



REQUEST FOR CORRECTION OF TITLE RECORDS

Clear Form

THE TITLE OR SALVAGE TITLE MUST ACCOMPANY THIS FORM

DESCRIPTION OF VEHICLE

PLATE	VIN	TITLE	YEAR	MAKE	STYLE
TKM 418	4S4BSANC2H3245187	4218903	2017	Subaru	Wagon

- ☐ Please correct the attached title or salvage title to indicate survivorship.
- ☒ Please make the following correction to the attached title or salvage title:

Describe the error or erasure:	The entry should read as follows (if no entry write "blank"):
<i>The issued title shows the registered owner as THADEUS R KOLBECK. The correct spelling is Thaddeus, with two d letters.</i>	<i>Kolbeck, Thaddeus R.</i>

CORRECT NAME	ODL / ID / CUSTOMER NUMBER	DATE OF BIRTH
<i>Thaddeus R. Kolbeck</i>	<i>8143062</i>	<i>03/22/1971</i>

If you are a dealer or security interest holder, you must provide either a direct phone number or email address in case DMV has questions about your request.

BUSINESS NAME	EMAIL ADDRESS	PHONE NUMBER
SIGNATURE OF APPLICANT OR REPRESENTATIVE OF BUSINESS	SIGNATURE OF APPLICANT OR REPRESENTATIVE OF BUSINESS	DATE
<i>Thaddeus Kolbeck</i>	<i>X</i>	<i>08/03/2026</i>

INSTRUCTIONS

You **cannot** use this form to:

- Change a name on the title due to marriage or divorce.
- Change ownership information.
- Show a new address on the title.
- Change vehicle information when the vehicle is altered (such as an assembled or reconstructed vehicle).

You can use this form to request any of these changes:

1. Correct the vehicle year, make, body style, or identification number. If the vehicle identification number (VIN) needs to be corrected, we may require a VIN inspection.
2. Correct a misspelled or incorrect registered owner or security interest holder. Be aware that DMV issues title using the customer name in our system unless the application indicates a name change.
3. Remove a brand such as "previous damage" or "totaled" that was placed on the title in error. You must include evidence of DMV error or a statement from the party who notified DMV of the brand in error.
4. Correct an odometer reading if the vehicle is subject to federal odometer requirements. If you request the correction within 90 days of title issuance, the party that made the error must submit a certified statement with the reason for the error and the corrected reading. If it has been more than 90 days, you must submit a secure odometer disclosure and evidence (such as service records) to show the error of the original reading. DMV will not correct a voluntary reading if the vehicle is exempt from federal requirements.
5. Add or remove survivorship. Two signatures from the registered owners are required to add or remove survivorship.

Fill out the entire form and sign it. Attach the title to this form. If a security interest holder has the title, you can work with them to submit the title for correction. We will mail a corrected title to the security interest holder. There is no fee to correct a VIN or to add or remove survivorship to an eligible Oregon title or salvage title. Submit your request with the title and any required fee to your local DMV office or mail it to DMV, 1905 Lana Avenue NE, Salem OR 97314-2250.

Questions? Call (503) 945-5000; Portland Metro Area (503) 299-9999; or TTY Statewide Relay: 7-1-1.

How to fill out 735-264 — Request for Correction of Title Records

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[/forms/oregon/735-264-request-for-correction-of-title-records/](https://www.oregon.gov/odot/Forms/DMV/264fill.pdf)

Oregon · written against 735-264 (1-26), issued under ORS 803.075 and ORS 803.140

The form for a certificate that has already been issued with something wrong on it. Its instructions are unusually generous with the word cannot, and that is the useful part: it lists four things it will not do and five it will, and knowing which side of the line your problem falls on saves a fortnight. There is no fee at all to correct a VIN or to add or remove survivorship, and the title has to travel with the form — it says so in capitals across the top.

This sheet is not the form. Download the blank 735-264 from the Oregon Department of Transportation, Driver and Motor Vehicle Services Division at <https://www.oregon.gov/odot/Forms/DMV/264fill.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Description of vehicle	Plate, VIN, title number, year, make and style across the top band. Watch out: Copy from the certificate you are about to post, and photograph the whole thing first. It will be out of your hands for as long as the correction takes.
2	YOU	Please make the following correction to the attached title	The first of two request lines, for the five corrections this form can make. Watch out: Read the list before ticking. Four things it cannot do are printed underneath, and marriage, divorce, a new address and a change of ownership are all on that side.
3	YOU	Please correct the attached title to indicate survivorship	The second request line, its own transaction and free of charge. Watch out: Two signatures from the registered owners are required to add or remove survivorship, which is why the form carries two signature lines.
4	YOU	Describe the error or erasure	A free-text block for what is wrong on the issued certificate. Watch out: Say what the title says and what it should say. A description that only says the name is wrong leaves the clerk to guess which part of it.
5	YOU	The entry should read as follows	The corrected wording. If there should be no entry at all, write “blank”. Watch out: The department reissues the title from this box. Whatever you write here is what gets printed, spelling and all.
6	YOU	Correct name, ODL / ID / customer number, date of birth	Three boxes for the person whose name is being put right. Watch out: The customer number is how DMV knows this is a correction rather than a different person. Without it a misspelled name looks like a new owner.
7	OTHER	Business name, phone number and email address	For a dealer or security interest holder making the request. Watch out: The form requires one or the other: if you are a dealer or security interest holder, you must provide either a direct phone number or an email address in case DMV has questions about your request.
8	YOU	Signature of applicant or representative of business, and date	Two signature lines at the foot. Watch out: One signature is enough for most corrections. Survivorship is the exception, and a survivorship request with one signature comes straight back.

What gets this one rejected

- Sent without the title. The instruction is printed across the top of the form: THE TITLE OR SALVAGE TITLE MUST ACCOMPANY THIS FORM.
- An odometer correction requested more than 90 days after title issuance with nothing but an explanation. Inside 90 days the party who made the error submits a certified statement; past 90 days it takes a secure odometer disclosure and evidence such as service records.
- An odometer correction on a vehicle that is exempt from federal odometer requirements. DMV will not correct a voluntary reading.
- A brand removal with no evidence. Removing a brand placed in error needs evidence of DMV error, or a statement from the party who notified DMV of the brand in error.
- One signature on a survivorship change. Two signatures from the registered owners are required to add or remove survivorship.
- A dealer or security interest holder's request with no direct phone number and no email address, which the form requires.

☐ Amber is what you write ☐ Grey is a block somebody else completes The filled-in example is at the start of this sheet.

Read off 735-264 (1-26) and the Oregon Department of Transportation, Driver and Motor Vehicle Services Division's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs.

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