

How to fill out TR-2/TR-9 — Application for Title for Vehicles

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Rhode Island · written against TR-2/TR-9 (Rev 11/2025), issued under R.I. Gen. Laws § 31-3.1-38 and § 31-3.1-11 /forms/rhode-island/tr2-tr9-application-for-title/

Rhode Island's one title application, and the form that answers this state's own peculiar question: what to sign when the car has never had a certificate. Seven transaction types share it, and the header prices all of them the same - fee is \$53.50 for any transaction. ADD TITLE is the one that matters to somebody selling an older car, because until 1 January 2024 Rhode Island issued no titles at all for model years before 2001, and thousands of those cars are still on the road.

This sheet is not the form. Download the blank TR-2/TR-9 from the Rhode Island Division of Motor Vehicles at <https://dmv.ri.gov/media/866/download?f=ri-tr2-tr9.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Tick one transaction, and read what it asks for	Each tick prints its own section list beside it. ADD TITLE calls for A, B, C, D, E and I; DUPLICATE TITLE/AFFIDAVIT OF LOSS calls for A, B, C, D, E, F and I. Watch out: The lists are not the same and the Research Office works to them. Ticking ADD TITLE and then filling in section F, or ticking DUPLICATE and leaving F blank, is the commonest way to have the packet sent back.
2	YOU	Section A, whoever is standing at the counter	Signature, printed name, an AGENT OF line, and the identification number of the person submitting the documents. Watch out: This is not the same as section B. If a relative is dropping the packet off for you, their details go here and yours go in B - and if they are signing anything on your behalf they need the notarised Limited Power of Attorney as well.
3	YOU	Section B, the owner as the record already knows you	Name, licence or Rhode Island identification number, date of birth, telephone, email, residence address and a mailing address if it differs. Watch out: Match the registration you are producing as proof of ownership. A first title is built from that record, and a name that has changed since needs to be resolved before the certificate is printed rather than after.
4	YOU	Section C, every field of the vehicle block	Year, vehicle identification number, gross vehicle weight, make, model, body type, colour, cylinders, seat belts, pickup bed and fuel type. Watch out: The heading says complete all fields and means it. Gross vehicle weight is on the VIN plate in the driver's door jamb, and on an older car the label can be faded to the point of illegibility - check it before you are sitting in the car park.
5	YOU	Section D, the odometer reading	The figure in whole miles, then a signature, a printed name and a date underneath it. Watch out: No tenths, and no exempt box exists. If the dial has rolled past its own maximum, the first qualifying tick is the one that says so; if you simply cannot vouch for the number, the second one brands the record.
6	YOU	Section E, only if there is a live loan	Lienholder name, date of lien and address. It carries an asterisk because it is conditional. Watch out: Leave it blank on a car you own outright. Writing in a lender whose loan was settled years ago puts a lien on a brand-new certificate and costs another \$53.50 to take off.
7	YOU	Section F, the duplicate declaration	One tick from lost, stolen, destroyed or illegible/mutilated - and only on a duplicate application. Watch out: An illegible or mutilated certificate has to travel with the form, and the note asks for an explanation of the circumstances with it. Do not throw the damaged one away.
8	DEALER	Section G, which is not yours	The dealer recipient affidavit, for a duplicate that will be posted to a dealership because the car has been sold or traded to it. Watch out: It is a private residence or the dealership, not both, and it needs the dealership's self-addressed envelope and a copy of the registered owner's licence photograph. A private seller ticks nothing here.
9	YOU	Section I, sign and answer the consent question	A declaration under penalty of perjury that no other liens exist, a yes or no on disclosure of your personal information, then signature and date. Watch out: The consent question is about your motor vehicle record being released to somebody who asks for it, and it has nothing to do with the sale. Answer it deliberately rather than ticking through.
10	OTHER	The notary, on a duplicate only	Signature, printed name and a commission expiration date marked mandatory. Watch out: A Rhode Island notary's stamp has to be ink. An embossed seal on its own is refused, and so is a notary block with the printed name missing.

What gets this one rejected

- A duplicate application that is not notarised. The instructions on the form give it two separate numbered lines: owner(s) signatures must be notarized, and notary public must sign and print name - if either is omitted, the application will not be accepted.
- A duplicate where one of two named owners has not signed. If the original title listed more than one owner, all owners listed must sign the duplicate title application.
- A duplicate on a vehicle that has ever carried a loan, without an original release of lien. Faxed or photocopied releases will not be accepted, and a loan contract stamped paid is not accepted as a release of lien.
- A notary seal that is embossed rather than inked. The form prints the rule above the notary line: if RI NOTARY, STAMP MUST BE INK AND NOT EMBOSSED.
- A dealership's address written into the owner block on a duplicate. Automobile dealerships must not use their address or any address other than the owner's on the application for a duplicate.
- A duplicate for a vehicle that is not currently titled in Rhode Island. The DMV's Titles page limits it: duplicate titles can only be issued to active RI titled vehicles.
- A missing commission expiration date. The form marks it MANDATORY in capitals under both of its notary blocks.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off TR-2/TR-9 (Rev 11/2025) and the Rhode Island Division of Motor Vehicles's own pages, current as of 2026-08-23. Plain-language help with sellmycarhub.com
a form, not legal advice — where this and the agency differ, the agency governs.



