

How to fill out VD-040 — Corrected or Replacement Registration

sellmycarhub.com

Vermont - written against VD-040 (06/2024), issued under 23 V.S.A. s. 202 and s. 4110, under which the application is affirmed; the registration certificate itself is the ownership document for a vehicle exempt from titling under s. 2012(10)

/forms/vermont/vd040-corrected-or-replacement-registration/

An ordinary replacement form with one extraordinary use. On a Vermont car of model year 2009 or older that the state never titled, the registration certificate is the ownership document - the DMV's own title guide says so in those words - so a lost registration on an untitled car is a lost title in every practical sense, and this single page is how it is replaced. It also corrects a wrong name or address on a certificate and replaces one that was stolen or destroyed.

This sheet is not the form. Download the blank VD-040 from the Vermont Department of Motor Vehicles, Agency of Transportation at https://dmv.vermont.gov/sites/dmv/files/documents/VD-040-Replacement_Registration.pdf — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	This application is for my	One tick from six, and it sets the fee. Watch out: Car/Truck covers almost every reader of this page and costs \$20.00. The cheaper ticks belong to boats, ATVs and snowmobiles and are not a way of paying less.
2	YOU	My Registration: Needs Correction, Was Destroyed, Was Stolen, Was Lost, Other	Why the certificate is being reissued. Watch out: Lost and destroyed are treated the same way. Stolen is worth ticking accurately, because it is the one that suggests the plate should be watched as well.
3	YOU	I need a: Registration Certificate, Sticker/Decal, For Plate or Registration #	What comes back, and which plate or registration number it relates to. Watch out: Write the plate number in the box beside the ticks. Without it the department is looking for a certificate by name alone.
4	YOU	Name: Last, First, Middle	The registered owner, spelled as the department holds it. Watch out: If the name on the record is wrong, that is a correction made in person with a marriage certificate or a court order, not a box to tidy up here.
5	YOU	Mailing Address and Physical Address	Both blocks, where the mailing address is a box number. Watch out: Rural Vermont runs on box numbers, which is exactly why this form insists on a physical address underneath. Fill in both and the form stops being returnable.
6	YOU	Above is a change to the Mailing address / Physical address	Two ticks, used only if something has actually moved. Watch out: Ticking one of these updates every record the department holds for you, which is a good thing done deliberately and an annoyance done by accident.
7	YOU	Make, Model, Model Year, Body Style, Color, Mileage	Six boxes describing the vehicle, with the mileage in whole numbers. Watch out: On an older car take the description from the plate record rather than from a listing. Body style in the department's vocabulary is what the certificate will carry.
8	YOU	Serial Number (VIN) and Vermont Driver's License #	The vehicle's identification number and your own credential. Watch out: On a 1990s vehicle read the VIN off the dashboard and the door jamb and check they agree before you write it. There is no title to check it against.
9	YOU	Signature of Applicant, Date, Phone Number, Email Address	One signature under 23 V.S.A. s. 202 and s. 4110, with two ways to reach you. Watch out: Send it before you advertise the car. A replacement certificate in hand is what makes an untitled Vermont vehicle sellable to somebody who has never heard of the exemption.

What gets this one rejected

- A PO box in the mailing block with the physical address left empty. The instruction is printed on the form and it is the most common reason this page comes back.
- A name change attempted on this form. Name changes must be processed in person, with an original or certified copy of a marriage licence, certificate or court order clearly stating the new name.
- A company name change without the Secretary of State's certification. The form names the document it wants and no other will do.
- The wrong fee. It is \$20.00 for a car, truck or trailer, \$6.00 for an ATV or snowmobile and \$3.00 for a boat, and the ticks at the top of the page are what the cashier reads.
- An assumption that a replacement registration proves ownership of a titled car. On a titled vehicle the certificate of title is the ownership document and this form replaces a different piece of paper altogether.

☐ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.



Corrected or Replacement Registration

802.828.2000
dmv.vermont.gov

This application is for my	☐ Car/Truck ☐ Trailer	☐ ATV ☐ Snowmobile	☐ Boat ☐ Other	ATV = \$6.00 Boat = \$3.00 Snowmobile = \$6.00 All Other = \$20.00
My Registration	☐ Needs Correction ☐ Was Destroyed	☐ Was Stolen ☐ Was Lost	☐ Other	
I need a	☐ Registration Certificate	☐ Sticker/Decal	For Plate or Registration # CVS204	

Name:	Last	First	Middle
Stockwell, Bernice A.			
Mailing Address: If PO or Private Box, fill in "Physical Address" below.		City:	State: Zip:
PO Box 42		Craftsbury	VT 05826
Physical Address: NO PO or Private Box.		City:	State: Zip:
19 Ketchum Hill Rd		Craftsbury	VT 05826

Above is a change to the ☐ Mailing address ☐ Physical address

Make	Model	Model Year	Body Style	Color	Mileage (No Tenths)
JEEP	Wrangler Sport	1994	SUV	Forest Green	132,806
Serial Number (VIN)				Vermont Driver's License or Learner's Permit #	
1J4FY19P1RP418302				19425087	

If the address above differs from what appears on our records, this will be considered a notification of a change of address for all your records. You must notify DMV within 30 days of any change in your mailing address, legal name, or physical residence.

Name changes must be processed in person.

- Individual name change requires an original or certified copy of a marriage license/certificate or court order clearly stating the new name.
- Company name change requires a change of name certification from the office of the Secretary of State.

I hereby affirm, under penalty of perjury of the laws of the State of Vermont, that the information on this form is true and correct. This declaration made under penalties of 23 V.S.A. § 202 & § 4110.	
Signature of Applicant:	Date: 08/03/2026
Phone Number: (802) 555-0136	Email Address: b.stockwell@example.com