

How to fill out SFN 60689 — Statement of Fact

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North Dakota · written against SFN 60689 (4-2026), issued under North Dakota Department of Transportation, Motor Vehicle Division; the plate credit it supports is NDCC 39-04-36, and the form cites NDCC 39-04-18 on its own face

/forms/north-dakota/sfn-60689-statement-of-fact/

A short form that answers whichever of four awkward questions a title application raises, chosen by one row of boxes at the top: Title Only or Registration Start, Low Purchase Price, Plate/Credit Transfer, or Other. For a seller the third is the one that matters. When you take a plate off a car you have sold and put it on the next one, the department needs to know which plate, which vehicle it came off and the date that vehicle was sold - and it warns on the form what happens if the answer is untrue: the credit being transferred from this plate will be paid back to Motor Vehicle Division in full and additional registration fees will be collected.

This sheet is not the form. Download the blank SFN 60689 from the North Dakota Department of Transportation, Motor Vehicle Division at <https://dot.nd.gov/forms/sfn60689.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Use of Form: Plate/Credit Transfer	One box of four. The third is the seller's - moving a plate and its unused licence fee onto a replacement vehicle. Watch out: Low Purchase Price is the neighbouring box and a different conversation entirely: it explains a price below guide value rather than moving a credit.
2	YOU	Year, Make, Model and VIN	The replacement vehicle - the car the plate is going on to. Watch out: This trips people up. The vehicle block is about the car being titled now; the one you sold appears further down and in the comments.
3	YOU	Title Number, Purchase Price and Purchase Date	The replacement vehicle's details as they will appear on its own application. Watch out: These should match the title application this statement travels with. Two different purchase prices in one envelope is the fastest way to be asked for documentation.
4	YOU	Comments	The free-text block tying the two vehicles together - which plate, off which car, sold when. Watch out: Include the sold vehicle's VIN and title number. Nothing else on the form carries them, and the department is matching two registration records.
5	YOU	Hauled, Towed or Delivered	How the vehicle described at the top got to where it is now, for a car not yet driven on North Dakota roads. Watch out: It sits above the acknowledgement that the vehicle cannot be driven without being licensed. Answer it honestly - the five-day allowance a buyer gets is a different rule and does not apply here.
6	YOU	The plate number	The plate being transferred, in the statement that reads I wish to transfer plate(s) to the above referenced vehicle. Watch out: If the plate itself has gone missing, deal with that first through the duplicate credentials application - the statute still requires you to use the plate you removed.
7	YOU	The date the sold vehicle was sold	The second half of the transfer statement: the vehicle from which the plates were removed was sold on this date. Watch out: Credit runs from the month after the transfer, so this date is money. It must match the date of sale on the certificate you assigned.
8	YOU	Printed Name, telephone, signature and date	No notary here - a printed name, a number, a signature and a date finish it. Watch out: Read the warning immediately above the signature. A false statement means the whole credit is repaid to the Motor Vehicle Division and additional registration fees are collected on top.

What gets this one rejected

- Describing the sold vehicle in the vehicle block. The block at the top is the vehicle being titled - the replacement. The sold vehicle belongs in the plate transfer statement and the comments.
- A plate number with no sale date, or a sale date with no plate number. The transfer statement asks for both, because the credit is calculated from the months left on that plate's registration after the month of the transfer.
- Two boxes ticked in Use of Form. One statement, one purpose - a sheet doing two jobs is a sheet the counter has to unpick.
- Claiming a credit from a plate you did not remove. The statute requires the transferor to have removed the plates from the vehicle at the time it was transferred, and the credit belongs to that person.
- Leaving the comments empty on a credit transfer. Nothing on the form connects the two vehicles except what you write there.

☐ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off SFN 60689 (4-2026) and the North Dakota Department of Transportation, Motor Vehicle Division's own pages, current as of 2026-08-24. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs.

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STATEMENT OF FACT

North Dakota Department of Transportation, Motor Vehicle
SFN 60689 (4-2026)

MOTOR VEHICLE DIVISION
ND DEPT OF TRANSPORTATION
608 E BOULEVARD AVE
BISMARCK ND 58505-0780
Telephone (701) 328-2725
Website: <https://dot.nd.gov>

Use of Form:

☐ Title Only/Registration Start ☐ Low Purchase Price ☒ Plate/Credit Transfer ☐ Other

Year 2014	Make Honda	Model Pilot EX-L	Vehicle Identification Number 6P2YF3JD2EH185320
Title Number	Purchase Price 9,900.00	Purchase Date 08/26/2026	

Comments

Moving the licence credit from 481 BKR onto this vehicle. The plate was removed from a 2017 Chevrolet Equinox LT, VIN 3Z9GK5LC7H6412873, title 3618420795, sold to a private buyer on 21 August 2026. The plate itself is attached to this application.

I understand that the vehicle cannot be driven without being licensed per NDCC 39-04-18.

How was the above described vehicle transferred to where it is now? ☐ Hauled ☐ Towed ☒ Delivered

☐ The vehicle **HAS NOT** been driven on ND Roadways and I wish to **TITLE THE VEHICLE ONLY**.

☐ The vehicle is **NOW** ready to be driven on ND Roadways as of (date)

☒ I wish to transfer plate(s) 481 BKR to the above referenced vehicle. The vehicle from which the plates were removed was sold on this date 08/21/2026.

I understand that if this statement was made falsely, the credit being transferred from this plate will be paid back to Motor Vehicle Division in full and additional registration fees will be collected on this vehicle.

At the Division's discretion, additional documentation may be requested at any time.

Printed Name Marlys J. Thorsrud	Telephone Number (701) 555-0146
Signature Marlys J. Thorsrud	Date 08/26/2026

PENALTY: Any person making any false statement on this form for which another penalty is not specifically provided is guilty of a class B misdemeanor.