

How to fill out Bill of Sale — Motor Vehicle Bill of Sale

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Nebraska · written against Bill of Sale (Rev 1/2014), issued under Nebraska DMV courtesy form; the duty to complete a bill of sale is printed on the form itself, and Neb. Rev. Stat. s. 60-376 makes it the buyer's proof of ownership in transit

The one-page receipt with three jobs. Its own footnote states the duty - individuals transacting a motor vehicle transfer of ownership must complete a Bill of Sale at the time of sale - while adding that they are not required to use this particular form, which the department offers as a courtesy. Job two is the drive home: a private-party buyer in Nebraska legally drives unplated for up to thirty days, and the bill of sale is the proof of ownership the law wants in the car. Job three is the tax counter, where it corroborates the price on Form 6. In it you acknowledge receipt of payment and, in the sentence under the signature lines, warrant that you are the lawful owner and the vehicle is free and clear of all liens, security agreements, encumbrances, claims, demands and charges.

This sheet is not the form. Download the blank Bill of Sale from the Nebraska Department of Motor Vehicles, Driver and Vehicle Records Division at <https://dmv.nebraska.gov/sites/dmv.nebraska.gov/files/doc/dvr/forms/billofsale.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Date of Sale	Month, day, year, in the box at the top. Watch out: Make it identical to the date of sale you recorded in the Seller's section of the certificate. Three documents leave this sale carrying a date, and the county reads all three.
2	YOU	The operative sentence	Your printed name after I, the sum after the dollar sign, the buyer's printed name after acknowledge receipt of payment from. Watch out: The sentence is written in the past tense - it acknowledges money received. Complete it when you are actually paid, not as a promise that payment is coming.
3	YOU	Vehicle information	Year, make, model, VIN. Watch out: Copy the VIN from the certificate, character by character. This sheet may be the only ownership document a patrol officer sees on the buyer's drive home, and it identifies the car by nothing else.
4	YOU	Transferor information	Full name, address, city-state-zip and phone number, left column. Watch out: A reachable phone number is a kindness to yourself: a buyer stuck at a counter with a question calls you once, or drives back to your house.
5	BUYER	Transferee information	The buyer's same four entries, right column - in their hand or yours, but from their documents. Watch out: Read the address off their license rather than taking dictation. It is the address you would need if the car surfaced somewhere it should not.
6	YOU	Both signatures	Transferor's signature on the left line, transferee's on the right, above the warranty sentence. Watch out: Before you sign, reread what the sentence beneath warrants - lawful owner, free and clear of all liens, security agreements, encumbrances, claims, demands and charges. If any of that is not yet true, the signing waits.
7	OTHER	The notary blocks, if you use them	Each subscribed-and-sworn block is completed by a Notary Public or Designated County Official, with day, month, signature, commission expiry and seal. Watch out: If you want the belt-and-braces version, any county treasurer's or clerk's counter can act as the designated official - the same building the buyer is headed to anyway.
8	YOU	Copies before the car moves	One copy travels in the vehicle with the buyer, one stays in your file. Watch out: The buyer's copy is load-bearing for thirty days - it is the proof of ownership the in-transit rule requires in an unplated car - so hand it over before the goodbyes, not after.

What gets this one rejected

- Treating it as optional because the title says everything. The certificate transfers the car; this document is the buyer's authority to drive it unplated, the treasurer's cross-check on the price, and your receipt - the transfer page lists providing it, or Form 6, among the seller's duties.
- A price that drifts from Form 6. The two documents travel to the same counter in the same folder, and the county computes tax from the sworn statement while reading this one beside it.
- Leaving the VIN off and describing the car in words. The vehicle information block asks for year, make, model and VIN because a bill of sale for a silver Subaru proves ownership of nothing in particular.
- Warranting a clean title that is not clean. The sentence under the signatures has you warrant the vehicle free and clear of all liens, security agreements, encumbrances, claims, demands and charges - signing it with a loan outstanding is a written misrepresentation you handed to the buyer.
- Backdating the sale to stretch the buyer's deadlines. The thirty-day clocks for title, tax and the unplated drive all run from the sale date, and the date recorded here has to agree with the one in the Seller's section of the certificate.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

State of Nebraska
Department of Motor Vehicles

BILL OF SALE*

DATE OF SALE 08/21/2026
(MO/DAY/YEAR)

I, Ramona L. Svoboda in consideration of the payment of the sum of \$ 8,400.00

Transferor (Seller) **PLEASE PRINT**

acknowledge receipt of payment from Dwight T. Novacek and do hereby sell and

Transferee (Buyer) **PLEASE PRINT**

transfer ownership of the motor vehicle described below:

Vehicle Information

2014 Subaru Outback 2.5i 4W7KTC5B5ED418205
Year Make Model VIN

Transferor Information

Full Name Ramona L. Svoboda
Address 1912 Cottonwood Ave
City State Zip Norfolk, NE 68701
Phone Number (402) 555-0164

Transferee Information

Full Name Dwight T. Novacek
Address 3415 Lakeview Rd
City State Zip Columbus, NE 68601
Phone Number (402) 555-0119

Transferor's (Seller) Signature

Transferee's (Buyer) Signature

Seller warrants that he/she is the lawful owner of the motor vehicle described above and that it is free and clear of all liens, security agreements, encumbrances, claims, demands and charges.

Subscribed and sworn before me the _____ day
of _____

Signature of Notary Public or Designated County Official

My commission expires on _____

SEAL

Subscribed and sworn before me the _____ day
of _____

Signature of Notary Public or Designated County Official

My commission expires on _____

SEAL

***Note: Individuals transacting a motor vehicle transfer of ownership must complete a Bill of Sale at the time of sale.
They are NOT, however, required to use this Bill of Sale form.
This Bill of Sale form is made available by the Nebraska Department of Motor Vehicles as a courtesy.**

Revised 1/2014