

How to fill out VT-012 — Multiple Owners on Registration/Title

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Vermont - written against VT-012 (09/2022), issued under 23 V.S.A. s. 2023(a), which requires the nature of the ownership to be shown on the certificate, certified under penalties of 23 V.S.A. s. 202 and s. 203 </forms/vermont/vt012-multiple-owners/>

The form for a vehicle owned by more than two people. A Vermont certificate has room for two names; this sheet carries owners three, four and five, and the certificate is then printed with the primary owner's name and a legend reading "and other owners as listed on file". It belongs on a seller's page for one sentence buried in its own certification: all owners must authorise any transfer, the primary owner signs on the certificate of title, and every other owner signs a separate secure bill of sale. If your certificate carries that legend, the sale needs signatures the certificate has nowhere to put.

This sheet is not the form. Download the blank VT-012 from the Vermont Department of Motor Vehicles, Agency of Transportation at https://dmv.vermont.gov/sites/dmv/files/documents/VT-012-Multiple_Owners.pdf — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	VIN/HIN (Serial Number)	The vehicle identification number, across the top of the sheet. Watch out: This is the only thing tying the form to a car. A sheet of names with no VIN on it is a list, not a document.
2	YOU	Plate Number, Year, Make, Model, Body/Hull Type	Five boxes from the registration certificate. Watch out: Take them from the certificate rather than the title, because on a Vermont vehicle owned by four people the registration is the document everybody has seen.
3	OTHER	Title Number	Marked on the form as entered by DMV. Leave it alone. Watch out: It is the box that makes this sheet part of a specific certificate rather than a loose list of names, which is why the department fills it in itself.
4	YOU	Owner #2: Name, Last, First, Middle	The third person on the vehicle - the first one this form is for. Watch out: Count carefully before you start. Owner #1 is the primary owner and Owner #2 here is the second name on the certificate, so five blocks hold six people in total.
5	YOU	Owner #2: Mailing Address, City, State, Zip	A full postal address for that owner. Watch out: Out-of-state addresses are fine here. What is not fine is leaving one blank because everybody gets their post at the same camp.
6	YOU	Owner #2: Vermont License #, Date of Birth, Gender, SSN/FEIN	The identification block, repeated for each owner. Watch out: An owner without a Vermont licence writes the credential they hold. The department is matching a person, not collecting a Vermont number.
7	YOU	Owner #3, #4 and #5 blocks	The same three rows again, up to five times in total. Watch out: If you need a sixth, start a second form rather than writing in the margin. The instruction at the top says so in a sentence most people never read.
8	YOU	Owner #1 through Owner #5 signatures and dates	Every owner signs, including the primary owner named on the certificate. Watch out: Get them all in one sitting. Chasing a fifth signature by post is exactly the problem this form creates for you later at the sale, and there is no reason to rehearse it now.

What gets this one rejected

- A sixth owner squeezed into a margin. The instruction at the top is that if there are more than five owners, multiple forms must be completed.
- The form posted on its own. It must accompany the certificate of registration or the certificate of title, and by itself it is neither.
- A missing signature in the bottom two rows. All owners sign, and the certification is made under 23 V.S.A. s. 202 and s. 203.
- An assumption that the two names on the certificate are the whole story. Where the legend reads "and other owners as listed on file", the file is the authority and the certificate is only a summary of it.
- A transfer signed by the primary owner alone. The certification says all owners must authorise any transfer of ownership, and the department's route for the others is a separate secure bill of sale for each.

☐ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off VT-012 (09/2022) and the Vermont Department of Motor Vehicles, Agency of Transportation's own pages, current as of 2026-08-24. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com



DEPARTMENT OF MOTOR VEHICLES
Agency of Transportation

Multiple Owners on Registration/Title

120 State Street
Montpelier, Vermont 05603-0001
802.828.2000

- ▶ This form must be completed when there are **more than two (2) owners** for the vehicle/vessel/ATV/Snowmobile indicated. If there are more than five (5) owners, multiple forms must be completed.
- ▶ When there are more than two (2) owners, **ONLY** the primary owner's name will appear on the Registration Certificate and Certificate of Title; however, a legend will be printed on the certificates which states **'and other owners as listed on file.'**

VIN/HIN (Serial Number)					
1GCHK23K67F509233					
Plate Number	Year	Make	Model	Body/Hull Type	Title Number (entered by DMV)
BKD709	2007	CHEVROLET	Silverado 2500HD	Pickup	
THIS DOCUMENT MUST ACCOMPANY THE CERTIFICATE OF REGISTRATION/TITLE					
Owner #2	Name: Last		First		Middle
	Marchand		Remy		P.
	Mailing Address:		City:	State:	Zip:
	3 Lake St		Alburgh	VT	05440
Owner #3	Vermont License #		Date of Birth:	Gender	SSN/FEIN
	22508614		07/03/1979	M	xxx-xx-2841
	Name: Last		First		Middle
	Marchand		Sylvie		A.
Owner #4	Mailing Address:		City:	State:	Zip:
	77 Grand Ave		Swanton	VT	05488
	Vermont License #		Date of Birth:	Gender	SSN/FEIN
	22508615		11/26/1981	F	xxx-xx-6093
Owner #5	Name: Last		First		Middle
	Mailing Address:		City:	State:	Zip:
	Vermont License #		Date of Birth:	Gender	SSN/FEIN

WE FULLY UNDERSTAND that, by naming more than two owners for the vehicle/vessel/ATV/Snowmobile indicated above and signing below, we are responsible for providing proof of ownership in any subsequent transaction involving this vehicle/vessel. We also understand that this document must accompany the Registration Certificate/Certificate of Title and by itself is not a registration/title. All owners must authorize any transfer of ownership of this vehicle/vessel/ATV/Snowmobile. The primary owner will sign on the Certificate of Title. All other owners must complete and sign as many secure Bill of Sale forms as needed to obtain all owners' signatures.

I hereby certify that the information contained herein is true and correct. This declaration is made under penalties of 23 VSA §202 and §203					
Owner # 1 Signature	Date	Owner # 2 Signature	Date	Owner # 3 Signature	Date
Owner # 4 Signature	Date	Owner # 5 Signature	Date		