

MV-4ST — Vehicle Sales and Use Tax Return / Application for Registration: a filled-in example. Amber is what you write; grey is a block somebody else completes. The line-by-line notes follow. [Back to the walkthrough](#)



pennsylvania
DEPARTMENT OF TRANSPORTATION

MV-4ST (1-19)



pennsylvania
DEPARTMENT OF TRANSPORTATION
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VEHICLE SALES AND USE TAX RETURN/ APPLICATION FOR REGISTRATION

Attach PA Title - Type or Print - Make check payable to Commonwealth of PA

Bureau of Motor Vehicles ♦ P.O. Box 68593 ♦ Harrisburg, PA 17106-8593

No.

MV-4ST (1-19)				H. TAX/FEE		1ST ASSIGNMENT	2ND ASSIGNMENT
A. VEHICLE PURCHASED	PA Title Number (as Shown on Attached Title)		Make of Vehicle	Model Year	Purchase Price (See Note on Reverse.)	\$6,100.00	
	88899988899SM		Chevrolet	2004	Less Trade-In		
B. SELLER	Vehicle Identification Number		Condition		Taxable Amount		
	12345ABCDE67890FG		☒ GOOD ☐ FAIR ☐ POOR		\$6,100.00		
C. 1ST PURCHASER	Last Name (or Full Business Name)		First Name	Middle Name	1. Sales Tax Due X 6% (.06), X 7% (.07) OR X 8% (.08) * (See Note on Reverse.)		
	Smith		James	Wyatt	\$366.00		
	Co-Seller		Ruth	Violet	1A. Exemption Reason Code (Must Be a Number From 1 To 23 Or 0)		
	Last Name (or Full Business Name)		First Name	Middle Name	PA DL/ID#	Date of Birth	1B. First Assignment Exemption No.
D. 2ND PURCHASER	Jones		Amy	Marie	22-111-333	5-10-67	
	Co-Purchaser Last Name		First Name	Middle Name	PA DL/ID#	Date of Birth	
	Jones		John	Jacob	55-444-131	5-20-41	
	Street		COUNTY CODE				
E. VEHICLE TRADED	1535 Any Street		2		2		
	City		State	Zip Code	Date Acquired/Purchased	Refer to County Codes Listing on Reverse Side of Yellow Copy	
	Anytown		PA	17000	09-01-20XX		
	4. Registration or Processing Fee		\$38.00				
F. APPLICATION FOR REGISTRATION	Last Name (or Full Business Name)		First Name	Middle Name	PA DL/ID# or Bus. ID#	Date of Birth	
	Co-Purchaser Last Name		First Name	Middle Name	PA DL/ID#	Date of Birth	
	Street		COUNTY CODE				
	City		State	Zip Code	Date Acquired/Purchased	Refer to County Codes Listing on Reverse Side of Yellow Copy	
G. ADDITIONAL TITLE INFORMATION	Make of Vehicle		Vehicle Identification Number				
	Model Year		Body Type (CP, TK, etc.)	Condition	☐ GOOD ☐ FAIR ☐ POOR		
	8. Increase Fee						
	9. Replacement Fee						
I. CERTIFICATION	10. Total Paid (Add 1 Thru 9)		10. \$459.00		11.		
	12. Grand Total (Add 10 & 11)				Send One Check In This Amount → \$459.00		
	Registration plate to be issued by Department (Proof of insurance must be attached.)		☒ Transfer of Previously Issued Registration Plate				
	☐ Exchange registration plate to be issued by Department		☐ Transfer & Renewal of Registration Plate				
H. TAX/FEE	☐ Temporary registration plate issued by Full Agent (NOTE: This registration plate will expire 90 days from date of issuance.)		Registration Plate No. ABC-1234		Reason for Replacement		
	Expires Month 12 Year 20XX		Transferred from Title No. 12345678901DO		VIN ABC98FT589T458762		
	Temp. Registration Plate No.		Signature of person from whom registration plate is being transferred (if other than applicant)		Relationship To Applicant		
	Vehicle Purchased Weight Information (if Applicable)		GVWR	Unladen Weight	Reg. Reg. Gross Wt. Including Load	Reg. Reg. Gross Comb. Wt. (if Applicable)	
J. BUREAU OF MOTOR VEHICLES	Insurance Company Name		Policy No. (Or Attach Binder)		Policy Effective Date		Policy Expiration Date
	POE Insurance Co.		N04409132		08-01-20XX		08-1-20XX
	ISSUING AGENT INFORMATION		I certify that on month 09 day 01 year 20XX		Issuing Agent (Print Name)		Agent No.
	I have checked to determine that the vehicle is insured and issued temporary registration to the above applicant, in compliance with all applicable provisions of the Vehicle Code and department regulations.		Larry's New Cars Inc.		85-9999		Telephone No.
K. MESSENGER NO.	Issuing Agent Signature		Marion Notary		(717) 555-8888		
	NOTE: If a co-purchaser other than your spouse is listed and you want the title to be listed as "Joint Tenants with Rights of Survivorship" (on death of one owner, title goes to surviving owner). CHECK HERE ☒		NOTE: If the vehicle is to be used as a daily rental or leased vehicle, CHECK HERE ☐ . If block is checked, complete and attach Form MV-1L.				
	I/We certify that I/we have examined and signed this application after its completion. I/We further certify that all statements herein are TRUE and CORRECT and make application for certificate of title for the vehicle described in Section A. If any exemption is claimed, the purchaser further certifies that they are authorized to claim this exemption. I/We acknowledge that I/we may lose my/our operating privilege(s) or vehicle registration for failure to maintain financial responsibility on the currently registered vehicle for the period of registration. I/We acknowledge that I/we may be subject to a fine not exceeding \$5,000 and imprisonment of not more than two years for any false statement that I/we make on this application.		Signature of First Purchaser or Authorized Signer		Telephone No.		
	1st ASSIGNMENT		Signature of Co-Purchaser/Title of Authorized Signer		(717) 555-1111		
L. BUREAU OF MOTOR VEHICLES	2nd ASSIGNMENT		Signature of Second Purchaser or Authorized Signer		Telephone No.		
			Signature of Co-Purchaser/Title of Authorized Signer				

