



KENTUCKY TRANSPORTATION CABINET
Department of Vehicle Regulation
DIVISION OF MOTOR VEHICLE LICENSING

TC 96-338
Rev. 05/2020
Page 1 of 1

AFFIDAVIT TO REMOVE TITLE FROM ARCHIVE

MAIL TO: PO BOX 2014, Frankfort, KY 40622-2014

FAX TO: 502-564-0471

SECTION 1: REQUIREMENTS

Persons requesting removal of a title from Archive must meet the following requirements:

1. Submit a completed *Affidavit to Remove Title from Archive*.
2. The person making the request **MUST** be the owner of the vehicle being pulled from Archive.
3. If the owner of record is deceased, the executor of the estate can make the request if a copy of court documentation is provided or a request is made to the judge for an order to dispense.
4. If someone other than the owner of record makes a request, a court order is required.
5. The customer must be willing to pay five years of back taxes at the time the vehicle is pulled from Archive.

SECTION 2: ATTESTATION AND SIGNATURES

1 I, Delphine R. Hoskins, hereby certify that I am the owner of record of the

described vehicle. 1979 Chevrolet C10 CKL149J138276
Year Make Vehicle Identification # (VIN)

I am requesting the above described vehicle to be removed from Archive. By signing below, I agree to pay five years back taxes.

3 Delphine R. Hoskins

SIGNATURE (OWNER ONE)/EXECUTOR

SIGNATURE (OWNER TWO)/EXECUTOR

Subscribed and attested before me on this date 18 / 09 / 2026
DD MM YYYY

4 Wanda C. Skaggs, Notary Public

Attesting Official or Notary Signature

My commission expires 04 / 30 / 2029
MM DD YYYY

My commission #: 620418

SECTION 3: CLERK INFORMATION

CLERK NAME	COUNTY	PHONE NUMBER
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CLERK SIGNATURE

DATE

How to fill out TC 96-338 — Affidavit to Remove Title from Archive

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Kentucky · written against TC 96-338 (Rev 05/2020), issued under 601 KAR 9:080 and the Cabinet's archive procedure

</forms/kentucky/tc96338-affidavit-to-remove-title-from-archive/>

Kentucky files a title away when a vehicle has sat unregistered long enough, and a car in that state cannot be sold, transferred or registered until the record is pulled back out. This is the affidavit that pulls it, and the interesting half is Section 1 rather than the signature block: five printed requirements, the last of which is that the customer must be willing to pay five years of back taxes at the time the vehicle is pulled from Archive.

This sheet is not the form. Download the blank TC 96-338 from the Kentucky Transportation Cabinet, Division of Motor Vehicle Licensing at <https://transportation.ky.gov/Organizational-Resources/Forms/TC%2096-338.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Read the five requirements before you write anything	Section 1 is not a form to complete; it is the eligibility test, and the fifth condition is a bill. Watch out: If you are not the owner of record and there is no probate behind you, requirement 4 is a court order and this affidavit is not your route.
2	YOU	I, _____, hereby certify that I am the owner of record	Your name in the opening rule, then the year, make and vehicle identification number of the vehicle underneath. Watch out: Owner of record means the name Frankfort has, which after a long dormancy may be a maiden name or a deceased parent's. Check before you sign.
3	YOU	Sign, and agree to the back taxes with the same stroke	Signature (Owner One), plus Owner Two if the archived title carried two names. Watch out: The sentence above the line is the agreement to pay five years back taxes. There is no separate box to tick and no way to sign around it.
4	YOU	Swear it	The attesting official's date, signature, commission number and expiry. Watch out: Note the date order on this one: the jurat runs day, month, year rather than the month-first order the rest of the set uses. Fill it in the order the labels ask for.

What gets this one rejected

- A request from anyone but the owner of record. Requirement 2 says the person making the request **MUST** be the owner, in capitals, and requirement 4 sends everybody else to a judge.
- An executor with no court documentation. Requirement 3 asks for a copy of the court's paperwork or a request to the judge for an order to dispense.
- One signature on a two-owner title. The form prints two signature lines and Kentucky's AND rule applies here as everywhere else.
- Signing without reading the tax sentence. It is not a warning, it is a term of the request, and it sits directly above the signature.
- A vehicle identification number taken from memory. The affidavit is what tells Frankfort which archived record to retrieve.
- An unsworn affidavit. As with everything else in Kentucky, it is subscribed and attested before an official.

☐ Amber is what you write ☐ Grey is a block somebody else completes The filled-in example is at the start of this sheet.

Read off TC 96-338 (Rev 05/2020) and the Kentucky Transportation Cabinet, Division of Motor Vehicle Licensing's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs.

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