

How to fill out VT-005 — Bill of Sale and Odometer Disclosure Statement

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Vermont · written against VT-005 (01/2022), issued under 23 V.S.A. s. 202, s. 203, s. 2082 and s. 3829(4), with the salvage disclosure at s. 2093(b) and (c) reprinted on the face of the form [/forms/vermont/vt005-bill-of-sale-odometer/](#)

The one document a Vermont private seller signs in every sale, whatever else is going on. It is two forms printed back to back: a bill of sale on the front, and the federal odometer disclosure on the back. On a titled car it travels with the assigned certificate; on a 2009-or-older car that Vermont never titled it travels with the registration certificate and it is the only thing carrying your signature. It also carries two things nobody expects on a bill of sale - a question about an emissions time-extension waiver, and the salvage disclosure that 23 V.S.A. s. 2093 makes a condition of keeping the buyer's money.

This sheet is not the form. Download the blank VT-005 from the Vermont Department of Motor Vehicles, Agency of Transportation at https://dmv.vermont.gov/sites/dmv/files/documents/VT-005-Bill_of_Sale_ODS.pdf — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	I / We (Seller(s))	Every owner named on the front of the certificate, written out in full. Watch out: If the certificate carries a co-owner you had forgotten about - a parent who cosigned a loan in 2016 - this is the box where you find out, and it is better than finding out at the counter.
2	YOU	Year, Make, Model, Body/Hull Type, Color	Five descriptive boxes, copied from the certificate character for character. Watch out: Colour is not decoration here. It is a required field on the buyer's VD-119 and a mismatch between the two sheets is a query rather than a rejection, but it is still a query.
3	YOU	Vehicle/Vessel Identification Number	Seventeen characters, from the certificate rather than the door jamb. Watch out: Read it back to the buyer once, out loud, before you write anything else. It is the only box on this sheet that cannot be fixed with a second bill of sale.
4	YOU	Odometer Reading, and the unit	Whole miles, with the Miles box ticked. The same figure goes in the comb on the back page. Watch out: Where the two pages disagree the department has to decide which is right, and the way it records the decision is a permanent brand on the next certificate.
5	YOU	New Owner, and New Co-Owner	The buyer's name, and a second buyer's if there is one. Watch out: Two buyers here means they will have to choose one of Vermont's five ownership legends on their application. It is worth ten seconds of warning.
6	YOU	on: Date, and for: \$	The date the car changed hands, and the price you were paid. Watch out: This date is the one that matters afterwards. It is the date your registration expired under s. 321 and the date you write on the back of the registration certificate when you send it in.
7	YOU	The emissions time extension waiver question	Yes or No. The note beside it explains the point: a vehicle may not have two consecutive time extension waivers. Watch out: Answer it honestly even if the car passed its last inspection cleanly. A No that turns out to be a Yes is a false statement on a document signed under s. 202.
8	YOU	The salvage, rebuilt or totalled section	Three boxes and, if any of them is ticked, a purchaser's signature. Untouched on a clean car. Watch out: Section 2093(b) requires the disclosure both orally and in writing before the sale is made. Getting the words right afterwards does not cure it.
9	YOU	Seller #1 and Seller #2	Signed under a certification that the vehicle is free of all liens and encumbrances. Watch out: That certification is the reason not to sign this form on the morning of a payoff. Sign it after the lender's release exists, not before.
10	YOU	Back page, Section 2, the reading and its certification	The reading in the comb, and one of the three boxes ticked. Watch out: One box, not two. Ticking both actual mileage and mechanical limits is the most common way this page comes back.
11	BUYER	Back page, Sections 3 and 4	Printed names, addresses, phone numbers and both signatures, buyer and seller. Watch out: The heading says signatures from both the buyer and seller are required, in bold, and it means it. This is the half of the sheet that most often goes home unfinished.

What gets this one rejected

- One signature on a jointly owned vehicle. The front of this form says both owners must sign, and the department's transfer instruction says every owner listed on the title signs as a seller.
- A mileage figure with tenths in it, or a reading written into the box on a 2010-or-older car that does not need one at all.
- The salvage section left blank on a branded car. Section 2093(c) lets the buyer demand the purchase price back, including the tax and the registration fees they paid.
- A price of \$1 on a sale that was not a gift. Purchase and use tax is charged on the price or the J.D. Power clean trade-in value, whichever is greater, so the figure buys nothing and costs credibility.
- The buyer's block left empty because they were in a hurry. The odometer statement on the back is not complete without their signature, and the department will not accept half of a federal disclosure.
- A VIN copied from the dashboard rather than the certificate. Where the two disagree that is a conversation to have before money changes hands, not after.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off VT-005 (01/2022) and the Vermont Department of Motor Vehicles, Agency of Transportation's own pages, current as of 2026-08-24. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs.

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Bill of Sale and Odometer Disclosure Statement

Department of Motor Vehicles
Agency of Transportation

120 State Street
Montpelier, Vermont 05603-0001
802.828.2000
dmv.vermont.gov

If the vehicle is model year 2011 or newer and you are not submitting a separate Odometer Disclosure Statement, please complete the Odometer Disclosure Statement on the back of this form.