1. BUREAU OF MOTOR VEHICLES

How to fill out MV-4ST — Vehicle Sales and Use Tax Return / Application for Registration

Pennsylvania · written against MV-4ST (not published online), issued under 75 Pa.C.S. 1111 and 1103.1

[sellmycarhub.com
/forms/pennsylvania/mv-4st-vehicle-sales-
and-use-tax-return/](https://www.sellmycarhub.com/forms/pennsylvania/mv-4st-vehicle-sales-and-use-tax-return/)

The document a Pennsylvania private sale actually runs on when the car already carries a Pennsylvania title. It applies for the new certificate, handles the registration plate and computes the sales tax, all on one sheet - and you are not allowed to have a blank one. PennDOT issues it to authorized agents only, which is why the transfer happens at a notary or tag service rather than at a counter.

This sheet is not the form. Download the blank MV-4ST from the Pennsylvania Department of Transportation at <https://www.pa.gov/content/dam/copapwp-pagov/en/pennDOT/documents/public/dvspubsforms/bmv/bmv-fact-sheets/fs-mv4st.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	BUYER	Section A, the vehicle	PA title number, make, model year and the full VIN, copied from the certificate rather than from the car. Watch out: Make means the trade name. The instruction sheet spells it out with examples: Ford, Chevrolet, Chrysler - and tells you not to list Mustang, Cavalier or New Yorker.
2	YOU	Section B, the seller	Your actual full last name, first name and middle name, or the full business name if the car is in a company's. Watch out: This has to agree with the name printed on the face of the certificate you are assigning. A married name on one and a maiden name on the other stops the transaction.
3	BUYER	Sections C and D, the purchaser	Legal name, PA driver's licence or photo ID number, date of birth, street address, city, state, ZIP, date acquired and the county code. Watch out: The second purchaser block is a trap on a modern title - it may only be used where the assigned certificate is a pre-1989 one.
4	BUYER	The county code	A two-digit number for the buyer's actual county of residence, taken from the table the agent works off. Watch out: It is what sets the tax rate: 02 is Allegheny at 7 per cent and 51 is Philadelphia at 8 per cent, and everywhere else pays 6.
5	BUYER	Section E, vehicle traded	Left empty on an ordinary cash sale. It exists so a trade-in can be deducted before tax is worked out. Watch out: The condition ticked here should, within reason, correspond to the price assigned - the instruction sheet says so, and a mismatch invites a look from the Department of Revenue.
6	BUYER	Section F, the registration plate	Which plate the buyer ends up with: one issued by PennDOT, an exchange, a temporary plate from a full agent, or a transfer of a plate they already have. Watch out: A temporary registration plate is valid for 90 days. The agent hand-writes the number as well as sticking the sticker on, so that all three copies carry it.
7	BUYER	Section F, insurance and the agent's certification	Insurance company, policy number, effective and expiry dates, then the agent certifying the date they checked that the vehicle is insured. Watch out: No alteration of that date is accepted. It is the agent's own certification that they verified financial responsibility, and it has to be completed even where no registration was issued.
8	BUYER	Section G, joint ownership	A tick box for two buyers who are not married to each other and want the survivor to take the car. Watch out: Leave it blank and PennDOT issues the title as tenants in common, which sends a deceased co-owner's share to their heirs rather than to the other owner.
9	BUYER	Section H, tax and fees	Purchase price, less trade-in, taxable amount, the tax at 6, 7 or 8 per cent, then the title, lien, registration, county, transfer and replacement fees, added to a grand total. Watch out: One cheque or money order, made out to the Commonwealth of Pennsylvania. The agent's own service fee is a separate charge and is not on this line.
10	BUYER	Section I, certification	The purchaser signs, and a co-purchaser signs beneath, after everything above is filled in and paid. Watch out: Signed after completion, not before. A company or corporation signs through an authorised representative, whose job title goes on the second line.

What gets this one rejected

- Trying to bring your own. There is no blank MV-4ST published anywhere; the instruction sheet is headed for PennDOT authorized agents use only.
- Using it for a car that is not already titled in Pennsylvania. That is the other form - an out-of-state certificate or a manufacturer's statement of origin goes on an MV-1 instead.
- A nickname or an initial in the purchaser block. The instruction is explicit: do not use nicknames or first and middle initials, and the name must match the Pennsylvania identification credential the agent examined.
- A P.O. box on its own. It may be listed in addition to the actual numbered street address but never instead of it.
- An address that does not match the buyer's photo ID, unless one of the narrow exceptions applies and the residency self-certification is attached.
- Sending it in late. The completed application and its supporting documents must reach PennDOT within 20 days from the date of sale.

☒ Amber is what you write ☐ Grey is a block somebody else completes The filled-in example is at the start of this sheet.

Read off MV-4ST (not published online) and the Pennsylvania Department of Transportation's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com