

How to fill out MVD-10009 — Bill of Sale

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New Mexico · written against MVD-10009 (Rev 05/13), issued under NMSA 1978 §§66-3-10 and 66-3-101; 49 CFR 580.5

/forms/new-mexico/mvd10009-bill-of-sale/

New Mexico's official bill of sale, and more conditional than most states': the division's instructions say it is needed when the certificate's own assignment is incomplete - missing the price, the odometer statement or a required signature - or when every assignment and dealer reassignment on the back of the title has been used up. It carries the same federal odometer certification as the title, a warranty that the vehicle is free of liens, and a masthead warning in its own capitals: ANY ALTERATIONS OR ERASURES WILL VOID THIS DOCUMENT!

This sheet is not the form. Download the blank MVD-10009 from the New Mexico Taxation and Revenue Department, Motor Vehicle Division at <https://www.mvd.newmexico.gov/wp-content/uploads/2020/12/MVD10009.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Exact Sale Amount	The price actually paid, to the dollar, in the box at the top right. Watch out: This number will be read against the certificate, the application and the N.A.D.A. computation. Exact means the figure money actually moved for - a trade or work-in-kind belongs in it too.
2	YOU	The vehicle rules	Year, make, model, body type, VIN and the plate number, copied from the certificate. Watch out: The vessel length, beam and transom boxes are for boats - on a car, leave them empty rather than striking them through, because strike-throughs on this document void it.
3	YOU	The odometer reading, no tenths	Whole miles into the certification blank, then one code: AM, EL or NM. Watch out: This is the same federal statement the title's assignment carries. If the title's own block was completed properly, the division only needs it once - this form exists for when it was not.
4	BUYER	Both signatures on the certification	Seller and buyer each print, sign and date the odometer block - the buyer's line is an acknowledgement, not a formality. Watch out: Date both lines the same day. A certification the buyer signs a week later, at a counter, is a document with a built-in discrepancy.
5	YOU	Seller's block, and the empty dealer rule	Your name and address under SELLER'S NAME(S) IF PRIVATE SALE. The dealership and lienholder blocks above it belong to other kinds of sale. Watch out: Writing anything on the dealership rule tells the division a licensed dealer handled this transaction. In a driveway sale it stays blank.
6	YOU	The conveyance signatures	First seller signs and dates; a co-owner signs the second rule if the title joins your names with 'and'. Watch out: Read the sentence first: it warrants the vehicle free of liens. If a paid-off lender still shows on the certificate, get the release before you sign the warranty.
7	BUYER	Buyer's block	Name and full address, beside the printed warning about the statutory fee for applying later than 30 days. Watch out: The address given here should be the one the buyer will register at - the division requires a bona fide New Mexico residence address, and mismatches surface at the counter.
8	YOU	Then the plate, per the capitals	Remove the plate before the vehicle changes hands - the form's own instruction, printed across the middle of the sheet. Watch out: Thirty days to reassign it to a same-class vehicle or return it for cancellation. An out-of-state plate on the car should come off too; the instructions suggest handing it to an MVD office for disposal or returning it to its state.

What gets this one rejected

- Any alteration or erasure. The masthead states the consequence in its own words - the document is void - so a slip means a fresh sheet, not a correction.
- Filed instead of the certificate. The bill of sale supplements an assignment that ran short; the division will not issue a title on the strength of a bill of sale alone, except with both parties present and identified.
- The odometer block skipped because the title already carries one. Fine - but then the price and signatures on the certificate must be complete, or this form is needed precisely to carry that certification.
- One seller signature where the title reads 'and'. The second rule exists because joint ownership signs jointly, here as on the certificate.
- The conveyance signed while a lender is still on the title. The sentence above the signature warrants the vehicle free of any liens or encumbrances - with an unreleased lien printed on the certificate, that warranty is false the moment it is signed.
- A rounded or 'friendly' figure in Exact Sale Amount. The tax computation cross-checks the declared price against the N.A.D.A. book floor, and a mismatch with the application's sale price is a discrepancy across documents.

☐ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

MVD - 10009
REV. 05/13

STATE OF NEW MEXICO - TAXATION & REVENUE DEPARTMENT
MOTOR VEHICLE DIVISION



**ANY ALTERATIONS OR
ERASURES WILL VOID
THIS DOCUMENT!**

Bill of Sale

BEFORE FILLING OUT FORM CAREFULLY READ INSTRUCTIONS ON REVERSE SIDE

VEHICLE OR VESSEL INFORMATION

Exact Sale Amount:
\$ 9,800.00

Year 2014	Make Subaru	Model Outback	Body Type (series) Station Wagon
Engine Number (if Applicable)	Vehicle or Hull Identification (Serial) Number 4S4BRBAC3E3201573	License Plate or Vessel Registration Number KDT-483	
State NM	Overall Vessel Length FT. IN.	Vessel Beam Width FT. IN.	Vessel Transom Depth FT. IN.

