



Title/Lien Search Request



Complete a separate form for each record requested. You may photocopy this form for your convenience. For applications other than official Government use, the proper fee(s) must accompany each request in the form of a check or money order payable to: "New Jersey Motor Vehicle Commission." Please supply a separate check for each record request and DO NOT SEND CASH. **Please note that the turnaround time is approximately 3-4 weeks.**

MAIL TO:

New Jersey Motor Vehicle Commission
Business & Government Services
225 East State Street
PO Box 146
Trenton, NJ 08666-0146

*If you have any questions or need to obtain the status of a request sent by mail, please call 609-292-4102.
ALL APPLICANTS MUST COMPLETE SECTIONS A,B,D OF THIS FORM AND C, IF APPLICABLE.
(Please print clearly)

SECTION A – Applicant's Information **Please put your CURRENT ADDRESS. Your documents will be mailed to the address that you provide in this section. Mail from the NJMVC is <u>not</u> forwarded.		
Applicant's Name: <i>Rosalind K. Vandermeer</i>		Your File or Claim #:
Applicant Type: ☒ Individual/Business ☐ Government/Law Enforcement Entity	Phone #: <i>(856) 555-0142</i>	
Email Address: <i>r.vandermeer@example.com</i>		
Business or Government/Law Enforcement Entity Name:		
Street Address Line 1: <i>214 Kings Highway East</i>		
Street Address Line 2- Unit/Apt #:		
City: <i>Haddonfield</i>	State: <i>NJ</i>	Zip Code: <i>08033</i>
Applicant Driver License or Government Issued ID Number (Please include a photocopy of your ID): <i>V8241 06739 51820</i>		
For Government or Law Enforcement Applicants: Please include a photocopy of your current Government issued Identification Card. Otherwise, include a photocopy of your Driver License or a photocopy of a Passport, Birth Certificate, or any valid state or federally issued ID.		
SECTION B - Information Requested On (All fields <u>MUST</u> be completed)		
MY OWN RECORD \$15 PER SEARCH		ANOTHER'S RECORD \$15 PER SEARCH
☐ Title *This is not for a duplicate title OR ☒ Lien		☐ Title (ex. Court) OR ☐ Lien (abandoned vehicles/towing) * If you are conducting a Title search for another person, you MUST include complete court documentation or Carfax authorizing your request.
Vehicle / Hull Identification Number (VIN / HIN): <i>JF2SJADC7GH998371</i>	Vehicle / Vessel Model Year: <i>2016</i>	Vehicle / Vessel Make: <i>Subaru</i>

***For a duplicate title, please complete the Universal Title Application - Form OS/SS-UTA**

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SECTION C – Purpose for the Request (required ONLY when requesting another's record)

PLEASE READ THE BELOW SECTION OF THE NEW JERSEY DRIVER PRIVACY PROTECTION ACT, INITIAL NEXT TO THE PERMITTED USE(S) THAT APPLY TO YOUR SPECIFIC USE OF THE MVC RECORDS. THEN PROVIDE A WRITTEN EXPLANATION OF THE REASON FOR YOUR REQUEST AND INTENDED USE OF THE INFORMATION.

USES PERMITTED BY N.J.S.A. 39:2-3.4(c)

- ☐ 1. For use by any government agency including any court or law enforcement agency carrying out its functions, or any private person or entity acting on behalf of a Federal, State or Local agency in carrying out its functions.

If acting on behalf of a government agency, please provide proof of retention.

- ☐ 2. For use in connection with matters of motor vehicle or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls or advisories; performance monitoring of motor vehicles; motor vehicle parts and dealers; motor vehicle market research activities, including survey research; and the removal of non-owner records from the original owner records of motor vehicle manufacturers.

Please include the documentation supporting your request if the information is to be used for motor vehicle emissions, recalls or advisories, etc.

- ☐ 3. For use in the normal course of business by a legitimate business or its agents, employees or contractors, but only:
- a. to verify the accuracy of personal information submitted by the individual to the business or agents, employees or contractors; and
 - b. if such information as so submitted is not correct or is no longer correct, to obtain the correct information, but only for the purposes of preventing fraud by pursuing legal remedies against or recovering on a debt or security interest against the individual.