1 / We (Seller(s) (If a company, give company name)					hereby sell, assign or transfer ownership of the vehicle or vessel described below	
Delphine R. Ouimette and Gaston P. Ouimette						
Year	Make	Model	Body/Hull Type	Color	Vessel Length	
2016	SUBARU	Outback 2.5i Premium	4-Dr Wagon	Twilight Blue	ft. in.	
Vehicle/Vessel Identification Number (VIN/HIN)				Odometer Reading (Vehicles only, no tenths)		
4S4BSANC4G3241785				96,412 ☒ Miles ☐ Kilometers ☐ Hours		
New Owner			New Co-Owner			
to: Truman K. Hazeltine						
on: Date 08/14/2026			for: \$ \$13,750.00			
Has this vehicle failed an <u>emissions test</u> and been granted a <u>time extension waiver in the past 12 months</u> ? ☐ Yes ☒ No						
NOTE: A vehicle may not have two (2) consecutive time extension waivers. See avip.vermont.gov for more information.						
If Vehicle is Salvage, Salvage and Rebuilt or Totaled this Section Must be Completed:						
I/We certify the motor vehicle described above is: ☐ Salvage ☐ Salvage and Rebuilt ☐ Declared a total loss by insurer						
Any person who sells trades or offers for sale or trade any interest in a salvaged, salvaged and rebuilt or totaled vehicle shall disclose the fact that the vehicle has been salvaged and rebuilt or totaled to a prospective purchaser both orally and in writing before a sale, trade or transfer is made. Written disclosure that the vehicle has been salvaged, salvaged and rebuilt or totaled, in addition to being disclosed on the certificate of title as required by this subchapter, shall also be conspicuously disclosed on any bill of sale, transfer, purchase or other agreement.						
Failure of the seller to provide the notices required by this section shall result in the seller being required, at the option of the buyer, to refund to the buyer the purchase price, including taxes, license fees and similar governmental charges. This information has been conveyed to the purchaser, both orally and in writing in accordance with 23 V.S.A. Sections 2093 (b) (c), Salvaged, totaled and rebuilt vehicles. If this section is completed at least one new owner must sign:						
Purchaser signature:			Date:			
The vehicle/vessel is free of all liens and encumbrances. Statements and warrants made herein are certified under penalty of 23 V.S.A. Sections 202, 203, 2082 & 3829 (4). If vehicle is jointly owned, both owners must sign.						
Seller Signature - if company, Authorized Representative (include title)					Date	
Seller #1: Seller #2:					08/14/2026	
Seller Address						
212 Websterville Rd Barre VT 05641						
Seller Phone Number			Seller email			
(802) 555-0143			d.ouimette@example.com			
Buyer Signature - if company, Authorized Representative (include title)					Date	
Buyer #1: Buyer #2:					08/14/2026	
Buyer Address						
47 Seymour St Middlebury VT 05753						
Buyer Phone Number			Buyer email			
(802) 555-0188			t.hazeltine@example.com			

Odometer Disclosure Statement

Federal and State laws require that the Seller/Lessee disclose the mileage to the Buyer/Lessor in connection with the transfer of ownership. An inaccurate statement, or failure to complete the statement, may result in fines and/or imprisonment, pursuant to 49 U.S.C. § 32709, and pursuant to Vermont's Consumer Fraud Law.

Signatures from **both** the buyer and seller are required.

You must submit an Odometer Disclosure Statement for vehicles model year 2011ⁱ and newer, self-propelled, and with a registered weight of 16,000 lbs. or less.

Section 1 - Vehicle Information

Make <i>SUBARU</i>	Model <i>Outback 2.5i Premium</i>	Year <i>2016</i>	Body Type <i>4-Dr Wagon</i>	Color <i>Twilight Blue</i>
Vehicle/Vessel Identification Number <i>4S4BSANC4G3241785</i>				

Section 2 - Odometer Disclosure

Federal and State law require that you furnish to the buyer a written odometer disclosure statement upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

<i>9</i>	<i>6</i>	<i>4</i>	<i>1</i>	<i>2</i>		
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Enter odometer reading (no tenths)

I certify that the odometer reading: (check one)

- ☒ Reflects the actual mileage.
- ☐ Reflects the mileage in excess of the odometer's mechanical limits.
- ☐ Is not the actual mileage. **Warning - Odometer Discrepancy**

Section 3 - Seller/Transferor Information

Seller's name (print last, first, middle initial, or business name) <i>Delphine R. Ouimette and Gaston P. Ouimette</i>			Seller's Phone Number <i>(802) 555-0143</i>	
Seller's Address <i>212 Websterville Rd</i>		City <i>Barre</i>	State <i>VT</i>	Zip <i>05641</i>
Seller's Signature			Date <i>08/14/2026</i>	

Section 4 - Buyer Information

Buyer's name (print last, first, middle initial, or business name) <i>Truman K. Hazeltine</i>			Buyer's Phone Number <i>(802) 555-0188</i>	
Buyer's Address <i>47 Seymour St</i>		City <i>Middlebury</i>	State	Zip
Buyer's Signature			Date <i>08/14/2026</i>	

Statements and warrants made herein are certified under penalty of 23 V.S.A. Sections 202, 203, 2082 & 3829 (4). If the vehicle is jointly owned, only one (1) seller signature is required.

ⁱ As of January 1, 2021, vehicles of model year 2011 and newer are subject to odometer disclosure for 20 years. Under the old rule, a 2011 vehicle would have become exempt from disclosure in 2021. Under the new rule, the odometer reading must be disclosed at the sale of a 2011 vehicle until 2031, 2012 vehicles will become exempt in 2032 and so on.