



OHIO DEPARTMENT OF PUBLIC SAFETY
BUREAU OF MOTOR VEHICLES

APPLICATION(S) FOR CERTIFICATE OF TITLE TO A MOTOR VEHICLE

(Type or Print in Ink)

CHECK TYPE OF APPLICATION(S) Fee of \$5.00 for failure to apply for title within 30 days of assignment.

1 APPLICANT'S PRINTED NAME Marlene R. Kovach			SSN / EIN ***-**-2093	
APPLICANT'S PRINTED ADDRESS 1408 Fifth Ave	CITY Youngstown	STATE OH	ZIP CODE 44504	COUNTY Mahoning
CO- APPLICANT'S NAME			SSN / EIN	

Hereby declares under penalty of perjury that he / she is the lawful (owner / purchaser / lien holder) of the following described motor vehicle and hereby makes application for the following:

☐ ORIGINAL CERTIFICATE OF TITLE Evidence of ownership _____
MCO, Previous Title No., Registration, etc.

Applicant acquired said motor vehicle by (state how acquired) _____

from: Name of Previous Owner _____ Is Seller a Minor? ☐ Yes ☐ No

Address of Previous Owner _____

The following is a full statement of all liens on said motor vehicle. If no lien state "none", if more than one lien, attach statement of all additional liens.

Lien Holder _____ /E Code # _____ Address _____

2 ☒ DUPLICATE CERTIFICATE OF TITLE

Applicant states that Certificate of Title Number 4402100317842 has been lost ;
that said motor vehicle has not been sold or disposed of except as stated below: lost, stolen, destroyed

The vehicle is in the possession of Marlene R. Kovach
residing at 1408 Fifth Ave, Youngstown, OH 44504 and that if said Certificate of Title be hereby
recovered by this applicant he will deliver same to the Clerk of Courts for cancellation.

The following is a full statement of all liens on said motor vehicle. If no lien state "none", if more than one lien, attach statement of all additional liens.

Lien Holder NONE /E Code # _____ Address _____

4 ☐ REPLACEMENT CERTIFICATE OF TITLE for Certificate of Title Number _____

☐ MEMORANDUM CERTIFICATE OF TITLE for Certificate of Title Number _____

☐ SALVAGE CERTIFICATE OF TITLE

Applicant states that the original Certificate of Title Number _____ has been surrendered to the Clerk of Courts.

YEAR 2017	VIN 2HKRW2H84HH640917	MODEL CR-V	BODY TYPE	MAKE Honda	CONVERSION
PURCHASE PRICE \$	TRADE IN ALLOWANCE \$	GROSS TAX DUE \$	VENDOR'S DISCOUNT \$	TAX PAID \$	
TAX EXEMPTION ☐ Yes REASON:		DEALER'S PERMIT NUMBER		VENDOR'S NUMBER	

Condition of vehicle (check only one) ☒ Good ☐ Fair ☐ Poor ☐ Wrecked Print Title ☒ Yes ☐ No

With Right of Survivorship ☐ Yes ☒ No Transfer on Death ☐ Yes ☒ No If yes, BMV 3811 Form required

Applicant is a minor ☐ Yes ☒ No If yes, provide Date of Birth ____/____/____ and BMV 3751 Form required

Is this a Replica Motor Vehicle? ☐ Yes ☒ No If yes, provide: Make _____ Model _____ Year _____

Is this an Adaptive Mobility Vehicle defined as being designed, modified, or equipped to be operated by a person with a disability or to transport an occupied wheelchair/scooter with a lift, ramp, or secured system, in accordance with 49 C.F.R. part 568 or 595. ☐ Yes ☒ No

Warning: You are required by law to state the true selling price. A false statement is in violation of section 2921.13 of the Ohio Revised Code (R.C.) and is punishable by six months imprisonment and a fine of up to one thousand dollars or both. All transfers are audited by the Department of Taxation. The seller and buyer must provide any information requested by the Department of Taxation. The buyer may be assessed any additional tax found to be due.

6 Applicant's Signature X Marlene R. Kovach

Co-Applicant's Signature X

Sworn to and subscribed in my presence this 06 day of August, 20 ____ in Mahoning County,
State of Ohio.

