

Louisiana Department of Public Safety and Corrections



PUBLIC SAFETY SERVICES
OFFICE OF MOTOR VEHICLES

PERMISSION TO PROCESS TRANSACTION

1 I Roselle M. Boudreaux do hereby give permission for Alton P. 2
Print Name Print

Guidry to process my transaction indicated below with the
Name

Department of Motor Vehicles:

- ☐ Renewal or Replacement of License Plate
☐ Obtain a Duplicate Registration Certificate
☐ Process a transfer of Ownership (new owner must have DPSMV 1799 form completed and signed).

3 ☒ Surrender a License Plate
☐ Other _____

on the following described vehicle:

2015 Nissan Frontier SV 1N6AD0EVXFN718435 4
YEAR MAKE MODEL VIN NUMBER

- ☐ Create/Change/or Update International Registration Plan (IRP)
Account # _____ Fleet or Unit # _____.
☐ Clear a Flag or Suspension on My Driving Record
☐ Obtain a Copy of My Official Driving Record – (must have DPSMV 2106 form completed and signed.)
☐ Other _____

This form IS NOT a power of attorney and the above named person cannot sign my name to any documents.

08/14/2026 _____ 006418205 5
Date Owner's Signature Owner's Driver's License Number

How to fill out DPSMV 1806 — Permission to Process Transaction

A note that sends somebody else to the counter with your paperwork, and a form whose most important sentence is a denial. In bold across the foot: this form IS NOT a power of attorney and the above named person cannot sign my name to any documents. So it gets a friend to the window with an envelope. It does not get them a pen.

This sheet is not the form. Download the blank DPSMV 1806 from the Louisiana Office of Motor Vehicles at <https://public.powerdms.com/LADPSC/documents/355815?f=DPSMV-1806.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	I _____ do hereby give permission	The first blank in the opening sentence. Watch out: The registered owner's name as the record holds it. The permission is personal to you, so a jointly titled vehicle where both owners are named needs both to give it - one owner's note does not cover the other's business.
2	YOU	for _____ to process my transaction	The second blank, split across two boxes either side of a line break in the printed text. Watch out: Full first name and surname, matching the identification the person will be carrying. The counter is going to check that the person in front of them is the person you named.
3	YOU	Surrender a License Plate	The fourth tick in the list. Watch out: This is the one a seller wants. It sends somebody to hand the plate in for cancellation on your behalf, which is an errand with no signature attached and therefore exactly what this form is for.
4	YOU	VIN NUMBER	The last of four boxes on the vehicle row under the ticks. Watch out: Fill all four boxes even though the number alone identifies the vehicle. The row is what limits the permission to one car, and a permission with no vehicle on it is a permission to do anything.
5	YOU	Owner's Driver's License Number	Right-hand box of the three-position row at the foot, after the date and the signature rule. Watch out: The signature rule beside it carries no fillable box, so sign it in ink after printing. This number is what ties the note to your record, and a form with a signature and no number is harder for the counter to accept, not easier.

What gets this one rejected

- Sent with a transaction that needs a signature the holder cannot give. Anything requiring you to sign at the counter needs a mandate, not this.
- No tick at all, or a tick against Other with the blank beside it empty.
- The vehicle row left incomplete. Four boxes, and the VIN is the one that identifies the record.
- Your driver's licence number missing. It is one of only three things on the signature row and it is how the department matches the permission to your record.
- Used to send somebody to transfer ownership without a DPSMV 1799 already completed and signed by the new owner - which is the condition printed beside that very tick.

☒ Amber is what you write ☐ Grey is a block somebody else completes The filled-in example is at the start of this sheet.