

How to fill out Form 1001 — Motor Vehicle/Boat Title & Registration Application

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South Dakota · written against Form 1001 (no revision printed), issued under South Dakota Department of Revenue, Motor Vehicle Division, presented to the county treasurer under SDCL 32-3-18

/forms/south-dakota/motor-vehicle-boat-title-registration-application/

This is the buyer's form, and it is on this list because a South Dakota seller hands it over, watches it get filled in wrong, and inherits the delay. Two pages: page one identifies the vehicle and the people going onto the new title, page two computes the tax and the fees and carries the signatures. The department's own list of the five commonest titling errors starts with no signature on application or title, and its guidance for a private-party purchase names this form first - the DOR website provides you with the Motor Vehicle Title and Registration Application to fill out, print and sign.

This sheet is not the form. Download the blank Form 1001 from the South Dakota Department of Revenue, Motor Vehicle Division at <https://sddor.seamlessdocs.com/f/1001?f=1001.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	BUYER	Application request: Motor Vehicle, Title Transfer	Two ticks at the top of page one. Eight request types are printed and a private sale of a South Dakota car is the first of them. Watch out: Out-of-State Title Transfer is a different tick with different paperwork behind it. A South Dakota certificate assigned to a South Dakota buyer is a plain title transfer.
2	BUYER	The vehicle, from the certificate	VIN, year, make, model, colours, body type, weight and fuel type, copied off the title rather than off the car. Watch out: The Previous State/Brand box is where an out-of-state brand lands. The manual notes that out-of-state title brands are displayed on all titles in the previous state field.
3	BUYER	The odometer entry	Reading, unit and one of the three odometer brands. It repeats what the assignment on the back of the title already carries. Watch out: It must match the assignment. A reading that disagrees with the one the seller disclosed is a discrepancy the county has to resolve before it can issue anything.
4	BUYER	Owner information, with the type of ownership	Name, type of ownership, customer type and identification number for each person going onto the title. Watch out: The type of ownership box is the one that matters years later. It is the word between two names that decides whether one signature or two can sell the car next time.
5	BUYER	Purchase price on line 1	What was paid, from the bill of sale, less any trade-in allowance on line 2, giving the difference on line 3. Watch out: Tick Bill of Sale not available/NADA only if there genuinely is not one. It moves the tax base to the industry guide value, which on most cars is higher than the price.
6	BUYER	The 4% tax and the printed fees	Line 4 is 4% of line 3 for a vehicle. Line 7 is pre-printed as Title Fee + Tech Fee \$12.00; line 8 is the late fee if the application is past forty-five days. Watch out: Penalty and interest on line 5 are calculated from the purchase date regardless of when the application is made - so a delayed application is charged as though the tax had been due all along.
7	BUYER	Lienholder block, if they borrowed	Name and address of the first and second lienholder, and \$10 for each lien noted. Watch out: Once a lien is noted, no paper title is printed at all until it is released. A buyer expecting a document in the post will not get one.
8	BUYER	The Unsworn Declaration	Every person going onto the title prints and signs, with a date and a place. The declaration is made under penalty of perjury under the law of South Dakota. Watch out: No notary is needed and none is offered. What is needed is every signature - the department's first common error is a missing one, and a mailed application with a blank line comes straight back.

What gets this one rejected

- An unsigned application. It heads the department's own list of common titling errors, and it is the reason a mailed application comes back rather than a title going out.
- A missing lien. Another of the department's five: lien not put on application when noted on title for new buyer. The county cannot invent it from the certificate.
- An owner block with no type of ownership. The connector between two names decides who has to sign the next assignment, and leaving it empty means the department reads it as and.
- An identification number left out. The manual requires the South Dakota driver's licence or social security number of each purchaser, with a federal employer identification number for a company.
- A purchase price with no bill of sale behind it. The tick marked Bill of Sale not available/NADA is what the county uses when there is none, and it moves the tax onto the guide value.
- Filing it in the wrong county. The application must be filed in the county of the new applicant's residence.

Amber is what you write Grey is a block somebody else completes The completed example follows overleaf.



State of South Dakota
Motor Vehicle Division
445 East Capitol Avenue
Pierre, SD 57501
605-773-3541 dor.sd.gov