(Notary Seal)

7 X Priscilla A. Tunstall My commission expires 09/12/2029

Signature of Notary Public or other Authorized Officer by law

NOTES: A motor vehicle dealer licensed in accordance with 4517 of the R.C., who is the owner or purchaser of the motor vehicle, is not required to have this document notarized under section 4505.063 of the R.C. in accordance with 4505.09 of the R.C.. Title applicants may use the last four digits of their SSN when applying for a salvage certificate for an owner-retained vehicle or transferring titles to insurers or nonprofits.

How to fill out BMV 3774 — Application(s) for Certificate of Title to a Motor Vehicle

Ohio · written against BMV 3774 (12/25), issued under Ohio Revised Code 4505.06 and 4505.09

sellmycarhub.com
[/forms/ohio/bmv-3774-application-for-certificate-of-title/](https://forms/ohio/bmv-3774-application-for-certificate-of-title/)

One page carrying five different applications, and a seller usually needs the second of them. Tick Duplicate and it replaces a certificate that was lost, stolen or destroyed; tick Replacement and it corrects information on a title already issued, or turns an electronic record into a paper one. The other three - Original, Memorandum and Salvage - are on the same sheet and are not what a seller with a missing title is after.

This sheet is not the form. Download the blank BMV 3774 from the Ohio Bureau of Motor Vehicles at <https://dam.assets.ohio.gov/image/upload/publicsafety.ohio.gov/bmv3774.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	The applicant block	Your printed name and identification number, address, city, state, ZIP and county. Watch out: The name has to be the one the title record holds. If you have married or moved since the title was issued, that is a replacement application rather than a duplicate, and the clerk will want the evidence for the change.
2	YOU	Tick Duplicate	The second of the five blocks down the page. Tick it and complete only what is inside it. Watch out: Replacement is the neighbouring block and it does something different - it reissues a title whose information needs changing, including turning an electronic record into paper.
3	YOU	Lost, stolen or destroyed	The certificate of title number, then which of the three happened to it. Watch out: Stolen is a word with consequences. If the certificate went missing rather than being taken, the answer is lost.
4	YOU	The lien statement	The lien holder, E code number and address, under the printed instruction that if there is no lien you state none. Watch out: Check the record before you write it. The BMV's title inquiry shows a cancellation date against a lien, and a blank there means the release never reached the clerk however long ago the loan was paid.
5	YOU	The vehicle	Year, vehicle identification number, model, body type, make and conversion, in that order across the page. Watch out: The order of those boxes is not the order on most forms - year first, then the VIN. It is easy to write the make where the model goes.
6	YOU	Your signature	The applicant's signature line, with a co-applicant's line beneath it for a jointly held title. Watch out: Both owners of a jointly held title sign, and both are notarised. One signature on a two-name title is the commonest reason a duplicate application comes back.
7	YOU	The notary block	Sworn to and subscribed in my presence this ____ day of _____, 20 ____ in _____ County, State of _____, with the seal and the commission expiry. Watch out: Applying by post means finding your own notary; applying in person means the clerk's counter can do it, and the title is printed while you wait.

What gets this one rejected

- Ticking two of the five applications. The heading is check type of application(s) but the blocks are different applications with different evidence behind them - a duplicate and a replacement are not the same request.
- Leaving the lien statement blank. Both the original and duplicate blocks carry the same instruction: if no lien state none, and if more than one lien, attach statement of all additional liens.
- A duplicate applied for by somebody who is not the owner of record. The block asks who the vehicle is in the possession of, but the applicant is the person the record names.
- Sending it without the notarisation. This is an application for a certificate of title, and R.C. 4505.06 requires one to be sworn to before a notary public or other officer empowered to administer oaths.
- Posting it to the BMV. Titles are issued by a county Clerk of Courts title office, and that is where this goes - the BMV is not a title counter.
- Forgetting the return envelope. Applying by post, the clerk needs a self-addressed, stamped envelope to send the printed title back in.

☒ Amber is what you write ☐ Grey is a block somebody else completes The filled-in example is at the start of this sheet.

Read off BMV 3774 (12/25) and the Ohio Bureau of Motor Vehicles's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com