



South Carolina Department of Motor Vehicles Lien Continuation Request

TI-003A
(Rev.03/2024)

This form must only be used to continue a lien that is going to expire within the next six months. Note that a lien expires 12 years from the original lien date.

This application must be mailed to: SCDMV, P.O. Box 1498, Blythewood, SC 29016-0051

The Financial Institution of record wishes to continue the lien on the following vehicle:

SECTION A – Title/Vehicle Information				
Vehicle Identification Number		Current Title Number	Current Lien Date	
1FMCU9J91FUA37610		745210338490216	10/03/2014	
SECTION B – Owner's Information				
Owner's Name from Title	Customer Number	Co-owner's Name	Customer Number	
Delphine R. Ravenel	4471982			
SECTION C – Lien Holder Information				
Lien Holder's Name	ELT Customer Number	Contact Name	Contact Number	
Palmetto Ridge Federal Credit Union		Bernice T. Kittredge	(803) 555-0188	
Lien Holder's Address	City	State	Zip Code	County
1900 Two Notch Rd	Columbia	SC	29204	Richland
Effectiveness of the lien of record for the above described vehicle with respect to the security interest of secured party authorizing this continuation statement is continued for an additional two years from receipt of this request by the South Carolina Department of Motor Vehicles.				
☐ A duplicate title is requested. I have enclosed \$15.00.				
Signed this 14 day of May, 2026.				
By: _____ Authorized Representative				

SECTION D – For SCDMV Use Only		
Date of Receipt	Lien Continued Until	SCDMV Employee Signature

South Carolina liens die of old age. A lien recorded on a certificate lasts twelve years from the original lien date and then stops, and this is the only way a lender extends one - two more years at a time, requested inside the last six months of the twelve. A seller meets it from the other side: it is the form that explains why a lender who has not been paid a cent since 2013 is still on the record and still has to sign the release.

This sheet is not the form. Download the blank TI-003A from the South Carolina Department of Motor Vehicles at <https://dmv.sc.gov/sites/scdmv/files/media/Forms/TI-003A.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	LENDER	Section A, the vehicle and the clock	VIN, current title number and the current lien date - the date the twelve years is counted from. Watch out: The lien date on the certificate is the one that governs. A payoff schedule, a refinance date or the date the car was bought are all different numbers and none of them starts this clock.
2	LENDER	Section B, the owner as the title has them	The owner's name from the title with the SCDMV customer number, and a co-owner if the certificate names one. Watch out: Names change; the record does not follow on its own. If the owner has married or moved since the lien was recorded, the name here is still the one the certificate prints.
3	LENDER	Section C, the lien holder	The institution's name, ELT customer number where it files electronically, a contact name and number, and a full address including county. Watch out: An electronic lienholder has no paper certificate at all, which is why the ELT number is asked for first. Leaving it out on an ELT lender turns an automatic transaction into a manual one.
4	LENDER	The duplicate title box	One tick, and \$15.00 with it, where the lender wants a fresh certificate showing the continued lien. Watch out: It is optional and it is a separate fee. Ticking it without enclosing the money is the single commonest way this form comes back.
5	LENDER	Signed this ___ day of ___	The date written into the printed sentence, then the authorized representative's signature. Watch out: No notary and no witness. South Carolina asks for a signature from somebody entitled to give it, and nothing more.
6	OTHER	Section D is not yours	Date of receipt, the date the lien now runs until, and the SCDMV employee's signature. Watch out: The extension runs from the Department's receipt rather than from the date on the form, so posting it late in the window shortens nothing but the margin for error.

What gets this one rejected

- Sent by the vehicle's owner. The paragraph on the form is written from the lender's side - the financial institution of record wishes to continue the lien - and the signature rule is for its authorized representative.
- Sent more than six months before expiry. The instruction limits it to a lien going to expire within the next six months, and an early request is not banked.
- Sent after the lien has already lapsed. There is nothing left to continue and the route is a fresh lien rather than a continuation.
- A current lien date that does not match the certificate. The two-year extension runs from the Department's receipt of the request, but the twelve-year clock it is extending is the one printed on the title.
- The duplicate title box ticked with no fee. It carries its own \$15.00 and the form says so on the same line.
- Posted to the general titles box. This one has its own suffix, 29016-0051, printed at the head of the form.

☒ Amber is what you write ☐ Grey is a block somebody else completes The filled-in example is at the start of this sheet.