

How to fill out MVR-330 — Application for a Registration Plate or the Transfer of a Registration Plate, Non-Owner – Lessee

North Carolina · written against MVR-330 (Rev 04/26), issued under N.C. General Statute 20-63 and 20-309

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/forms/north-carolina/mvr-330-
application-for-registration-plate-or-
plate-transfer/

Listed on NCDMV's index as the Application for a Registration Plate or Plate Transfer, which is why sellers keep landing on it while looking for the form to move their own plate. It is not that form. The subtitle across the top of the sheet reads Non-Owner – Lessee, it is signed by a lessee and countersigned by a lessor, and a private seller never touches one.

This sheet is not the form. Download the blank MVR-330 from the North Carolina Division of Motor Vehicles at <https://www.ncdot.gov/dmv/downloads/Documents/MVR-330.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	DEALER	Vehicle section	Year, make, body style, series model, VIN, fuel type, odometer reading and odometer brand. Watch out: The odometer brand box beside the reading is the same one the certificate of title carries — it records a mileage that is not actual rather than the mileage itself.
2	DEALER	Name of owner (lessor)	The legal owner of the vehicle, with the state in which it is registered. Watch out: The bracketed word is the tell. If nobody in your transaction is a lessor, you are holding the wrong form.
3	DEALER	Term of lease	One box, beside the state of registration. Watch out: A sale has no term. This box on its own rules the form out for a private seller.
4	BUYER	Lessee section	Identification numbers and full legal names for one or two lessees, with the residence address and the tax county. Watch out: The tax county does the same job it does on the MVR-1 — it sets the county vehicle property tax, which on a leased car is still collected somewhere.
5	BUYER	Signature of lessee	Personally signed in ink by the lessee, or by an authorised representative of a firm or corporation, or by each owner where the lease is joint. Watch out: The certification above it is a financial responsibility statement under G.S. 20-309, which is why the insurer and policy number sit directly above the line.
6	DEALER	Signature of lessor	The owner countersigns, consenting to the vehicle being licensed in the lessee's name. Watch out: Two signatures, two parties, one of whom owns the car and the other of whom drives it. No private sale looks like that, which is the point of showing you this one.

What gets this one rejected

- A private seller filling one in to move a plate between two cars they own. There is no lessor and no lessee in that transaction, and both signatures on this form are required.
- One signature. The lessee signs and the lessor countersigns, and the form says each must be personally signed in ink.
- A lease with no term stated. The term of the lease has its own box beside the lessor's name.
- An insurer not authorised in North Carolina. The certification names G.S. 20-309 explicitly.
- Submitting it before the title is in the owner's name. The instruction at the foot says the certificate must be vested and recorded in the owner's name before a plate can be issued.
- A nonresident lessor's vehicle with no out-of-state title or registration certificate attached.

☐ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off MVR-330 (Rev 04/26) and the North Carolina Division of Motor Vehicles's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com

MVR-330
(Rev. 04/26)

North Carolina Division of Motor Vehicles

Application for a Registration Plate or the Transfer of a Registration Plate
Non-Owner – Lessee

CHECK Appropriate Block/s (Application cannot be processed without certification of services)

Limited Registration Plate
☐ Yes or ☐ No

☐ Truck Weight Desired _____

For Hire Vehicle
☐ Yes or ☐ No

☐ Plate No. Transferred _____
(List Plate Number and Expiration)

I certify that all the above information is correct. TBQ (Customer's Initials)

VEHICLE SECTION

YEAR 2024	MAKE Chevrolet	BODY STYLE 4S	SERIES MODEL Malibu LT
VEHICLE IDENTIFICATION NUMBER 1G1ZD5ST6RF119043		TYPE OF FUEL Gas	ODOMETER READING 11406
NAME OF OWNER (Lessor) Piedmont Fleet Leasing LLC		STATE IN WHICH VEHICLE REGISTERED North Carolina	TERM OF LEASE 36 months

DISCLOSURE SECTION

All motor vehicle records maintained by the North Carolina Division of Motor Vehicles will remain closed for marketing and solicitation unless the block below is checked.

☐ I (We) would like the personal information contained in this application **to be available for disclosure.**

LESSEE SECTION

Lessee 1 ID # 000556210	Tobias B. Quesenberry Full Legal Name of Lessee 1 (First, Middle, Last, Suffix) or Company Name		
Lessee 2 ID # _____	_____ Full Legal Name of Lessee 2 (First, Middle, Last, Suffix) or Company Name		
Residence Address (Individual) Business Address (Firm) 2205 Beechcliff Dr, Durham, NC 27707		City and State	Zip Code
Mail Address (if different from above)		City and State	Zip Code
Vehicle Location Address (if different from residence address above)		City and State	Zip Code
			Tax County

I, (We) certify that the described vehicle is leased from the owner and that this vehicle is to be used by me and that the information on the application is correct to the best of my (our) knowledge. I further certify the above listed vehicle is properly insured as required under G.S. 20-309 by:

<u>Catawba Mutual Insurance Company</u>	<u>NC-6620-31745</u>
Insurance Company Authorized in N.C.	Policy Number
Signature of lessee <u>Tobias Quesenberry</u>	

(Must be personally signed in ink by the lessee; if firm or corporation, by one of its authorized representatives, or, if in joint ownership, signature by each must be affixed)

LESSOR CERTIFICATION SECTION

As owner of the above described motor vehicle, I do certify that it has been leased to the person, firm or corporation whose name appears as lessee and further certify that it is being used by such lessee. Consent for the licensing of this vehicle in the name of the lessee is hereby given. The vehicle is properly insured, by the company listed above, as required by G.S. 20-309.

Signature of lessor Piedmont Fleet Leasing LLC, by Ardis N. Culbreth
(Must be personally signed in ink by the lessor; if firm or corporation, by one of its authorized representatives, or, if in joint ownership, signature by each must be affixed)

Instructions: A certificate of title must be vested and recorded in the name of the owner before a registration plate can be issued. If the vehicle is owned by a nonresident and is registered in a state other than North Carolina, the certificate of title, or registration certificate, must accompany this application. Proof of financial responsibility is required.