

Lets a licensed Nevada dealer collect your certificate of title from the DMV when you cannot get to an office yourself. It exists for the sale that is otherwise ready to go except that the owner is three states away, in hospital, or leaving the country on Friday.

This sheet is not the form. Download the blank VP 257 from the Nevada Department of Motor Vehicles at <https://dmv.nv.gov/pdfforms/vp257.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Why you need it released	Complete the sentence: the immediate need for the title is due to... Watch out: Be specific and short. A date you are leaving, a hospital admission, a posting. "Convenience" is not a reason and reads like one.
2	YOU	Vehicle Identification Number	One character per box. Watch out: From the registration if you do not have the title in front of you, which by definition you do not.
3	YOU	Year, make and model	The vehicle the title belongs to. Watch out: Match the DMV's record rather than the advert you placed.
4	YOU	Owner's full legal name	First, middle and last of the legal owner. Watch out: The legal owner, which is not always the person driving it. If a lienholder is still on the title, they are the legal owner and this is not the form you need.
5	YOU	Your addresses	Physical then mailing address. Watch out: Give the address the DMV has for you. A mismatch here is what turns a same-day release into a letter.
6	YOU	Telephone and email	How the department reaches you. Watch out: You are asking for an exception, so make the follow-up call easy to answer.
7	DEALER	The dealer block	Business name, DMV business licence number, authorised representative and mailing address. Watch out: The dealer completes this. If they hand it back for you to fill in, they are guessing at their own licence number, which the DMV will check.
8	YOU	Date	The date you sign it. Watch out: Recent. An authorisation dated months back invites a question about whether the circumstances still hold.

What gets this one rejected

- Naming someone who is not a licensed Nevada dealer. The block says licensed dealer authorised to receive certificate of title, and a private buyer does not qualify.
- Leaving the reason blank. The form is built around the sentence "the immediate need for the title is due to" and an empty line invites the question you were trying to avoid.
- Using it when you could simply attend. It is an exception, and the DMV treats it as one.
- Filling in the dealer block yourself with guessed details. The dealer's licence number has to be theirs and correct.

☒ Amber is what you write

☐ Grey is a block somebody else completes

The completed example follows overleaf.



555 Wright Way
Carson City, NV 89711
Reno/Carson City (775) 684-4DMV (4368)
Las Vegas (702) 486-4DMV (4368)
dmv.nv.gov

AUTHORIZATION to RELEASE CERTIFICATE of TITLE

NRS 482.427 & 482.555

1 The legal owner of the vehicle described below is unable to go to a Department of Motor Vehicles office to apply for the Certificate of Title. The immediate need for the title is due to relocating out of state on 20 August 2026, before the buying dealer can complete the purchase. I cannot attend a DMV office before I leave.

Vehicle Identification Number

2

J	M	1	B	K	3	2	F	2	8	1	7	2	9	4	4	3
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3 Year 2009 Make Mini Model Cooper

4 Owner's Full Legal Name Maria Elena Delgado
First Middle Last

Nevada Driver's License, Identification Card Number, or FEIN for businesses 1204558877

Physical Address 4820 Sierra Vista Ave, Reno, NV 89502
Address City State Zip Code

Mailing Address same as physical
Address City State Zip Code

Telephone Number (775) 555-0147 E-Mail Address m.delgado@example.com

Licensed dealer authorized to receive certificate of title:

Dealer's Business Name

DMV Business License Number

Authorized Representative Printed Name

Dealer's Mailing Address
Address City State Zip Code

In accordance with **NRS 482.555**, it is a gross misdemeanor to use a false or fictitious name or address in this authorization letter, or to knowingly make a false statement or knowingly conceal a material fact or otherwise commit a fraud in this application.

I hereby authorize the Department of Motor Vehicles to release the new Nevada title to the above licensed dealer. I declare under penalty of perjury that the foregoing is true and correct.

Signature of Owner Date 08/14/2026