Please include a copy of the individual release consent form; a contract; a tow bill; or a repair bill from the repair shop with the person in question.

- ☐ 4. For use in connection with any civil, criminal, administrative or arbitral proceeding in any Federal, State or Local court or agency or before any self-regulating body, including service of process, investigation in anticipation of litigation, and the execution or enforcement of judgments and orders, or pursuant to an order of a Federal, State or Local court.

Please include the Docket number and a letter from the client confirming that you have been retained. Please provide an explanation if no docket number has been assigned. If no Docket number is available, please submit the case file number on Attorney letter head and include a copy of the accident report.

For an abandoned vehicle request, please include photos of the vehicle and VIN as referenced in the Abandoned Vehicle Packet, steps 8 and 9.

- ☐ 5. For use in educational initiatives, research activities, and for use in producing statistical reports, so long as the personal information is not published, redisclosed, or used to contact individuals and, in the case of educational initiatives, only to organ procurement organizations as aggregated, non-identifying information.

Please include a description of the initiative or research on official letterhead

- ☐ 6. For use by any insurer or insurance support organization, or by a self-insured entity, or its agents, employees, or contractors, in connection with claims investigation activities, antifraud activities, rating or underwriting.

Please include supporting documents for intended use i.e. declaration page.

- ☐ 7. For use in providing notice to the owners of towed or impounded vehicles.

Please include proof of authorization to tow or impound vehicles.

- ☐ 8. For use by an employer or its agent or insurer to obtain or verify information relating to a holder of a commercial driver's license that is required under the "Commercial Motor Vehicle Safety Act," 49 U.S.C. App. §2710 et seq.

Please include a copy of an individual release consent form, a copy of the insurance policy, and a copy of the agreement if done on behalf of a client.

- ☐ 9. For use in connection with the operation of private toll transportation facilities.

If your request does not fall under one of the above reasons:

- ☐ 10. For use by any requestor, if the requestor demonstrates it has obtained the notarized written consent of the individual to the information pertains.

***Please note: If you selected number 10, a "Notarized Authorization to Release Personal Motor Vehicle Information" (Form BGS/DO-21A) must be submitted and will not be accepted unless it is acknowledged by a Notary Public or Attorney at Law.**

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Explanation of reason

Please explain in detail your reason for requesting this information and how you plan to use it. If involving a lawsuit, please state the type of lawsuit and your relationship to the case.

SECTION D – Terms and Conditions

The disclosure and use of personal information * contained in the record you have requested is governed by the "New Jersey Drivers' Privacy Act" (NJDPPIA), N.J.S.A. 39:2-3.3 et seq. The NJDPPIA provides that a person who knowingly obtains or discloses information from a motor vehicle record for any use not permitted by the Act is guilty of a crime of the fourth degree and can be held liable, in a civil action in the Superior Court, to the individual to whom the information pertains, including an award of actual damages, punitive damages, and reasonable attorney's fees and litigation costs.

* "Personal Information" means information that identifies an individual, including an individual's photograph; social security number; driver identification number; name; address other than the five-digit zip code; telephone number; and medical or disability information, but does not include information on vehicular accidents, driving violations, and driver's status.

I hereby certify that the foregoing statements and submitted supporting documents are true. I understand that if any of the statements or submitted supporting documents are willfully false, I am subject to punishment. I have read N.J.S.A. 39:2-3.3, et seq. (NJDPPIA) and I have initialed all the permitted purposes that apply to my request for online access. I will only use any personal information contained in records I have requested as permitted by the NJDPPIA.

I agree to hold the New Jersey motor Vehicle Commission (NJMVC) harmless in the event of any errors or omissions in the record and document(s) furnished under this application.