VEHICLE ODOMETER DISCLOSURE STATEMENT

Federal and State Law Requires the Transferor (Seller) of a Vehicle to State the Odometer Mileage Upon Transfer of Ownership. Anyone Convicted of a Fraudulent Odometer Statement Will be Subject to Fines and/or Imprisonment.

I (we) hereby certify that the ODOMETER READING of the vehicle described above is: **106,238** (no tenths) miles
and that to the best of my knowledge stated mileage is (check one of the following):



**THE ACTUAL
MILEAGE (AM)***



**MILEAGE IN EXCESS OF
MECHANICAL LIMITS (EL)***



**WARNING!
NOT THE ACTUAL MILEAGE
ODOMETER DISCREPANCY (NM)***

* = Mileage Codes

Seller(s) Printed Name Ysidro T. Maes	Seller(s) Signature X Ysidro Maes	Date
Buyers(s) Printed Name Renata S. Gallegos	Buyers(s) Signature X Renata Gallegos	Date

SELLER MUST REMOVE PLATE BEFORE TRANSFERRING OWNERSHIP OF THIS VEHICLE

NOTE: The Division Is Not Responsible For False Or Fraudulent Statements Made In Connection With This Transfer Of Ownership Or Held Liable For Recording Errors.

DEALERSHIP NAME type or print	Dealer License Number
LIENHOLDER'S NAME(S) type or print	Lienholder Number (if any)
Address	File Date
City, State, Zip Code	Maturity Date

SELLER'S NAME(S) IF PRIVATE SALE type or print
Ysidro T. Maes

Address
1187 Calle del Bosque

City, State, Zip Code
Las Cruces, NM 88005

For the Exact Amount Indicated, I (We) Hereby Sell, Transfer and Convey the Vehicle or Vessel Described Above, Warrant It to be Free of Any Liens or Encumbrances and Certify that All Information Given is True and Correct to the Best of My (Our) Knowledge.

First Seller's Signature X	Date	Second Seller's Signature (if Joint Ownership) X	Date
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BUYER'S NAME(S) type or print Renata S. Gallegos	IMPORTANT: There is an Additional Statutory Fee for Failure by Purchaser to Apply for Transfer Within 30 Days from Date of Sale.
Address 2716 Chessman Loop NE	
City, State, Zip Code Rio Rancho, NM 87124	

INSTRUCTIONS

1. This form MVD-10009 Bill of Sale is needed if all required information on the form MVD-10030 Certificate of Title and/or form MVD-10032 Boat Certificate of Title is not complete (to include the purchase price, odometer disclosure statement and the assignment to the buyer by the seller including all required signatures) or if the assignment by owner and all reassignments by Dealer (for use by Dealers only) have been used or completed.
2. Seller must then remove the vehicle's New Mexico license plate (if applicable) under Plate-to-Owner procedures. New Mexico uses a Plate-to-Owner procedure for transferring ownership of vehicles. Under this procedure plates are assigned to the owner (seller) rather than the vehicle. When disposing of a vehicle, the license plate must be removed by the seller before delivery is made to the purchaser. The seller then has thirty (30) days in which to register the removed plate with another vehicle of the same class or return it to a local MVD field office for cancellation. If the vehicle has an out-of-state license plate, it is recommended that the seller remove the license plate(s) and either take them to a New Mexico MVD office for disposal or return them to the state of issuance for cancellation.
3. Buyer must take the completed form MVD-10009 Bill of Sale, the form MVD-10030 Certificate of Title and/or form MVD-10032 Boat Certificate of Title and/or other ownership documents to a local Motor Vehicle Division field office to have the vehicle or vessel titled and registered in his/her name(s). If the titling certificate is from another state or if the vehicle or vessel has never been titled in any state, the vehicle itself must be taken to the MVD field office for visual inspection.
4. Buyer must title the vehicle or vessel before it can be sold again.
5. The owner has the responsibility and is on continual and permanent notice of the need to renew by the expiration date indicated on the vehicle license plate sticker and Certificate of Registration or the vessel validation decal and Certificate of Number. Failure to renew by the deadline may result in a penalty.
6. By law the Motor Vehicle Division must be notified within ten days of any address change for all vehicles owned and your driver license. Obtain form MVD-10284 Change of Address Request from your local MVD field office or on the internet at:

www.mvd.newmexico.gov

PENALTIES

1. There is a penalty fee for not titling and registering vehicles or vessels within 30 days.
2. There is an additional penalty if the unregistered vehicle is driven on New Mexico roads.
3. There is an excise tax penalty if the vehicle or vessel is not titled within 90 days.

If you have any questions regarding titling and registering vehicles or vessels in New Mexico, please contact a local Motor Vehicle Division field office. For a list of MVD offices and locations go to:

www.mvd.newmexico.gov