DIVISION OF MOTOR VEHICLES
RESEARCH AND TITLE OFFICE
 600 New London Avenue, Cranston, RI 02920-3024
 Phone: 401-462-5774 Fax: 401-462-5783 www.dmv.ri.gov

APPLICATION FOR TITLE FOR VEHICLES (TR-2/TR-9)

Transaction Type (Please Select One) Fee is \$53.50 for any transaction

• FOR DMV USE ONLY •

☐ **SECURITY ADDITION: REFINANCE** (complete A, B, C, D, E, F, I)

TRN:

☐ **DUPLICATE TITLE/AFFIDAVIT OF LOSS** (complete A, B, C, D, E, F, I)

☐ **DEALERSHIP** (must complete *G also)

☐ **SALVAGE TITLE** (complete A, B, C, D, H, I)

☐ Classification A ☐ Classification B ☐ Unrecovered Theft
 (parts only) (repairable)

☐ CHECK ☐ M.O. ☐ CASH ☐ CC
 AMOUNT: _____

☐ **CORRECTION** (complete sections A, B, C, D, E, I)

☐ Mileage ☐ Lienholder ☐ Other _____

☒ **ADD TITLE** (complete A, B, C, D, E, I)

☐ **ADD OR REMOVE SECOND OWNER**
 (complete A, B, C, D, E*, I)

A. Name Of Person Submitting Documents

SIGNATURE: Lucienne Sirois PRINTED NAME: Lucienne R. Sirois AGENT OF: _____ LICENSE # & STATE / PASSPORT # / PHOTO ID #: RI 6104725

B. Owner's Information (Individual, Leasor Or Company)

PRIMARY OWNER'S LAST NAME OR COMPANY NAME: Sirois FIRST NAME: Lucienne MIDDLE NAME: Renee SUFFIX: _____

PRIMARY OWNER DL #/R.I. ID #/CID #: 6104725 DATE OF BIRTH (MM/DD/YY): 06/22/74 TELEPHONE: (401) 555-0173 EMAIL ADDRESS: l.sirois@example.com

STREET ADDRESS: RESIDENCE ADDRESS: 214 Tillinghast Row CITY/TOWN: Pawtucket STATE: RI ZIP: 02861

STREET ADDRESS: MAILING ADDRESS (IF DIFFERENT FROM RESIDENCE ADDRESS): _____ CITY/TOWN: _____ STATE: _____ ZIP: _____

SECONDARY OWNER'S LAST NAME: _____ FIRST NAME: _____ MIDDLE NAME: _____ SUFFIX: _____

SECONDARY OWNER DL #/R.I. ID #/CID#: _____ DATE OF BIRTH (MM/DD/YY): _____ TELEPHONE: ()

STREET ADDRESS: RESIDENCE ADDRESS: _____ CITY/TOWN: _____ STATE: _____ ZIP: _____

C. Vehicle Information (Complete All Fields)

YEAR: 2000 VIN (VEHICLE IDENTIFICATION #): YV1SW61R1Y2487193 GROSS VEHICLE WEIGHT: 4,850

MAKE: Volvo MODEL: V70 BODY TYPE: Wgn COLOR: Green # OF CYLINDERS: 5

NUMBER OF SEAT BELTS IN VEHICLE: 5 DOES VEHICLE HAVE A PICKUP BED? ☐ YES ☒ NO FUEL TYPE (CHECK ONLY ONE): ☒ GAS ☐ HYBRID ☐ ELECTRIC ☐ DIESEL ☐ CNG/LPG

MOTORCYCLES/MOPEDS/SCOOTERS ONLY PEDALS? ☐ YES ☐ NO ENGINE SIZE/CC: _____ MAX SPEED/MPH.: _____ CAMPER AND TRAILERS ONLY LENGTH: _____ CARRYING CAP.: _____

D. Odometer Disclosure Statement

I state that the odometer now reads 168432 (no tenths) miles and to the best of my knowledge that it reflects ACTUAL MILEAGE of the vehicle described herein UNLESS one of the following statements is checked.

☐ Mileage is in excess of its mechanical limits ☐ Odometer reading is NOT the actual mileage. WARNING – ODOMETER DISCREPANCY.

