How to fill out VT-008 — Release of Lien

Vermont · written against VT-008 (11/2023), issued under 23 V.S.A. s. 2045, release of security interest, declared under penalties of 23 V.S.A. s. 202, s. 203 and s. 3829

The department's own release form, signed by the lender rather than by you. Vermont does not run an electronic lien system, so a paid-off loan leaves a certificate with a lienholder still printed on its face and nothing in the department's record to contradict it. This form, or a letter on the lender's letterhead, is what clears it - and the fee is the point most sellers miss: the release travels with the existing title and $42.00, because what the department is doing is issuing a fresh certificate without the lender's name on it.

This sheet is not the form. Download the blank VT-008 from the Vermont Department of Motor Vehicles, Agency of Transportation at **https://dmv.vermont.gov/sites/dmv/files/documents/VT-008-Release_Of_Lien.pdf** — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	**Name (Owner/Lessee), and License #**	Your name exactly as the certificate prints it, with your Vermont credential number. **Watch out:** If the certificate carries a name you no longer use, fill in the previous-names box rather than writing today's name and hoping. The department matches this against the record it already holds.
2	YOU	**The two address lines**	Where you get mail and where you live, each with its own city, state and ZIP. **Watch out:** The corrected certificate is posted to the mailing address. Getting it wrong on a document that only exists to produce a new title is an expensive kind of careless.
3	YOU	**Rights of survivorship**	One of five ticks, compulsory wherever two owners are named. **Watch out:** It has to match what is already printed on the certificate. This form is not the place to change it - that is VT-019, and it costs a title fee.
4	YOU	**Model Year, Make, Model, Body Type, Curb Weight**	Five boxes describing the car, curb weight included. **Watch out:** Curb weight is on the certificate and on the registration. It is not the towing capacity and it is not the gross weight.
5	YOU	**Serial Number (VIN)**	Seventeen characters, matching the certificate you are surrendering. **Watch out:** This form and the certificate travel in the same envelope, so a mismatch is caught immediately - but it is caught in Montpelier, a week later.
6	YOU	**Mileage, and its certification**	The reading at the moment of release, in whole numbers, with one of three boxes ticked. **Watch out:** Use the same figure you gave the buyer. Two different readings for one car in one month is exactly the pattern the department's brand codes exist to record.
7	LENDER	**Lienholder's Name, Date of Lien and Date of Release**	The lender's own block: who held the security interest, when it was created and when it ended. **Watch out:** The lien date has to match what is printed on the certificate. A lender's system sometimes carries the funding date instead, and the two can be days apart.
8	LENDER	**Job Title of Lienholder or Authorized Agent**	A named role, beside the signature. **Watch out:** A signature with no title is the most common reason a release comes back. It costs the lender ten seconds and it costs you two weeks.

What gets this one rejected

- The form arriving without the certificate. Its own instruction is to complete this form and send the existing title to DMV with the fee.
- The wrong fee. It is $42.00 for a vehicle and $27.00 for a boat, ATV or snowmobile, and the form prints both figures so there is no excuse for guessing.
- A signature with no job title beside it. The department is checking authority, and an unnamed role is an unanswered question.
- The survivorship block left blank on a two-name certificate. The heading is printed in red and the department means it.
- An owner filling in the lienholder's half. Only the lienholder or an authorised agent can release a security interest, and a release signed by the borrower is worth nothing.
- A release sent in while the loan is still live. The department has no way to check a payoff and will simply issue a certificate that is wrong.

Amber is what you write　Grey is a block somebody else completes　The completed example follows overleaf.

VERMONT

Release of Lien

DEPARTMENT OF MOTOR VEHICLES
Agency of Transportation
dmv.vermont.gov

120 State Street
Montpelier, Vermont 05603-0001
802.828.2000

VEHICLES

To release a lien on an existing title, complete this form and send the existing title to DMV with a **$42.00** fee. If this ***Release of Lien*** is received along with an ***Application for Replacement Title*** (VT-004), the total fee is **$42.00**.

BOATS, ATVS, & SNOWMOBILES.

To release a lien on an existing title, please complete this form and send it with the existing title to the DMV with a **$27.00** fee. If this ***Release of Lien*** is received along with an ***Application for Replacement Title*** (VT-004), the total fee is **$27.00**.

Owner

Email: d.ouimette@example.com			Phone: (802) 555-0143		
1 Name (Owner/Lessee): Ouimette, Delphine R.					License #: 31847205
Address where you get Mail: 212 Websterville Rd			Address where you live: 212 Websterville Rd		
City: Barre	State: VT	ZIP: 05641	City: Barre	State: VT	ZIP: 05641
If name has changed, list previous name(s):					Date of birth: 06/09/1974

Co-Owner

2 Name (Co-Owner/Lessor): Gaston P. Ouimette					License #: 31847206
Address where you get Mail: 212 Websterville Rd			Address where you live:		
City: Barre	State: VT	ZIP: 05641	City:	State:	ZIP:
If name has changed, list previous name(s):					Date of birth: 01/17/1972

3 * ☑ Spouses ☐ Joint Tenants ☐ Tenants In Common ☐ Partners (business) ☐ TOD (Transfer on Death) **Must Indicate Rights Of Survivorship**

Vehicle / Vessel

Model Year	Make	Model	Body Type	Curb Weight	Vessel Length (if boat)	Body/Hull Type (if boat)
2016	SUBARU	Outback	4-Dr Wagon	3,634	ft. in.	

4 Serial Number (VIN): 4S4BSANC4G3241785

5 Mileage (No Tenths): 96,412 ☑ Miles ☐ Km ☐ Hours

I certify that the odometer reading:
☑ Reflects the actual mileage,
☐ Reflects the amount of mileage in excess of its mechanical limits or
☐ NOT the actual mileage - **WARNING ODOMETER DISCREPANCY**

THE UNDERSIGNED, being the lienholder of, or having an encumbrance on the aforementioned named motor vehicle/vessel/ATV/snowmobile, does hereby state that said lien or encumbrance is hereby released and discharged and certifies that the information contained here is true and correct. These declarations are made under penalties of 23 V.S.A. Sections 202, 203 & 3829.

6 Lienholder's Name: Quarry Hill Credit Union	Date of Lien: 04/02/2021	Date of Release: 08/07/2026 7
Lienholder's Address: 1140 Barre-Montpelier Rd, Berlin, VT 05602		
Job Title of Lienholder or Authorized Agent: Loan Servicing Officer	Signature of Lienholder or Authorized Agent:	