

How to fill out MV-912 — Vehicle Bill of Sale

The document the NYS DMV asks a private seller to sign alongside the certificate, and the only piece of paper you keep afterwards that proves when the car stopped being yours. One page, fourteen boxes, no notary. The department asks for it even when the vehicle is a gift.

This sheet is not the form. Download the blank MV-912 from the New York State Department of Motor Vehicles at <https://dmv.ny.gov/forms/mv912.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	I, _____	Your name on the first rule, printed rather than signed. The signature comes later and lower. Watch out: Use the name as the front of the certificate has it. A bill of sale in one version of your name and a title in another is the kind of mismatch a clerk has to stop and resolve.
2	YOU	in consideration of \$	The amount actually paid, written on the rule that follows the dollar sign. Watch out: This figure and the one the buyer writes on their tax form should be the same number. If it is a gift, this is where the zero goes, and the DMV wants the word gift on the form too.
3	YOU	do hereby sell, transfer and convey to	The buyer's name, in full, on the third rule. Watch out: Whoever is named here is who the vehicle went to. If two people are buying it together, both names belong on this line and both belong in the BUYER block at the foot.
4	YOU	Description of vehicle	Year, make and model across three cells, and the vehicle or hull identification number in the row of printed boxes beneath them. Watch out: One character per box. Copy the number off the certificate rather than off the dashboard - if the two ever disagree, the certificate is what the DMV reads.
5	YOU	The SELLER block	Your name, your address, your signature on the rule marked X, and the date. Watch out: Date it the day the car actually changed hands. This date and the Date of Statement on the back of the certificate should match.
6	BUYER	The BUYER block	The same four cells for the buyer: name, address, signature and date. Watch out: Do not let them leave with an unsigned copy. A bill of sale carrying only your signature proves you offered the car, not that anyone took it.

What gets this one rejected

- A bill of sale that does not describe the vehicle. The DMV lists what an acceptable one contains: the year and make, the vehicle or hull identification number, the date of the sale, the purchase price, and the names and signatures of both the buyer and the seller.
- Handing over a photocopy and keeping the original. It is the other way round - the new owner gives the original to the DMV with the rest of the proofs, and both sides keep copies.
- Signing a gift with the price left blank. A blank is not the same answer as zero, and the DMV asks for the transaction to be shown as a gift with a purchase price of zero written in.
- Treating it as an alternative to assigning the certificate. It is not one. The DMV asks a seller to complete the transfer ownership section of the title certificate and sign this - both, not either.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.



**Department of
Motor Vehicles**

VEHICLE BILL OF SALE

dmv.ny.gov

Clearly print or type all information, except signatures.

1 I, ROSALIND T. HAVEMEYER,
(Seller)

2 in consideration of \$ 8,400.00, do hereby sell, transfer and convey to

3 DESMOND A. WHITLOCK,
(Buyer)

the following vehicle:

DESCRIPTION OF VEHICLE

Year	Make	Model
2015	Nissan	Rogue
Vehicle or Hull Identification Number		
5	N	1
A	T	2
M	V	6
F	C	8
1	2	7
4	3	

4

TERMS AND CONDITIONS (if applicable)

SELLER

Name	
<u>ROSALIND T. HAVEMEYER</u>	
Address	
<u>318 Wurts St, Kingston, NY 12401</u>	
Signature	Date
<u>X</u> <u>Rosalind Havemeyer</u>	<u>08/18/2026</u>

5

BUYER

Name	
<u>DESMOND A. WHITLOCK</u>	
Address	
<u>77 Auburn St, Buffalo, NY 14213</u>	
Signature	Date
<u>X</u> <u>Desmond Whitlock</u>	<u>08/18/2026</u>

6