

How to fill out VT-010 — Verification of VIN or HIN

Vermont · written against VT-010 (06/2023), issued under 23 V.S.A. s. 2016, Commissioner to check identification number, certified under penalties of 23 V.S.A. s. 201, s. 202 and s. 203

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verification-of-vin-or-hin/

A two-part form on which you complete the top half and somebody in uniform completes the bottom. Vermont requires it in exactly three cases, and two of them are ones a seller can walk into without meaning to: a vehicle with salvage documentation from any state, a vehicle being titled under bond, and a vehicle carrying a registration from any foreign country including Canada. The verification also runs the number through the National Crime Information Center, so what the second half of this form certifies is not just that the digits are right but that the car is not reported stolen.

This sheet is not the form. Download the blank VT-010 from the Vermont Department of Motor Vehicles, Agency of Transportation at https://dmv.vermont.gov/sites/dmv/files/documents/VT-010-VIN_HIN_Verification.pdf — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Section 1, Current Owner's name	Last, first and middle, in three boxes at the head of your half of the form. Watch out: Use the name that will appear on the title application. The verification and the application are read together.
2	YOU	Mailing Address and contact details	A full address and three contact boxes. Watch out: Fill in both phone lines if you have them. A verification is arranged by somebody trying to find a window in a shift pattern.
3	YOU	Make, Model, Year	The vehicle as you believe it to be, before anybody has checked. Watch out: Where the paperwork and the vehicle disagree about the model year, write what the paperwork says and let the officer record what the plate says. That gap is exactly what this form is for.
4	YOU	Current Registration Number and Title Number	Both marked if applicable, because a vehicle needing this form may have neither. Watch out: Leaving them blank is a legitimate answer here. It is one of the few boxes in the Vermont set where that is true.
5	YOU	Is this a Salvage Vehicle	Yes or No, and the footnote on the back defines salvage more widely than most people expect. Watch out: An insurer's total loss settlement makes a car salvage even if it was driveable. So does an owner electing a salvage title voluntarily.
6	YOU	Section 1 Meter Reading	Your own reading, in whole numbers, with a unit ticked. Watch out: The officer takes an independent reading in Section 2. Two figures that differ by a hundred miles is fine; two that differ by ten thousand is a conversation.
7	OTHER	Section 2, the identification number	Entered by the verifying official, from the vehicle, in their own hand. Watch out: Do not help. A number written into this box by the applicant voids the form and wastes the appointment.
8	OTHER	Section 2, the stolen check	A tick beside the officer's certification that the number was run through the National Crime Information Center. Watch out: This is what makes the form worth something to the department. It is not a formality and it is not something a garage can do for you.
9	OTHER	Section 2, printed name, agency, signature and badge number	Who did it, for whom, and under what number. Watch out: Check it is legible before you leave. The section heading says an unreadable form will not be accepted, and you are the one who has to come back.

What gets this one rejected

- An applicant filling in the VIN in Section 2. The form says in capitals that it must be entered by the verifying official.
- A verification done outside Vermont. VIN verifications conducted in Vermont are to be completed by Vermont law enforcement, personnel under their direct supervision, or DMV employees designated by the Commissioner - and the exception route runs through the Chief Inspector's office.
- Handwriting the official cannot read. The section heading warns that an illegible form will not be accepted.
- Any alteration anywhere. The line across the foot says the verification is void if altered or tampered with in any manner.
- A form sent in on its own. It travels with the VD-119, and with the VT-020 or VT-025 where one of those is the reason it was needed.
- Skipping it on a Canadian-registered car. The VD-119's own Section 2 note lists vehicles with registrations from any foreign country, including Canada, alongside salvage and bonded vehicles.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.



Verification of VIN or HIN

120 State Street
Montpelier, Vermont 05603-0001
802.828.2000

Section 1: To be Completed by The Applicant

Current Owner's Last Name Lemieux		First Corwin		Middle T.	
Mailing Address 271 Camp Brook Rd			City Bethel	State VT	Zip Code 05032
Email Address c.lemieux@example.com			Daytime Phone (802) 555-0171	Evening Phone (802) 555-0172	
Make HONDA	Model Civic LX	Year (YYYY) 2015	Body/Hull Type (boats)	Vessel Length (boats) feet inches	
Current Registration Number (if applicable) NONE			Title Number (if applicable)		
Is this a Salvage Vehicle, Vessel, ATV, or Snowmobile ☒ Yes ☐ No			Meter Reading, Actual numeric reading as shown on the odometer (no tenths) 118,455 ☒ Miles ☐ Kilometers ☐ Hours		

Section 2 - To be Completed by Vermont Law Enforcement or Vermont DMV. Please Write Legibly, or this Form Will Not be Accepted by Vermont DMV

I have examined the Motor Vehicle, Motorboat, Snowmobile or ATV described below and I certify the Vehicle or Hull Identification Number (VIN/HIN) is as stated and shows no sign of alteration. In addition, I have run the VIN/HIN using the National Crime Information Center (NCIC) and confirmed it is not listed as stolen.

VIN/HIN - <u>MUST</u> be entered by the verifying official 2HGFG3B5XFH503184			
Registered in The State Of Vermont	Date (MM/DD/YYYY) 08/19/2026	At Town or City Bethel	State Vermont
Meter Reading (Actual numeric reading as shown on the odometer, no tenths) 118,455 ☒ Miles ☐ Kilometers ☐ Hours			Vehicle is listed as Stolen ☒ No
I attest I have been certified to visually verify Vehicle Identification Numbers and have run the VIN through NCIC to confirm this vehicle is not stolen. I certify that the statements herein are true. This declaration is made under penalties of 23 VSA §201, §202 and §203.			
Printed Name of Authorized Personnel (must be legible) Sgt. Marceau R. Duquette		Organization / Agency / Department Name Bethel Police Department	
Authorized Personnel Signature		Phone Number (Include Area Code) (802) 555-0100	Badge or Rater # 317

Verification is void if altered or tampered with in any manner