

How to fill out VP 268 — Electronic Lienholder Reassignment Affidavit

Nevada · written against VP 268 (2/2023), issued under NRS 482.545

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/forms/nevada/vp-268-electronic-lienholder-reassignment/

Moves an electronic lien from one lender to another. You will never fill this in — it is written by lienholders — but it is often the reason your lien release has gone quiet, and knowing it exists is how you ask the right question.

This sheet is not the form. Download the blank VP 268 from the Nevada Department of Motor Vehicles at <https://dmv.nv.gov/pdfforms/vp268.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	LENDER	Who is swearing it	Printed full legal name and the title or position they hold at the lender. Watch out: A named person with a job title, not a department. The affidavit is sworn under penalty of NRS 482.545.
2	LENDER	Current lienholder	The lender that holds the lien today. Watch out: For a seller reading this: the name here should match the lienholder printed on your title, or the one your payments went to.
3	LENDER	Nevada ELT number and FEIN	How the DMV identifies the electronic lienholder. Watch out: Worth asking your lender for. It is the number the department actually works from, and quoting it shortens a phone call considerably.
4	LENDER	Reassigned lienholder	The lender receiving the authority. Watch out: If your loan was sold, this is the servicer now writing to you. They are the one who can get you a printed title or a release.
5	LENDER	Their ELT number and address	The same identifying set for the receiving lender. Watch out: Both lenders have to be registered electronic lienholders in Nevada for this route to work at all.
6	LENDER	Requested date of reassignment	When it takes effect. Watch out: This is the date worth asking about. Until it passes, the receiving lender may genuinely not be able to help you, and that is usually the whole explanation for the silence.

What gets this one rejected

- A private owner submitting it. Every line belongs to a lienholder; there is nowhere on it for you.
- Sending it without the supporting documentation. The form requires the paperwork that grants the authority for the reassignment to accompany it.
- Correcting a mistake on the page. The form says plainly that any alteration or erasure requires a new form.
- Leaving a block partly filled. It states that all areas must be completed in full, typed or in ink.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off VP 268 (2/2023) and the Nevada Department of Motor Vehicles's own pages, current as of 2026-08-22. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com



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Electronic Lienholder Reassignment Affidavit

NRS 482.545

This affidavit must be completed to request an Electronic Lienholder Reassignment.

The current electronic title(s) will not be changed to reflect the new lienholder.

The lienholder reassignment will allow the reassigned lienholder to:

Request a printed title with the assigning lienholder listed or;

Release a lien on a title for the assigning lienholder.

All areas must be completed in full, either typed or printed in ink.

This affidavit must be notarized or witnessed by an authorized Nevada DMV representative.

Documentation must be submitted with this affidavit that grants the authority for the lienholder reassignment.

Please note any alteration or erasure will require a new form be completed.

1 I, Dana R. Whitfield Title Release Officer
Printed Full Legal Name Title or Position

hereby swear under penalty of **NRS 482.545**, that the following assertions are true of my own personal knowledge:

Current Lienholder Information

2 Lienholder Name Silver State Credit Union
3 Nevada ELT # 10442 FEIN 88-0114772
Address 1 E Liberty St Reno NV 89501
Street Address City State Zip Code

Reassigned To Lienholder Information

Lienholder Name Sierra Pacific Loan Servicing
Nevada ELT # 20817 FEIN 88-0293511
Address 400 S Virginia St Reno NV 89501
Street Address City State Zip Code

Requested Date of Reassignment 08/18/2026

Signature _____

State of Nevada, County of _____

Subscribed and sworn to before me on _____ by _____
Date Name of person making statement

Notary Public or Authorized Nevada DMV Representative

Notary Stamp

Office Use Only		
Approved by _____	Tech Number _____	Date _____
Office _____	Phone _____	