SIGNATURE: Lucienne Sirois PRINTED NAME: Lucienne R. Sirois DATE: (MM/DD/YY) 08/07/26

E*. Lien Information (Complete Only If There Is A Current Vehicle Loan)

FIRST LIEN HOLDER'S NAME: _____ DATE OF LIEN: _____

FIRST LIEN HOLDER'S ADDRESS: _____ CITY/TOWN: _____ STATE: _____ ZIP: _____

SECOND LIEN HOLDER'S NAME: _____ DATE OF LIEN: _____

SECOND LIEN HOLDER'S ADDRESS: _____ CITY/TOWN: _____ STATE: _____ ZIP: _____

Duplicate Title Instructions

- Only the owner(s) or lien holder listed on the original certificate of title may apply for a duplicate title. If original title listed more than one owner, all owners listed must sign the duplicate title application.
- If the original title listed a lien holder and the loan has been paid, a "Release of Lien" must be submitted with the application for duplicate title. Lien Releases must have original signatures. Faxed or photocopies will not be accepted. Loan contracts stamped paid are not accepted as a release of lien.
- All duplicate titles are mailed to either the lien holder (if current lien exist) or to the owner.
- Automobile dealerships must not use their address or any address other than the owner's on the application for a duplicate.
- Owner(s) signatures must be notarized. If original title listed more than one owner, all owners listed must sign duplicate title application.
- Notary public must sign and print name. If either is omitted, the application will not be accepted.

CONTINUED ON BACK

F. Duplicate Title/Affidavit Of Loss

I hereby certify that the original certificate of title to the motor vehicle described herein has become:

(Please Check One) ☐ LOST ☐ STOLEN ☐ DESTROYED ☐ ILLEGIBLE/MUTILATED

NOTE: IF THE ABOVEMENTIONED VEHICLE HAS EVER HAD A LOAN, REGARDLESS IF THE LOAN HAS BEEN SATISFIED, YOU MUST OBTAIN AN ORIGINAL 'RELEASE OF LIEN' FROM YOUR FINANCIAL INSTITUTION BEFORE SUBMITTING YOUR REQUEST FOR A DUPLICATE TITLE.

NOTE: Any illegible/mutilated certificate must accompany this form with an explanation of the circumstances.

NOTE: A duplicate certificate may be subject to the rights of a person under the original certificate of title.

G. Duplicate Title/Affidavit Of Loss (Dealership ONLY, DO NOT USE If Not A Dealer)

CHECK HERE IF THE TITLE IS TO BE MAILED TO A DEALER. IF SO, PLEASE COMPLETE THE DEALER RECEIPT AFFIDAVIT

☐ (check this box only if you are applying for a duplicate title which will ONLY be mailed to a dealer and not to a private residence)

DEALER RECIPIENT AFFIDAVIT

I/we, the undersigned, hereby affirm that the vehicle described on the face of this application has been sold or traded to the dealership listed below and that it is understood that the duplicate title being requested will be mailed to this dealership. I/we affirm that there is not an outstanding lien on this vehicle.

NOTE: This form does NOT constitute Power of Attorney or Assignment.

DEALERSHIP NAME:		DEALER'S LICENSE #:		DATE: (MM/DD/YY)	
DEALERSHIP ADDRESS:		CITY/TOWN:		STATE:	ZIP:
SIGNATURE OF REGISTERED OWNER:		PRINTED NAME OF OWNER:			
SIGNATURE OF SECOND OWNER:		PRINTED NAME OF SECOND OWNER:			
NOTARY PUBLIC SIGNATURE:		NOTARY PRINTED NAME:		DATE: (MM/DD/YY)	
COMMISSION EXPIRATION DATE (MANDATORY):		** Self-addressed envelopes from dealership are required as well as a valid copy of the registered owner(s) driver's license photo **			

H. Salvage Title Important Information

Pursuant to the Rhode Island Salvage Law (RIGL § 31-46), you are required to apply for a salvage certificate of title for a vehicle within twenty (20) days. "Any person, firm or corporation who violates any of the provisions of this chapter shall be guilty of a felony and shall be punished by imprisonment for not more than five (5) years or a fine of not more than five-thousand dollars (\$5,000) or both." If you have retained ownership and possession of a vehicle originally deemed a total loss by an insurance company, the following documents and fees must be submitted when the OWNER of the vehicle is applying for a Rhode Island Salvage Certificate.

1. Salvage application shall be completed by the owner who is listed on the face of the existing Rhode Island title certificate
2. Existing Rhode Island title is in owner's name.
3. A letter from the insurance company stating that the vehicle is a total loss and the owner is retaining the vehicle AND indicating Class A (parts only) or Class B (repairable) classification.
4. Written estimate/appraisal of the damage from the insurance company.
5. If you need further information, you may call the Research Section of the DMV at (401) 462-5774.

I. Signature

I, the undersigned, declare under penalty of perjury, that no other liens exist against this vehicle other than the described above, and that all statements made on this application are true and complete to the best of their knowledge and belief.

Personal information contained in your motor vehicle record will be disclosed only if the State has obtained the express consent of the person to whom such personal information pertains.

DO YOU CONSENT TO SUCH A DISCLOSURE? ☐ YES ☒ NO

OWNER'S SIGNATURE: <i>Lucienne Sirois</i>	DATE: (MM/DD/YY) <i>08/07/26</i>
SECOND OWNER'S SIGNATURE:	IF CORPORATION, TITLE OR POSITION:

If RI NOTARY, STAMP MUST BE INK AND NOT EMBOSSED

NOTARY PUBLIC SIGNATURE:	NOTARY PRINTED NAME:	DATE: (MM/DD/YY)
COMMISSION EXPIRATION DATE (MANDATORY):		

FEE IS \$53.50 PAYABLE TO RI DMV

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