

How to fill out TR-720B — Manual Title Application (Replacement, Add or Remove Lien)

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/forms/kansas/tr-720b-
replacement-title/

Kansas · written against TR-720B (Rev 04/22), issued under K.S.A. 8-135(c)(4)

One sheet with a priced menu at the top: Replacement \$10.00, Add Lien \$11.50, Replace and Add Lien \$21.50, Remove Lien \$10.00, Replace and Remove Lien \$20.00. For a seller the first box is the one that matters - a lost, mutilated or illegible certificate replaced for ten dollars, by mail or at the county treasurer's counter - because Kansas will not let you sell without the certificate, and its instructions carry the state's defining catch: Kansas is an electronic title state, and only vehicles with no lien holder will have a paper title issued.

This sheet is not the form. Download the blank TR-720B from the Kansas Department of Revenue, Division of Vehicles at <https://www.ksrevenue.gov/pdf/tr720b.pdf?f=ks-tr720b.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	One fee box	Replacement (\$10.00) for a lost, mutilated or illegible certificate - the other four boxes manage lien records. Watch out: Check the registration receipt first. A lienholder on it means the record is electronic and the replacement route is shut until the release arrives - that is the sheet's own instruction, not caution.
2	YOU	The reason	Lost, Mutilated or Has become Illegible. Watch out: The second and third both say attach title - a certificate ruined by a spilled coffee or a spoiled assignment entry is surrendered with this application, which is also the honest fix for a botched correction.
3	YOU	Owner identity	Kansas driver's license, ID or FEIN beside each owner's name, address, and the phone number the sheet marks required. Watch out: Every owner on the record signs, and the signatures must match the names on the face of the current Kansas title record - the and/or rule reaches even the replacement of the paper.
4	YOU	The vehicle	VIN, year, make, plate number, and the Kansas county the vehicle is or was titled in. Watch out: The county field is how the Bureau finds the record without the certificate you no longer have - the registration receipt or an old insurance card carries the VIN if nothing else does.
5	YOU	Where the new title goes	The mail-to block, only if different from your address. Watch out: Selling soon? Mail it to yourself, always - a replacement sent to a helpful relative's address is a second delay on a sale the statute will not let close without it.
6	YOU	Swear and sign	The certification - owners, liens listed, information true - and a signature and date per owner. Watch out: Take it or mail it to the county treasurer's motor vehicle office with a check or money order; the sheet's own header says do not send cash.

What gets this one rejected

- A replacement request while a lien is on the record. The FAQ is categorical: a duplicate title application cannot be accepted at the county treasurer's office, nor will the Division issue one, as long as a lienholder is indicated on the vehicle's computer record - the lien release comes first, and what then issues is a reissued title with the lender removed.
- A mutilated or illegible title left at home. Both reasons carry the same printed instruction: attach title. The ruined certificate is surrendered with the application that replaces it.
- Signatures that do not match the record. The instructions require signatures of the owners to match the names on the face of the current Kansas title record - and where two owners are joined by and, all persons must sign this application.
- A missing signature anywhere. The instruction page says it in five words: missing signatures will void this application.
- No phone number. The sheet marks it required in its own text - you must provide a phone number as this is a required field - and asks for the area code.
- Using this form to add a second lien on an ordinary vehicle. The instructions divert vehicles with a GVWR of 26,000 lbs or less to the Refinance Secured Title Application, form TR-720R.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off TR-720B (Rev 04/22) and the Kansas Department of Revenue, Division of Vehicles's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com

Kansas Department of Revenue Manual Title Application

*Mail or take completed application to the County Treasurer's Motor Vehicle Office.
DO NOT send cash. Checks and money orders accepted.*

Check One:

- ☒ Replacement (\$10.00) ☐ Add Lien (\$11.50) ☐ Replace and Add Lien (\$21.50)
☐ Remove Lien (\$10.00) ☐ Replace and Remove Lien (\$20.00)

If replacing a title, check reason for replacement:

- ☒ Lost ☐ Mutilated (attach title) ☐ Has become Illegible (attach title)

Owner Information:

KS Driver's License #, Kansas ID # or FEIN

K04328174

Name

Haselhorst, Berdine A.

IRP/CMV Acct. #

US DOT #

Address

2247 SW Mulvane St, Topeka, KS 66611

Street Address

City

State

Zip

Phone Number: (785) 555-0163

Email Address: b.haselhorst@example.com

Vehicle Information:

VIN: 5XYZU3LB5GG284157 **Year:** 2016 **Make:** Hyundai

License Plate Number: 482 KDT **Vehicle is/was titled in the County of:** Shawnee **KS**

Address to Mail Title (Complete information only if the address above is not where you want your title to be mailed):

Name Street Address City State Zip

1st Lien Holder Information:

Name

Address:

Street Address

City

State

Zip

2nd Lien Holder Information:

Name

Address:

Street Address

City

State

Zip

By my/our signature(s), I/we swear that I/we are the owner(s) of the above listed vehicle, that all liens and encumbrances, if any, are listed and that all information state here in is true and correct. I/we are aware that the law provides severe penalties for making false statement under oath.

Signature(s) of Registered Owner(s):

Date: 06/29/2026

Date:

TR-720B (Rev. 04/22)

Instructions

Kansas is an electronic title state. An Add Lien or Replacement title is not printed due to the lien listed on the vehicle record. If a lienholder is shown on the registration receipt, there is a lien/loan on the vehicle record. Only vehicles with no lien holder will have a paper title issued.

January 1, 2025 and going forward, requirements on a replacement/duplicate title transaction submitted with a simple Power of Attorney or TR-41 Power of Attorney form will now need to include a copy of the driver license or state issued identification card for the owner on the front of the title who signed the power of attorney.

Replacement: Replaces lost, mutilated or illegible title.

Add Lien: Adds a lien holder to a title (attach title).

Remove Lien: Removes the lien from the title (attach title).

- Signatures of the owners must match the names on the face of the current Kansas title record.
- To remove an existing lien, a notarized lien release is required.
- Record the name and address of the secured party/lienholder, if applicable.
- A copy of the security agreement is not necessary.
- If a legal document or power of attorney is used, please attach it to the application.
- Missing signatures will void this application.
- If two or more persons are shown on the face of the title as owners with an ‘and’ between the names, all persons must sign this application.
- Vehicles with a GVWR of 26,000 lbs or less cannot use this form to add a second lien. Please use the Refinance Secured Title Application, form TR-720R.
- If a replacement title is being requested, attach the current title to this application if the reason selected is mutilated or has become illegible.
- You must provide a phone number as this is a required field.
- Please include your area code when entering your phone number.
- If someone other than the owner of the vehicle presents this form to pick up the title, they will need to supply a signed Power of Attorney document. Otherwise, the title will be sent to the address listed on this form.