

How to fill out DMV-TM-1 — Odometer Certification

West Virginia · written against DMV-TM-1 (Rev 05/21), issued under 49 U.S.C. 32705 and W. Va. Code 17A-3-12a

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/forms/west-virginia/dmvtm1-odometer-certification/

The standalone mileage certification, for the sale whose certificate has nowhere to write one. Its own second paragraph does the sorting: you do not need this document if the vehicle model year is 2010 or before, if it is non-motorized, if its gross vehicle weight exceeds 16,000 pounds - or if the West Virginia certificate was issued after January 1, 1991, because every certificate since then prints the certification on its own back. What is left is narrow, and the Division's titles page names it in one line: when a motor vehicle is sold or transferred, the exact mileage must be recorded in the assignment section of the title - if the title format lacks this section, use Form DMV-TM-1.

This sheet is not the form. Download the blank DMV-TM-1 from the West Virginia Division of Motor Vehicles at https://webapps.transportation.wv.gov/TWS/WVDOTDocumentStorageMigration/PDF/Transportation/DMV/DMVFormSearch/DMV-TM-1_Odometer_Disclosure_Statement.pdf — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Vehicle information	Year, model, make, body type, gross vehicle weight and the full VIN. Watch out: The weight box is doing legal work - over 16,000 pounds gross and the form's own exclusions say you did not need to be here.
2	YOU	Seller name and address	Last, first and middle, then the address, as the record should hold them. Watch out: This sheet may be the only disclosure document the sale produces, so treat it with title-grade care: certificate names, not nicknames.
3	YOU	The reading and the boxes	Whole miles into the printed sentence, and a tick only for a true exception. Watch out: The second box's printed warning says notary required on a discrepancy - ticking it is what summons the oath blocks at the foot of the page.
4	YOU	Seller signs and dates	The (X) line and the certification date beside it. Watch out: The reading is certified as of this date. Fill the sheet at the handover so the date, the reading and the sale agree.
5	BUYER	Buyer certification	The buyer's name, address, signature and date - their acknowledgement of your figure. Watch out: They are countersigning your number, which is why the figure goes in before their pen arrives. Then the sheet is theirs to keep and file with the title.

What gets this one rejected

- Filing it beside a certificate that already carries the certification. Titles issued after January 1, 1991 print the section on their back, and the disclosure belongs there - a second, separate statement invites the two to disagree.
- Tenths written into the reading. The sentence says no tenth miles, and a decimal is a figure the record cannot take.
- No buyer signature. Both seller and buyer are required to acknowledge the odometer reading certified on this document - half an acknowledgement is not one.
- Both exception boxes ticked. They contradict each other; the reading either exceeded mechanical limits or is simply not actual, and the form wants one truth.
- Notarising it unasked and considering that a cure. The notary bands are only required when requested due to a title or odometer discrepancy - a discrepancy the stamp does not erase.

☐ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off DMV-TM-1 (Rev 05/21) and the West Virginia Division of Motor Vehicles's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com



ODOMETER CERTIFICATION

This document certifies the odometer reading of a vehicle at the time of its sale. Both seller and buyer are required to acknowledge the odometer reading certified on this document.

You do not need to use this document if: (1) the vehicle model year is 2010 or before (vehicle model years 2011 and after will require an odometer reading for 20 years); (2) the vehicle is non-motorized; (3) the gross vehicle weight of the vehicle exceeds 16,000 pounds; or (4) If the vehicle's West Virginia Certificate of Title was issued **after** January 1, 1991.

All West Virginia Certificate of Titles issued **after** January 1, 1991 require the odometer certification to be completed on the back side of the title document. West Virginia Certificate of Titles issued **prior to** January 1, 1991 do not contain an odometer certification section on the back side of the document. For this reason, the Odometer Certification (this document) must be used.

**** PLEASE PRINT OR TYPE THE FOLLOWING INFORMATION ****

VEHICLE INFORMATION

Year 2013 Model F-150 XLT Make Ford Body Type Pickup
Gross Vehicle Weight 7,700 VIN Number 1FTFW1ET4DFC81529

SELLER'S INFORMATION

Name (Last, First, and Middle) Casto, Verner, O.
Address 218 Charleston Rd, Spencer, WV 25276

ODOMETER DISCLOSURE STATEMENT

Federal and State law require that you state the odometer mileage upon transfer of ownership. Failure to complete this form or providing a false statement may result in fines and/or imprisonment.

I, Verner O. Casto, the seller, state that the odometer reads 104318 (no tenth) miles, on the date certified below, and to the best of my knowledge reflects the actual mileage of the vehicle described herein, unless one of the following statements is checked:

☐ The mileage stated is in excess of its mechanical limits. ☐ The odometer reading is NOT the actual mileage.
WARNING: ODOMETER DISCREPANCY (NOTARY REQUIRED)

(X) _____
SELLER'S SIGNATURE SELLER'S CERTIFICATION DATE

BUYER INFORMATION AND CERTIFICATION (TO BE COMPLETED BY THE BUYER)

Name (Last, First, and Middle) Buzzard, Lenora, J.
Address 907 Broadway Ave, Parkersburg, WV 26101

(X) _____
BUYER'S SIGNATURE DATE

The buyer will retain this statement once it is completed and submit it, along with the title provided by the seller, to the WV DMV in order to apply for the new certificate of title in their name.

↓ THIS SECTION IS ONLY REQUIRED WHEN REQUESTED DUE TO TITLE/ODOMETER DISCREPANCY

SELLER'S SIGNATURE - NOTARY CERTIFICATION

Subscribed and sworn before me this _____
day of _____, 20____.

(X) _____
NOTARY PUBLIC SIGNATURE
My Commission expires ____/____/____.

BUYER'S SIGNATURE - NOTARY CERTIFICATION

Subscribed and sworn before me this _____
day of _____, 20____.

(X) _____
NOTARY PUBLIC SIGNATURE
My Commission expires ____/____/____.