

How to fill out DSMV 30 — Record Change Request

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New Hampshire · written against DSMV 30 (Rev 2/26), issued under RSA 263:41 and RSA 263:42 /forms/new-hampshire/dsmv30-record-change-request/

The form for a seller whose name or address no longer matches the certificate of title. New Hampshire runs one record across driver licence, registration and title, so this single sheet changes all three at once - which is convenient and also the reason to read the warning at the top before filling it in.

This sheet is not the form. Download the blank DSMV 30 from the New Hampshire Division of Motor Vehicles at <https://www.dmv.nh.gov/sites/g/files/ehbemt416/files/inline-documents/dsmv30.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Section 1, who you are	First, middle, last, date of birth, licence or non-driver ID number, phone and email. Watch out: The licence number is how the Division finds the single record that carries your title, your registration and your licence together.
2	YOU	Section 2, the address	Mailing address, then the legal address if it is different. Watch out: Legal address means where you actually live. New Hampshire treats domicile and residence as the same thing and your town of domicile decides which clerk registers your car.
3	YOU	Section 3, the name	New first, middle, last and suffix. Watch out: Read the sentence above the boxes before you fill them in. This section cannot be posted - it needs an appearance and documents.
4	YOU	Section 4, only if something else has changed	Height, weight, eye colour, hair colour, date of birth. Watch out: Leave it alone for a title problem. Nothing in this section affects a certificate of title.
5	YOU	Section 5, the donor boxes	Consent under RSA 263:41, or revocation. Watch out: Unrelated to selling a car, and easy to tick by accident when working down the page. Ticking it is a decision, not a formality.
6	YOU	Sign and date	Under penalty of unsworn falsification. Watch out: And budget \$10.00 if you want the licence itself reprinted with the new details - the fee is set by RSA 263:42 and named on the form.

What gets this one rejected

- A name change posted in. Section 3 says you must appear in person at any DMV office with supporting documentation.
- A date of birth change posted in, for the same reason - an original or certified copy of a birth certificate or a valid US passport, in person.
- An address change expected to produce a new licence for nothing. The form says the application and the \$10.00 fee under RSA 263:42 must be submitted to a DMV office to obtain a replacement licence or ID with the updated address.
- A form filled in for a temporary change. The Division asks that it be completed for permanent changes only.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off DSMV 30 (Rev 2/26) and the New Hampshire Division of Motor Vehicles's own pages, current as of 2026-08-24. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com



Robert L. Quinn
Commissioner of Safety

STATE OF NEW HAMPSHIRE
DEPARTMENT OF SAFETY
DIVISION OF MOTOR VEHICLES
23 HAZEN DRIVE, CONCORD, NH 03305-0001
Telephone: (603) 227-4000 Relay NH (7-1-1)
www.nh.gov/dmv



John C. Marasco
Director of Motor Vehicles

RECORD CHANGE REQUEST

Note: This request will change data on all DMV records (Registration, Driver License, Title, etc.)
Please complete form accordingly for permanent changes only.

1. Person's Information: (Please Print)

NAME:	Suzanne	Renee	Pelletier	11/04/1979
	FIRST	MIDDLE	LAST	DATE OF BIRTH
58317204	(603) 555-0173	s.pelletier@example.com		
Driver License or Non Driver ID Number	Best Contact Phone Number (Recommended)	Email Address		

2. Address Change: To obtain a replacement license/ID with the updated address, this application and the \$10.00 fee (RSA 263:42) must be submitted to a DMV Office. Go to dmv.nh.gov for instructions on obtaining a new license.

MAILING ADDRESS:	8 Dover Point Road	Dover	NH	03820
	STREET	CITY/TOWN	STATE	ZIP CODE

☒ Check this box if the legal address is the same as the mailing, if different please complete legal address below.

LEGAL ADDRESS:				
	STREET	CITY/TOWN	STATE	ZIP CODE

☐ Check this box if you wish to have your legal address appear on the back of your driver license or ID.

☐ Check if you wish to add the Veteran Indicator. ** Must provide proof of honorable discharge**

3. Name Change: **Must** appear in person at any DMV Office with supporting documentation. Go to dmv.nh.gov for appointment availability and to find a list of acceptable supporting documentation.

NEW NAME:	Suzanne	Renee	Pelletier-Gagne
	FIRST	MIDDLE	LAST SUFFIX (Jr, Sr, I, II, etc)

4. Other Personal Identification Information: To change Date of Birth you must appear in person at a DMV Office with supporting documentation such as an original or certified copy of your birth certificate or a valid US Passport. Go to dmv.nh.gov for appointment availability.

Height	Weight	Eye Color	Hair Color	Date of Birth (mm/dd/year)

5. Donor Information:

Check Here ☒ To Consent to Organ Donation pursuant to RSA 263:41.

By checking this box, you consent to Organ & Tissue Donation pursuant to RSA 263:41 and RSA 291-A. Donation information will be provided to federally-designated organizations so that your decision to donate may be honored. Revocation, suspension, expiration, or cancellation of a driver's license or identification card upon which an anatomical gift is indicated does not invalidate the gift. You may revoke your gift by checking the box below, or you may otherwise revoke or amend your gift in accordance with RSA 291-A:6.

☐ Check here to remove your consent to Organ and Tissue donation.

I, the undersigned applicant, certify under penalty of unsworn falsification pursuant to RSA 641:3, all information provided is correct and true.

Signature:	Suzanne R. Pelletier-Gagne	Date:	08/06/2026
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FOR OFFICE USE ONLY: ☐ Cash ☐ Check ☐ Credit Card

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