

How to fill out MVT-12 — Release of Lien

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Maine · written against MVT-12 (Rev 9-2021), issued under 29-A M.R.S. section 705

/forms/maine/mvt-12-release-of-lien/

One side of paper on which a lender states that a security interest is discharged. Maine's ordinary route is the face of the certificate, where the lien is printed and where the lender signs it off - so this exists for the cases where that is impossible or has already gone wrong: a certificate that reached the Bureau still showing a lien that was paid years ago, a lender that has been absorbed by another institution, a release that arrived after the title was reissued. The Bureau's duplicate-title application names it directly for exactly that situation.

This sheet is not the form. Download the blank MVT-12 from the Maine Bureau of Motor Vehicles at <https://www.maine.gov/sos/sites/maine.gov.sos/files/inline-files/MVT-12%20Release%20of%20Lien.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	The title number	Copied off the face of the certificate into the first box. Watch out: This is the only part of the sheet a seller usefully prepares. Without it the release has nothing to attach itself to.
2	YOU	The vehicle row	Year, make, model and vehicle identification number. Watch out: Take the identification number from the certificate rather than the door pillar, so that the release and the record it is matched against agree character for character.
3	YOU	Owner name and address	Your legal name and street address as the Bureau holds them. Watch out: If you have moved since the title was issued, the name still has to match. An address change is a separate conversation and not a reason to alter this box.
4	LENDER	The lienholder's own block	The institution's name and address, under the printed sentence releasing and discharging the lien. Watch out: Hand the form over rather than filling this in helpfully. A release completed in the owner's handwriting is the thing counters look for.
5	LENDER	Printed name, signature, position	Three separate lanes for the authorised agent. Watch out: Position is the one that gets missed. A release signed by a name with no role attached is returned, and the second attempt takes another fortnight.
6	LENDER	Date of lien	The day the security interest was created. Watch out: It is on the face of the certificate beside the lienholder's name. If the two disagree, the Bureau believes the certificate.
7	LENDER	Actual date of release and date signed	The day the debt was cleared, and the day the form was executed. Watch out: These are genuinely different questions. Writing today's date in both is the commonest way this form comes back.

What gets this one rejected

- A signature with no position beside it. The form asks what the signer's role at the institution is and a release signed by nobody in particular is not one.
- Only one of the three date lanes filled in. Date of lien, actual date of release and date signed are three questions.
- An owner name that does not match the Bureau's record for that title number.
- A release from a bank that no longer exists under that name without anything explaining the succession.
- A title number left blank because the certificate is lost. Find the number first - a release that cannot be attached to a record is a piece of paper.
- A seller signing it. Nothing on the lower half of this sheet is the owner's to sign.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off MVT-12 (Rev 9-2021) and the Maine Bureau of Motor Vehicles's own pages, current as of 2026-08-24. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com



Department of the Secretary of State
Maine Bureau of Motor Vehicles

Maine Bureau of Motor Vehicles
Division of Title Services
29 State House Station
Augusta, ME 04333-0029

RELEASE OF LIEN

Please type or print neatly

OWNER SECTION

TITLE NUMBER
40218736

YEAR	MAKE	MODEL	VEHICLE IDENTIFICATION NUMBER
2014	Toyota	Tacoma	5TFTX4GN8EX041752
OWNER'S LEGAL NAME			OWNER'S STREET ADDRESS
<i>Marielle A. Ouellette</i>			<i>41 Bagaduce Rd</i>
CITY	STATE	ZIP	
<i>Winterport</i>	<i>Maine</i>	<i>04496</i>	

LIEN HOLDER SECTION

The undersigned, as the holder of a lien or encumbrance on the motor vehicle named above, do state that this lien or encumbrance is now released and discharged.

LIENHOLDER'S NAME		LIENHOLDER'S STREET ADDRESS	
<i>Kennebec Headwaters Credit Union</i>		<i>210 Water St</i>	
PRINTED NAME OF AUTHORIZED AGENT		CITY	STATE ZIP
<i>Isidore N. Verrill</i>		<i>Skowhegan, ME</i>	<i>04976</i>
AUTHORIZED AGENT'S SIGNATURE		AUTHORIZED AGENT'S POSITION	
<i>Isidore Verrill</i>		<i>Collateral Officer</i>	
DATE OF LIEN	ACTUAL DATE OF RELEASE	DATE SIGNED	
<i>03/08/2019</i>	<i>06/22/2026</i>	<i>08/03/2026</i>	

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