



Louisiana Department of Public Safety
Office of Motor Vehicles
Notice of Transfer of Vehicle (DPSMV1697)

The vehicle is presently licensed and titled as follows:
(Please type or use black ink.)

1	Vehicle Identification Number	1N6AD0EVXFN718435	License Number	XKV 480	2			
	Year	2015	Make	Nissan	Model	Frontier SV	Body Style	Pickup
3	Name	Roselle M. Boudreaux	Driver's License Number	006418205				
	Address	3427 Government St						
		(Street)						
	Baton Rouge	Louisiana	70806					
	(City)	(State)	(Zip)					

R.S. 47:510 (B) states that "any person, upon transferring a motor vehicle, trailer or semi-trailer, whether by sale, lease, or otherwise, shall give a written notice of such transfer to the commissioner within fifteen days..."

R.S. 47:537 states that "every person convicted of a violation of any of the provisions of this Chapter for which another penalty is not specifically provided shall be fined not more than one hundred dollars, or imprisoned for not more than thirty days, or both."

4	The Vehicle was	☒ Sold	☐ Donated	☐ Traded to:		
	Name	Delmar J. Thibodeaux				5
	Address	1109 Kaliste Saloom Rd				
		(Street)				
	Lafayette	Louisiana	70508			
	(City)	(State)	(Zip)			

6	Date of Sale/Donation/Trade	08/14/2026	Sales Price (if applicable)	\$9,750.00	7
	Signature of Seller/Donor/Trader				

Warning! This is not a transfer. This vehicle will not be legally transferred until the new owner makes proper application.

To be completed by owner selling, donating, or trading vehicle and mailed to the address shown below.

P.O. Box 64886, Baton Rouge, Louisiana 70896-4886
225-925-6146 www.expresslane.org

How to fill out DPSMV 1697 — Notice of Transfer of Vehicle

sellmycarhub.com

Louisiana · written against DPSMV 1697 (Rev 04/06/2026), issued under R.S. 47:510(B), notice of sale or transfer

</forms/louisiana/dpsmv-1697-notice-of-transfer-of-vehicle/>

The seller's own form, and the only one in this section with a deadline in statute printed on its face. It quotes R.S. 47:510(B) at you - any person, upon transferring a motor vehicle, trailer or semi-trailer, whether by sale, lease, or otherwise, shall give a written notice of such transfer to the commissioner within fifteen days - and then quotes the penalty provision underneath, in case the first quotation had not landed. The OMV's own web page describes filing it as something you may do. The statute uses the word shall.

This sheet is not the form. Download the blank DPSMV 1697 from the Louisiana Office of Motor Vehicles at <https://public.powerdms.com/LADPSC/documents/353043?f=DPSMV-1697.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Vehicle Identification Number	First box on the sheet, in the block headed the vehicle is presently licensed and titled as follows. Watch out: Take it off your registration certificate rather than the title if the title has already gone with the buyer. This form gets filed after the car leaves, which is exactly when the certificate is no longer to hand.
2	YOU	License Number	Top right, beside the VIN. Watch out: Your plate, not a plate the buyer might put on. The plate is not transferable to them, and this notice is the department's record of which registration is ending.
3	YOU	Name and Driver's License Number	The seller's identity row, halfway down the top block. Watch out: This is what the department matches the notice to. A licence number transposed here means the flag lands on nobody's record, and you will not be told.
4	YOU	Sold / Donated / Traded to	Three short blanks on one line, in the middle of the sheet. Watch out: Mark one. A donation and a sale are taxed completely differently at the other end, and a trade means the vehicle went to a dealer, who has their own reporting duty on top of yours.
5	YOU	Name and Address of the buyer	The lower block: name, street, then city, state and ZIP. Watch out: Copy it off the buyer's driver's licence while they are still standing there. The statute makes the transferee's name and address part of what the notice must contain, and afterwards is too late to ask.
6	YOU	Date of Sale/Donation/Trade	Bottom left, above the signature. Watch out: The date the vehicle actually changed hands, because that is the date the fifteen days run from. Backdating it to buy yourself time makes a false statement out of a form whose whole purpose is to fix a date.
7	YOU	Sales Price (if applicable)	Bottom right, beside the date. Watch out: The same figure as the title assignment and the bill of sale. If applicable means it is left blank on a donation, not that it is optional on a sale.

What gets this one rejected

- Sent in more than fifteen days after the vehicle changed hands. It still gets recorded, but the duty in the statute quoted on the form has already been missed.
- Signed with none of Sold, Donated or Traded ticked, which leaves the department unable to record what actually happened to the car.
- The buyer's address left off. The statute requires the notice to contain the name and address of the transferor and transferee, and the form has rules for both because both are needed.
- Sent instead of assigning the certificate. This is a notice, and the warning printed under the signature says so - nothing here transfers anything.
- Filled in with the buyer's plate number rather than yours. The vehicle is described as it is presently licensed and titled, which means the plate you are about to take off.

☒ Amber is what you write ☐ Grey is a block somebody else completes The filled-in example is at the start of this sheet.

Read off DPSMV 1697 (Rev 04/06/2026) and the Louisiana Office of Motor Vehicles's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com