If I am requesting another's record, I certify that:

1. Use of the information provided by the NJMVC pursuant to this Application will only be for the purposes explicitly set forth in this Application;
2. The information provided by the NJMVC pursuant to this Application will not be used for the purpose of commercial solicitation or marketing, political canvassing or campaigning or any similar purpose or objective, and I shall not provide such information to any person or entity that seeks to use such information for any of these purposes;
3. If the information requested is to be used "in anticipation of litigation," pursuant to N.J.S.A. 39:2-3.4(c)4, personal information will only be used where litigation is imminent or foreseeable, or where the party on whose behalf the information is obtained has made the conscious decision to prepare a claim or defend against a probable claim;
4. In the event of a breach of any of the security obligations or other event requiring notification under applicable law, I shall comply with all applicable State and Federal laws that require notification of individuals in the event of unauthorized release of Person Information, or other event requiring notification, and assume responsibility for informing the NJMVC within twenty-four (24) hours and all such appropriate individuals, including the customer whose information is the subject of the release, in accordance with applicable law and to indemnify, hold harmless and defend the State of New Jersey from, and against any claims, damages, or other harm related to such breach or event. All communications must be coordinated with the State of New Jersey by contacting the NJMVC at 609-341-5777.

Signature of Applicant (original signature only – signature
Stamps are unacceptable)

08/18/2026

Date

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How to fill out DO-22 — Title/Lien Search Request

New Jersey · written against DO-22 (R2/26), issued under N.J.S.A. 39:2-3.4(c), the New Jersey Drivers' Privacy Protection Act

sellmycarhub.com
/forms/new-jersey/do-22-title-lien-
search/

A certified search of what the Commission's record actually says about a vehicle: who is on the title, and whether a lien is still recorded against it. For a seller it answers the one question that can quietly kill a sale two days before completion - is there still a lender on this car - and it produces the certified record that stands in for a lost registration when you apply for a duplicate title.

This sheet is not the form. Download the blank DO-22 from the New Jersey Motor Vehicle Commission at <https://www.nj.gov/mvc/pdf/vehicles/DO-22.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Your name and a current address	Section A. The warning above the block is that mail from the NJMVC is not forwarded, so an address you have just moved out of loses the result entirely. Watch out: Whatever you put here is where the certified record is posted. Three weeks later is a long time to discover a typo.
2	YOU	Applicant type	Individual or business, against government or law enforcement entity. A private seller is the first of those. Watch out: Leaving it blank pushes the request into the queue that asks for a government identification card, which you will not have.
3	YOU	Your driver licence number, with a photocopy	The number in the box, and a photocopy of the licence itself in the envelope. A passport, birth certificate or any valid state or federally issued ID also works. Watch out: Photocopy the side with the photograph. This is the only proof the Commission has that the person asking about the record is entitled to it.
4	YOU	My own record, and Title or Lien	Left-hand column for your own vehicle. Then tick Title for the ownership record, or Lien for what is recorded against it. Watch out: For the question a seller is really asking - is anything still charged on this car - tick Lien.
5	YOU	VIN, model year and make	All three, because the form says all fields must be completed. Watch out: Take the VIN off the registration or the windscreen plate rather than an old insurance document, which is where transcription errors live.
6	LEAVE BLANK	Section C - skip it	Required only when requesting another person's record. An owner searching their own vehicle initials none of the ten permitted uses. Watch out: Initialling something here anyway does not make the request stronger; it makes it a request under a use you cannot document.
7	YOU	The fee	\$15, by cheque or money order payable to New Jersey Motor Vehicle Commission, one per record. No cash. Watch out: Two vehicles means two forms and two cheques. One cheque covering both is how a request comes back unprocessed.
8	YOU	Read section D before you post it	The privacy act terms. Obtaining or disclosing a motor vehicle record for a use the Act does not permit is a fourth-degree crime with civil liability attached. Watch out: This matters most if somebody has asked you to run a search for them. The request is in your name and the liability follows it.

What gets this one rejected

- Sending one form for two vehicles. A separate form is required for each record requested.
- Sending one cheque for several searches. The instruction asks for a separate cheque for each record request, at \$15 per search, and says not to send cash.
- Printing only the first page. The form is three pages and the Commission's lien page says in bold that both pages must be completed - print it double-sided or as two sheets.
- Forgetting the photocopy of your identification. It is listed in section A and the request does not move without it.
- Asking about somebody else's car with section C blank. That is the section the privacy act requires, and an unexplained request into another person's record is what section D makes an offence.
- Using it to get a duplicate title. The note beside the Title box says so directly, and points at the Universal Title Application instead.

☐ Amber is what you write ☐ Grey is a block somebody else completes The filled-in example is at the start of this sheet.

Read off DO-22 (R2/26) and the New Jersey Motor Vehicle Commission's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com