

How to fill out TR-212a — Title and Registration Manual Application

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/forms/kansas/tr-212a-title-and-registration-application/

Kansas · written against TR-212a (07/24), issued under K.S.A. 8-135(b)

The buyer's application - the sheet the county treasurer keys your sale into - and worth a seller's five minutes because every entry the buyer makes is copied off the paperwork you hand over. It collects the owners' names and license numbers, the vehicle, the purchase date and the mileage with its four-box certification, the lienholder and mailing addresses, transfer-on-death beneficiaries, a plate transfer from the buyer's previous vehicle, and a fee column the county completes down the right-hand edge, from title fee through property tax to sales tax and the grand total.

This sheet is not the form. Download the blank TR-212a from the Kansas Department of Revenue, Division of Vehicles at <https://www.ksrevenue.gov/pdf/tr212.pdf?f=ks-tr212.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	BUYER	County and date	The county where the vehicle will be garaged, the plate type, and the application date. Watch out: The 60-day clock is checked here: the county measures the application date against the purchase date lower down, and the penalty line in the fee column is waiting if the gap is longer.
2	BUYER	Owners and identifiers	Each owner's name, last name first, with a license number or tax identifier apiece. Watch out: The names entered here are the names the next title will print - and the and/or choice between them sets how many signatures that title will need to sell, a decision the buyer inherits from this form.
3	BUYER	The vehicle and the mileage	VIN, year, make, model and fuel, then the purchase date, the mileage and one of the four boxes. Watch out: Both come straight off the assigned certificate. The Exempt box is for the vehicles the age rule releases - 2010 or older at ten years, 2011 or newer at twenty - not for a reading the buyer forgot to collect.
4	BUYER	Where things get mailed	Title mailing address, plate and registration mailing address, and a phone or email for push notifications. Watch out: If a lender is financing the purchase, the lienholder block changes where the title goes - a liened Kansas title is held electronically and nothing is mailed until the lien clears.
5	BUYER	Insurance and the certification	Company and policy number, then the signature under the residency and financial-security certification. Watch out: The warning is printed in capitals - false certification can result in criminal prosecution - and it covers the lien statement as much as the insurance.
6	OTHER	The fee column	Title fee, registration, the state's named fees, property tax, sales tax on the purchase price, and the grand total - all entered by the county treasurer. Watch out: The sales tax line is computed from the price on your assignment, in the buyer's home county, and a completed TR-312 pair from a qualifying 120-day sale-and-replacement shrinks it to the difference.

What gets this one rejected

- A mileage box that disagrees with the assignment. The county keys the reading and its character - actual, exceeds, not actual, exempt - from the certificate you assigned; a buyer who ticks a different box has created a discrepancy between two sworn documents.
- No insurance entries. The certification the buyer signs states they have financial security in effect for the vehicle, and the county wants the company and policy number on the face of the application.
- A missing owner identifier. Each owner row pairs a name with a driver's license, FEIN, TIN or SSN - provide one, says the column head, and a blank identifier stalls the keying.
- Applying in the wrong county. The certification opens with residency - I hereby certify that I am a resident or have a bona fide place of business in this county - and the application belongs where the vehicle is garaged.
- Signing over an incomplete lien answer. A lien left off the application that later surfaces means the title was issued clean in error - which is why the certification covers the statement that all liens and encumbrances, if any, are listed.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off TR-212a (07/24) and the Kansas Department of Revenue, Division of Vehicles's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs.

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KANSAS

Department of Revenue

Division of Vehicles

PO Box 2505, Topeka, KS 66601-2505

<https://www.ksrevenue.gov/>

TITLE AND REGISTRATION MANUAL APPLICATION

Clear Form

1	County Name	Sedgwick	Plate Type	Auto	Application Date	07/16/2026
2	Owner's Name(s) (Last, First, Middle Initial)	Bergkamp, Cletus J.	DL, FEIN, TIN, SSN (provide one)	K07261435		
3	Address	1834 S Pattie St	City	Wichita	State	KS Zip 67211
4	VIN	5XYZU3LB5GG284157	Fuel type	Gas	Year	2016 Make Hyundai Model Santa Fe
	Purchase/Brought into KS Date	07/14/2026	Mileage	91306	☒ Actual ☐ Exceeds ☐ Not Actual ☐ Exempt	
	Empty Weight	Declared/Gross Weight	Color	Gray	Truck Class	

Title Mailing Address

Name	
Address	City State Zip

License Plate/ Registration Mailing Address

Name	Push Notification Phone or Email
Address	City State Zip

1st Lienholder Mailing Address

Name	
Address	City State Zip

2nd Lienholder Mailing Address (Trk/Mbl Home only)

Name	
Address	City State Zip

Transfer on Death

1 st TOD Name	
Address	City State Zip
2 nd TOD Name	
Address	City State Zip

Plate Transfer Information

Previous Vehicle's VIN	Year	Make	Model
Vehicle Sold to/Repossessed by			
Adding Name to Title/Registration			
Relationship	☐ Spouse	☐ Parent	☐ Child

Signature of Person Being Added

5	Insurance Co. Name	Sunflower Plains Mutual Ins. Co.
	Insurance Policy No.	KS-40871265

I hereby certify that I am a resident or have a bona fide place of business in this county and that I am an owner of and have in effect financial security for the aforementioned vehicle as required by Kansas Law. I further certify that all liens and/or encumbrances, if any, are listed and the information on this application is true to the best of my knowledge.

FALSE CERTIFICATION CAN RESULT IN CRIMINAL PROSECUTION

Owner's Signature(s)	
Date	07/16/2026

Fee Summary

Title Fee	
Title Penalty	
Registration Fee	
Registration Penalty	
DMV Modernization Fee	
County Service Fee	
Law Enforcement Training Center Fee	
Reflectorized Plate Fee	
Property/Tax Due	
Property/Tax Penalty	
Previous Property/RV Tax Due	
Previous Property/RV Tax Penalty	
KHP Staffing and Training Fee	
Miscellaneous Fee	
Sales Tax	
GRAND TOTAL	