



Vehicle/Vessel Bill of Sale

Use this form to gather necessary information when you sell your vehicle or vessel. **Completing this form does not transfer the title or act as a Report of Sale.** To complete the transaction, the buyer and seller have the following responsibilities:

Seller

Remove license plate from the vehicle **at time of sale**. Submit a completed Report of Sale **within 5 days** from the date of sale. The Report of Sale releases your liability from the vehicle or vessel. You can report the sale:

- In person at any vehicle licensing office (vehicles only). Fees apply.
- Online (vehicle only) at dol.wa.gov.
- Mail a [Vehicle Report of Sale](#) or [Vessel Report of Sale](#). Include required fee in a check or money order, made payable to Department of Licensing.

Buyer

To apply for a new title, take the Certificate of Title and this Bill of Sale to any vehicle licensing office and pay all fees and taxes. You must apply **within 15 days** of acquiring the vehicle/ vessel or you may pay a late fee. Late transfer fees start at \$50 and increase to a maximum of \$125.

NOTE: Depending on your specific situation, other forms may be necessary. For more information, contact customer service at 360.902.3770. Forms are available online at dol.wa.gov or at any vehicle licensing office.

Vehicle/Vessel information

Sale of (choose one) ☒ Vehicle ☐ Vessel		License plate/ Registration number BKT4192	Vehicle identification number (VIN)/Hull identification number (HIN) 2T3RFREV5FW184726	
Model year 2015	Make Toyota	Model RAV4	Date of sale 08/12/2026	Sale price \$16,750.00

Seller information

Seller names Rosalind T. Vandermeer		
Seller address 4118 N Ruby St		
City Spokane	State WA	ZIP code 99207

Buyer information

Buyer names Tobias K. Lindqvist		
Buyer address 2207 Harborview Ave		
City Bremerton	State WA	ZIP code 98337
Relationship Are you an immediate family member receiving this vehicle as a gift? ☐ Yes ☒ No		
If "Yes," what is your relationship to the seller?		

X Tobias Lindqvist
Buyer signature
X
Buyer signature

X Rosalind Vandermeer
Seller signature
X
Seller signature

RCW 46.12.650
WAC 308-56A-024

How to fill out 420-065 — Vehicle/Vessel Bill of Sale

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Washington · written against 420-065 (R/4/24), issued under RCW 46.12.650 and WAC 308-56A-024

</forms/washington/420-065-vehicle-vessel-bill-of-sale/>

The receipt, and the one piece of paper in a Washington sale that both parties sign. It is needed unless the sale price and the date are already written on the certificate itself. The form is careful about what it is not: completing this form does not transfer the title or act as a Report of Sale - and it prints both parties' duties on the same page so neither can claim not to have read them.

This sheet is not the form. Download the blank 420-065 from the Washington State Department of Licensing at <https://dol.wa.gov/sites/default/files/forms/420065.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Vehicle or vessel	One tick at the top left. The rest of the form reads differently depending on it. Watch out: The identification box that follows asks for a VIN or a HIN. Ticking the wrong one at the top is how a car ends up described by a hull number.
2	YOU	Plate and identification number	Plate number and the seventeen-character VIN, both copied off the certificate. Watch out: These two have to match your Report of Sale exactly. The department reads both documents and a mismatch is what turns a filed report into a query.
3	YOU	Model year, make and model	Three boxes across the row under the plate and the identification number. Watch out: Take them from the certificate. What the department has on record is what has to appear here, even where the certificate is wrong about the trim.
4	YOU	Date of sale and sale price	The date the buyer took the vehicle and what they paid for it. Watch out: The price here feeds the buyer's use tax. If it is well under the department's own value for the vehicle they will be asked to justify it, and the form they will be handed needs your signature too.
5	YOU	Seller names and address	Every registered owner named on the certificate, with a full address. Watch out: Names in the same form as the certificate. A married name on one document and a maiden name on the other stops the transaction at the counter.
6	BUYER	Buyer names and address	Everyone who will be a registered owner, with a Washington street address. Watch out: Two buyers here means two buyer signatures below, and the department will expect both of them on the title application as well.
7	BUYER	The family-gift question	Yes or no, and the relationship if yes. Watch out: This is a tax question, not a courtesy. A gift between immediate family is treated differently, and answering it wrongly is a statement the Department of Revenue can audit.
8	YOU	Signatures, printed rather than typed	Two buyer lines and two seller lines at the foot, signed after the form is printed. Watch out: The instruction on each line is literal: when completed, print this form and sign here. A typed name in the signature box is not a signature.

What gets this one rejected

- Using it in place of the report the department is waiting for. The form says on its face that completing it does not act as a Report of Sale.
- Treating it as a transfer of ownership. It is not one, and the certificate still has to be signed and handed over.
- One signature where the certificate names two owners. There are four signature lines for a reason.
- A sale price that contradicts the one on the Report of Sale. Both documents reach the same department and the buyer's tax is computed from the pair.
- Filling it in on screen and never printing it. The form's own header says to download and fill out using desktop application, and each signature line says to print the form and sign there.
- Ticking the family-gift box on a sale that was not a gift, which is a statement about tax rather than a courtesy.

☒ Amber is what you write ☐ Grey is a block somebody else completes The filled-in example is at the start of this sheet.

Read off 420-065 (R/4/24) and the Washington State Department of Licensing's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs.

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