

How to fill out VP 241 — Transfer on Death — Beneficiary's Affidavit for Title

Nevada · written against VP 241 (Rev 07/2022), issued under NRS 482.247 and NAC 490.435

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/forms/nevada/vp-241-beneficiary-
affidavit/

For a named beneficiary claiming a vehicle after the owner has died, when the certificate of title cannot be found. The Transfer on Death designation did its job; the paper it was printed on has gone missing. This is the affidavit that stands in for it.

This sheet is not the form. Download the blank VP 241 from the Nevada Department of Motor Vehicles at <https://dmv.nv.gov/pdfforms/vp241.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Vehicle Identification Number	One character per box. Watch out: From the registration or the DMV's record, since the title is the document you do not have. This is what the department matches against the Transfer on Death designation on file.
2	YOU	Year, make, model and body type	The vehicle description. Watch out: Copy it from the registration rather than from memory. The record you are claiming against was built from the title, not from what the car looks like.
3	YOU	Current odometer reading	The mileage now, no tenths. Watch out: Read it off the car on the day you fill this in. Do not use the last figure you saw on a service invoice.
4	YOU	Owner as listed on the title	The deceased owner, first, middle and last, exactly as the latest certificate of title has them. Watch out: As the title spells it, not as the family says it. If the title carries a middle initial, so does this line.
5	YOU	Second owner	A second line, if the title named two owners. Watch out: Leave it empty for a single-owner title. And note what a second owner means: you cannot claim the vehicle until every owner on that title has died, with a certified death certificate for each.
6	YOU	The owner's addresses	Physical and mailing address for the owner named above. Watch out: Their address as the DMV has it, which is often not where the car ended up living.
7	YOU	Your name and addresses as beneficiary	Printed full legal name, then physical and mailing address. Watch out: The new title comes to the mailing address you give here, so this is the block to get right.
8	YOU	County, date, signature and notary	The certification block at the foot. Watch out: Notarized, or witnessed by an authorized Nevada DMV representative — which means you can do it at the counter when you hand in the death certificates and the fee.

What gets this one rejected

- Filing it when you are not the recorded beneficiary. The form requires the Transfer on Death designation to be on the title record on file with the department — being named in a will is a different thing entirely.
- One death certificate for a two-owner title. A certified copy is required for each owner listed on the title, and if any owner is still alive the vehicle is not yours yet.
- Sending it without the \$20 title fee, which the form states has to accompany the application.
- Leaving the odometer reading blank. It is on the form and the DMV wants the reading at the time of the claim, no tenths.
- Using it because the title is in a drawer somewhere. This form is specifically for a title that cannot be located; if you have it, hand it in instead.

☐ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off VP 241 (Rev 07/2022) and the Nevada Department of Motor Vehicles's own pages, current as of 2026-08-22. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs.

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555 Wright Way
Carson City, NV 89711
Reno/Carson City (775) 684-4DMV (4368)
Las Vegas (702) 486-4DMV (4368)
dmv.nv.gov

TRANSFER ON DEATH - BENEFICIARY'S AFFIDAVIT FOR TITLE

NRS 482.247 NAC 490.435

This application is to be completed when the title cannot be located.

- The application must be completed by the beneficiary with the "Transfer on Death" designation on title record on file with the Department of Motor Vehicles.
- The application must be notarized **or** witnessed by an authorized Nevada Department of Motor Vehicles Representative.
- A certified copy of the death certificate must be submitted, for each owner, listed on the title.
- A \$20 Title fee must be submitted with the application.

Vehicle Identification Number

4	T	1	B	F	1	F	K	3	C	U	5	1	3	9	2	7	
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Year: 2012 Make: Toyota Model: Camry Body Type: 4dr

Current Odometer Reading (no tenths) 118,442

Owner(s) – (as listed on latest certificate of title)

Full Legal Name: Robert Allen Ruiz
First Middle Last

Full Legal Name:
First Middle Last

Physical Address: 2210 Foothill Rd, Reno, NV 89511
Street City State Zip Code

Mailing Address: same as physical
Street City State Zip Code

I certify that I am the beneficiary with the "Transfer on Death" designation of the described vehicle and that the original Certificate of Title cannot be located. I hereby release, discharge, and agree to hold harmless the Nevada Department of Motor Vehicles of and from any and all liability to anyone whomsoever which may arise by reason of any contest of the validity of the beneficiary named herein, or the validity of the beneficiary in the manner prescribed in **NRS 482 and NAC 490**. I declare under penalty of perjury the foregoing is true and correct.

Printed Full Legal Name of Beneficiary: Maria Elena Delgado
First Middle Last

Physical Address: 4820 Sierra Vista Ave, Reno, NV 89502
Street City State Zip Code

Mailing Address: same as physical
Street City State Zip Code

State of, County of,

Signed and sworn to before me on

Date

By:
Signature of Affiant

Notary Stamp

Notary Public **or** Authorized Nevada DMV Representative

Signatures must be originals. Photocopies are not acceptable. Changes may not be made to this form once it is signed and witnessed.