature)

08/14/2026
(Date – mm/dd/yyyy)

How to fill out MV2932 — Permission to Pick Up Title

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Wisconsin · written against MV2932 (4/2016), issued under Ch. 342, Wis. Stats.

</forms/wisconsin/mv2932-permission-to-pick-up-title/>

Nine boxes that let somebody else walk out of a DMV counter holding your title. Wisconsin will not hand a certificate to anyone but the owner without written permission, and it will not take a half-finished note: incomplete forms will be collected and destroyed without exception, in the department's own words on the face of the sheet.

This sheet is not the form. Download the blank MV2932 from the Wisconsin Department of Transportation, Division of Motor Vehicles at <https://wisconsindot.gov/Documents/formdocs/mv2932.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Title, or Replacement Title	Two ticks at the top and one of them is yours: an ordinary certificate, or one applied for on an MV2119. Watch out: If you filed a replacement and it has not been printed yet, this form does not speed that up. It only decides who may collect it once it exists.
2	YOU	Owner Name	The first of the three name lines, and it is you. Watch out: The three lines are close together. Fill this one from the title rather than from memory, and check you are on the right rule before you write.
3	YOU	Name of person picking up title	Whoever is going to the counter on your behalf. Watch out: Write the name exactly as it appears on the identification they will produce. A shortened first name is enough to send the title into the post instead.
4	YOU	Name of dealership picking up title	For a dealer representative collecting for a customer. Blank on a private arrangement. Watch out: Do not put a person's name here because the line above is full. The two lines mean different things to the clerk reading them.
5	YOU	Year, Make and Vehicle Identification Number	One row, three boxes, identifying the vehicle whose certificate is being released. Watch out: The VIN is what the counter matches on. Year and make alone will not identify a record.
6	YOU	Owner Signature and Date	Your signature at the left of the rule and the date at the right, in mm/dd/yyyy. Watch out: Sign it before it leaves you, obviously - but also send a photograph of the completed form to whoever is collecting, so they know what they are carrying.

What gets this one rejected

- Any box left empty. The instruction is printed in bold italic on the form: incomplete forms will be collected and destroyed without exception.
- Sending somebody without identification. If proof of identity is not produced, the title will be mailed to the owner on record instead.
- Using it to authorise a sale. This releases a document over a counter; it does not give anybody power to sign the assignment on your behalf.
- Using it where the lender holds the title. Nothing on this form reaches a lien holder's copy - that is a conversation with the lender.
- Filling in both the person and the dealership lines without meaning to. They are two different routes and the department reads whichever is completed.

☒ Amber is what you write ☐ Grey is a block somebody else completes The filled-in example is at the start of this sheet.

Read off MV2932 (4/2016) and the Wisconsin Department of Transportation, Division of Motor Vehicles's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com