

How to fill out Lien Release — Non-Participating Lender Lien Release

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Nebraska · written against Lien Release (Rev 7/2017), issued under Nebraska Electronic Lien and Title program; the /forms/nebraska/non-participating-lender-lien-release/ 15-day release duty is on the DMV's lien notations page

The form that turns a paid-off electronic title back into paper, when the lender is not wired into Nebraska's ELT program. Its own preamble says who holds the pen: a lender who does not participate, currently appears as the lienholder on the DMV's records for the vehicle, and is releasing interest in it. The lender completes it, has the signature notarised, and submits it direct to a Nebraska County Treasurer's Office - and only then does the DMV print the certificate and mail it to whoever the form directs. For a seller mid-payoff, this single page is the difference between a sale that closes this week and one that waits on the post.

This sheet is not the form. Download the blank Lien Release from the Nebraska Department of Motor Vehicles, Driver and Vehicle Records Division at https://dmv.nebraska.gov/sites/dmv.nebraska.gov/files/doc/dvr/elt/forms/non-participating_lien_release.pdf — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Make the final payment, and say a title request is coming	The fifteen-day release clock starts when the lender receives the final payment. Watch out: Tell the payoff clerk in the same call that the vehicle is being sold and the printed title should come to you - the mailing instruction is on the form they are about to complete.
2	LENDER	Lender and owner lines, exactly as the DMV records them	The lender's name as it appears as lienholder, and your name as it appears as owner, per the must-match conditions printed under each line. Watch out: If you have married, moved or corrected a name since the loan began, flag it now - a mismatch surfaces at the county counter, days later, as silence.
3	LENDER	VIN, year and make	The three identifying lines, from the lender's own loan record. Watch out: Ask them to read the VIN back to you against your registration. The release attaches to the record it names.
4	LENDER	The mailing block - your address, in most sales	The name and address where the printed Nebraska certificate should be mailed once the lien clears. Watch out: This is the single line a seller most needs to influence. Left to default to the lender, the title tours their mailroom before it reaches you.
5	LENDER	The representative signs; a notary swears it	Name, phone, signature, job title and date from the lender's authorized representative, then the subscribed-and-sworn block with seal and commission expiry. Watch out: Credit unions keep notaries on staff, so this adds minutes, not days - but only if the officer knows the form needs one before they sign.
6	LENDER	It goes to a county treasurer, and the title goes to the post	The lender submits the completed form direct to any Nebraska County Treasurer's Office; the DMV prints the certificate and mails it as directed. Watch out: Once you hold the clean printed title, the sale runs like any other - and the lien's ghost on the old record is nothing a buyer needs to worry about.

What gets this one rejected

- A seller filling it in. Every line belongs to the lender or the notary; your part is requesting it, chasing it, and telling the lender where the printed title should be mailed.
- Using it to get a title printed while the loan is still open. The form's headline purpose is releasing interest - the companion Request for Paper Title exists for a lien that is staying put, and its header says this form is not used to release a lien, which cuts both ways.
- Names that drift from the DMV record. Both the lender line and the owner line carry a must-match condition in print, and a release naming the wrong entity releases nothing.
- Sending it to the DMV in Lincoln. The instruction is to submit direct to a Nebraska County Treasurer's Office - any of them - for the lien release to occur.
- An unnotarised signature. The subscribed-and-sworn block is part of the form, and a county counter will not process a release the lender's representative signed alone at a desk.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off Lien Release (Rev 7/2017) and the Nebraska Department of Motor Vehicles, Driver and Vehicle Records Division's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com

NEBRASKA

DEPARTMENT OF MOTOR VEHICLES

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Nebraska Electronic Lien and Title Non-Participating Lender Lien Release

This lien release form is to be completed by a lender who does not participate in the Nebraska Electronic Lien and Title program, currently appears as the lienholder on the DMV's records for vehicle identified below and is releasing interest in such vehicle. Upon completion of this form the Lender must submit this form direct to a Nebraska County Treasurer's Office for the lien release to occur.

1 Lender: Elkhorn Valley Federal Credit Union

(Must match lender identified as lienholder on DMV records)

2 Vehicle Owner: Ramona L. Svoboda

(Must match owner identified on DMV records)

3 Vehicle Identification Number (VIN): 4W7KTC5B5ED418205

Vehicle Year: 2014

Vehicle Make: Subaru

Name of Entity and Address where printed Nebraska Certificate of Title is to be mailed:

4 Ramona L. Svoboda

(Name of current owner – may be dealership, insurance company etc. that has recently acquired ownership.)

1912 Cottonwood Ave

Norfolk, NE 68701

5 Name: Janelle R. Prokop

(Authorized Representative of Lienholder)

Phone: (402) 555-0142

Signature: _____

(Authorized Representative of Lienholder)

Title: Loan Servicing Officer

Date: 08/04/2026

6 Subscribed and sworn before me the _____ day of _____, 20____.

Signature Notary Public or Designated County Official

My commission expires on _____.

Notary Seal

Rev. 7/2017