

How to fill out MVR-60 — Plate Cancellation Request

A short, sworn request to switch a registration off. It is the form for a plate you are stepping away from rather than moving to another vehicle - the car has gone, nothing is replacing it this season, and you want the Bureau's record to say so. The sheet explains its own status in the top corner: once it is signed and dated by BMV staff it serves also as a Plate Cancellation Order under the section of Maine law that makes plates the property of the State in the first place.

This sheet is not the form. Download the blank MVR-60 from the Maine Bureau of Motor Vehicles at https://www.maine.gov/sos/sites/maine.gov.sos/files/inline-files/MVR-60-Plate-Cancellation-Request_1.pdf — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Class code and registration number	Both are on the registration certificate. Watch out: The class code is the two or three characters that tell the Bureau what kind of registration it was. Without it the number alone can be ambiguous.
2	YOU	Vehicle identification number	The vehicle the plate was registered to. Watch out: Copy it off the registration rather than the title, so that the number and the registration record agree.
3	YOU	Print and sign, everyone named	First registrant, and second registrant if there is one. Watch out: Both a printed name and a signature are asked for on each row. A signature on its own leaves the Bureau matching handwriting against a record.
4	YOU	Date the request	The request date box beside the signatures. Watch out: This is the date you are asking from, not the date the car sold. If those differ, expect a question about the gap.
5	YOU	Attach the registration	A copy of the current registration, if it is available to you. Watch out: The sheet says if it is available, so a lost certificate is not a blocker. Attaching one still saves a fortnight.
6	OTHER	Take it to a notary	A notary or attorney completes the block, naming a county and a state. Watch out: Do not sign before you get there. A notarisation certifies that the person appeared and swore to it, which is difficult if the ink is already dry.
7	YOU	Hand it in or post it	A BMV branch office, or Augusta by post marked for Registrations. Watch out: Leave the strip at the foot alone. Date cancelled, branch supervisor signature and main office processed are the Bureau's boxes and completing them helpfully invalidates the form.

What gets this one rejected

- One signature where the registration names two people. The instruction is that all persons listed on the registration sign.
- Signed but not notarised, which the form forbids in capitals across the middle of the page.
- A registration number with no class code, which is how the Bureau finds the record.
- Sent with no copy of the registration where one is available - the sheet asks for it to be attached.
- Used to move a plate onto another vehicle. That is a transfer at a municipal office rather than a cancellation.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.



State of Maine
Bureau of Motor Vehicles
29 State House Station
Augusta, ME 04330-0029

PLATE CANCELLATION REQUEST

*Once this form is signed and dated by
BMV staff, it serves also as a
Plate Cancellation Order Per MSRA
Title 29A, Section 463.*

Fill in the information in this block and have this form Notarized. Take the form to a BMV branch office or mail it to the address above, ATTN: Registrations. Please attach a copy of your current registration if it is available to you.

Registration Data:

Class Code: _____ Registration Number: 4218 YT Vehicle Identification Number: 5TFTX4GN8EX041752

All persons listed on the registration must sign below:

Request Date:

08/17/2026

First Registrant Printed Name:

Marielle A. Ouellette

Marielle Ouellette

Signature:

Second Registrant Printed Name:

Signature:

THIS FORM MUST BE NOTARIZED

Before me personally appeared Marielle A. Ouellette who by me being duly sworn upon oath, says that the statement set forth above is true and correct.

Subscribed and sworn to before me this seventeenth day of August, 2026. Notary Public for
Waldo County, State of Maine.

Signature of Notary or Attorney

BMV USE ONLY:

Date Cancelled:

Branch Supervisor Signature:

Main Office Processed:

MVR 60, Rev. 1-2013