Form #1001

SD Title #: **418266057**

County: **Codington** Boat #: _____

Motor Vehicle/Boat Title & Registration Application

1 A Application Request	This application is for a (select one): ☒ Motor Vehicle ☐ Boat	This application is for a (select only one): ☒ Title Transfer ☐ New Title ☐ Operation by Law ☐ Repossession ☐ Out-of-State Title Transfer ☐ Unpaid Repair Bill ☐ Interstate Title ☐ Abandoned Title
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2 B Vehicle/Boat Information	Complete the applicable fields: VIN/HIN: 3G7NAXKV0F6412870 Year: 2015 Make: Chevrolet Model: Equinox LT Secondary VIN: _____ Year: _____ Make: _____ Primary Color: Maroon Secondary Color: _____ Previous State/Brand: _____ Motor Vehicle: Body Type: 4dr SUV Weight/CC: 3,777 Fuel Type: Gas Wheels: 4 Brand: (Check if applicable) ☐ Manufacturer Buy Back ☐ Manufacturer Buy Back-Rebuilt ☐ Parts Only ☐ Manufacturer Buy Back-Salvage ☐ Manufacturer Buy Back-Junking Certificate ☐ Junking Certificate ☐ Salvage Total Loss ☐ Recovered Theft Odometer (complete for vehicles 2011 or newer): 108,472 Units (select one): ☒ Miles ☐ Kilometers Odometer Brand: (Check one): ☒ Actual Mileage ☐ Exceeds Mechanical Limits ☐ Not Actual Mileage Boat: Length: _____ ft. _____ in. Hull Material: _____ Boat Type: _____ Propulsion: _____ Type of Use: _____ Trailer: Length: _____ ft. _____ in. Width: _____ ft. _____ in. Wheels: _____
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3 C Owner & Address Information	Instructions: In the owner's/lessor's/trust's name section include first, middle, last. In the type of ownership section select from the following: and, or, DBA, Guardianship, lessee, lessor, trustee, transfer on death, etc. In the customer type section select from the following: individual, company, dealer, government, or trust. In the identification number section input the SD driver's license number, or identification number, social security number, or federal employer identification number.
	1. Owner/Lessor/ Trust: Orval J. Bjornson Type of Ownership: _____ Customer Type: Individual Identification #: 07734159 Address: 723 Kampeska St City: Watertown State: SD Zip Code: 57201
	2. Owner/Lessor/ Trust: _____ Type of Ownership: _____ Customer Type: _____ Identification #: _____ Address: _____ City: _____ State: _____ Zip Code: _____
	3. Owner/Lessor/ Trust: _____ Type of Ownership: _____ Customer Type: _____ Identification #: _____ Address: _____ City: _____ State: _____ Zip Code: _____

If the title mailing address is different from the address above, see title mailing address section on page 2.

Form #1001

D

**Title Mailing
Address
Information**

Name: _____ Address: _____
City: _____ State: _____ Zip Code: _____

E

**Contact
Information**

Contact Name: Orval J. Bjornson
Email Address: o.bjornson@example.com Phone #: (605) 555-0126

F

**Motor
Vehicle/Boat
Purchase
Information**

Note: A guide published by the automobile industry will be used to check values.

*Select appropriate exemption (if applies): _____ ☐ Rental Vehicle/SD Sales Tax #: _____

☐ Non-profit donated vehicle/corporation #: _____

Purchase Date: 08/19/2026

☐ **Title Only:** (If applying for a "Title Only" in signing this application you are attesting that the boat/vehicle will not be used upon the waterways, streets, or highways of this state or any state. Applications must be made within 45 days of the purchase date.

PENALTY: Any person failing to pay the full amount of excise tax is subject to a Class 1 misdemeanor.

PENALTY: Any person who intentionally falsifies information on this application is guilty of a Class 6 felony.

1. Purchase Price	
Bill of Sale not available/NADA ☐	9,150.00
2. Less Trade-in Allowance	
3. Difference	9,150.00
4. Tax (3% for boat, 4% for vehicles of line 3)	366.00
5. Tax Penalty & Interest	
6. Credit for Tax Paid to Another State	
7. Title Fee + Tech Fee	\$12.00
8. Late Fee (Application made after 45 days)	
9. Lien Fee	
10. Balance Due for Title Application	378.00

South Dakota Dealer Price Certification: I hereby certify that the purchase price and trade-in allowance on this application is correct and that all accessories and added equipment have been reported.

Dealer Name: _____ Dealer Signature: _____

1st Trade-in Information

Year: _____ Make: _____ VIN/HIN: _____ Title #: _____

2nd Trade-in Information

Year: _____ Make: _____ VIN/HIN: _____ Title #: _____

G

**Lienholder
Information**

Electronic Lien & Title (ELT): A paper title is not printed until lien(s) are released or a request by a lienholder is approved.

1st Lienholder

Name: _____ Address: _____
City: _____ State: _____ Zip Code: _____

2nd Lienholder

Name: _____ Address: _____
City: _____ State: _____ Zip Code: _____

H

**Unsworn
Declaration**

I declare under penalty of perjury under the law of South Dakota that the foregoing is true and correct.

Signed on this 19 day of August, 2026 at Watertown, SD.

Printed Name: Orval J. Bjornson Signature: _____
Printed Name: _____ Signature: _____
Printed Name: _____ Signature: _____
Printed Name: _____ Signature: _____