

How to fill out TR-150 — Lien Release

Kansas · written against TR-150 (www 06/24), issued under K.S.A. 8-1,157

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/forms/kansas/tr-150-lien-release/

The sworn sentence that clears a Kansas title: the lienholder listed below certifies that their lien for the vehicle listed herein for the owner(s) shown above has been satisfied and is hereby released. It is the lienholder's form, not yours - their officer signs it, and a Kansas lienholder's signature is notarized in the Subscribed and Sworn block the sheet carries - but it is the seller who needs it to exist, because no buyer can get a clear title, and no electronic title can become paper, while the lien stands on the record.

This sheet is not the form. Download the blank TR-150 from the Kansas Department of Revenue, Division of Vehicles at <https://www.ksrevenue.gov/pdf/tr150.pdf?f=ks-tr150.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	LENDER	The vehicle and the owners	VIN, year, make, then the owner names and address exactly as the title record carries them. Watch out: Ask the lender to copy from the title record, not the loan file - a release naming a slightly different owner than the record is a mismatch the Bureau has to query.
2	LENDER	The certification	The lienholder's name and the officer's signature under the printed sentence that the lien has been satisfied and is hereby released. Watch out: The signer needs authority to release - a branch teller's goodwill is not an authorized signature, and a bounced release costs another round of post.
3	LENDER	The notary block	Subscribed and Sworn before me, dated, with the notary's signature, county, state, commission expiry and seal. Watch out: Kansas lienholders only - the out-of-state lender who mails an unsworn release on letterhead is inside the rules, and insisting they find a notary just adds a week.
4	YOU	The mail-to block	Name, mailing address, city, state and ZIP for the freed title - the fields the sheet itself marks required. Watch out: This is your line to influence: ask the lender to direct the title to you if you are selling on a TR-39a timeline, because your sixty-day delivery promise is waiting on this envelope.
5	LENDER	File it once	Attached to a paper title, or faxed or emailed to the Title and Registration Bureau for an electronic one. Watch out: Once. The sheet's own instruction is please do not fax the release more than once, and the fax confirmation page is the proof of delivery worth keeping.

What gets this one rejected

- A release with erasures or white-out. The Division's registration FAQ refuses lien releases with any erasures, whiteouts, alterations or mutilations - a spoiled release is re-executed, not corrected.
- A Kansas lienholder's release without the notary. The FAQ's rule is a notarized signature of the individual authorizing the release, Kansas lienholders only - an out-of-state lienholder's release is accepted unsworn.
- An empty mail-to block. The sheet marks it required, and the instruction repeats it: the mailing instructions for the title must be filled out. A release that frees the title to nowhere delays the very certificate you need.
- Faxing it twice. The instruction asks in as many words - please do not fax the release more than once - because duplicate releases queue as separate documents and slow each other down.
- Expecting this form to move ownership. It removes the lender from the record; the sale itself still runs on the assigned certificate this release finally lets the Division print.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off TR-150 (www 06/24) and the Kansas Department of Revenue, Division of Vehicles's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs.

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KANSAS

DEPARTMENT OF REVENUE
DIVISION OF VEHICLE
TOPEKA, KANSAS 66626-0001
www.ksrevenue.gov

LIEN RELEASE

Fax # For Liens (785) 296-2383

1 VIN: 3KPF24AD9KE201936 Year: 2019 Make: Kia

OWNER'S INFORMATION (Last, First, Middle Initial)

2 Name: Regier, Gervase P.

Name: _____

9127 W 79th Ter Overland Park KS 66204
Address City State ZIP

LIENHOLDER INFORMATION: The lienholder listed below certifies that their lien for the vehicle listed herein for the owner(s) shown above has been satisfied and is hereby released.

3 Lienholder Name: Cottonwood Draw Credit Union

Signed by: Romelle D. Vopat

4 Subscribed and Sworn before me this 3rd day of August, 2026.

Notary Public _____ County _____ State _____

My Commission expires on _____ Seal

TITLE TO BE MAILED TO:

REQUIRED FIELDS

5 NAME: Gervase P. Regier

MAILING ADDRESS: 9127 W 79th Ter

CITY, STATE, AND ZIP CODE: Overland Park, KS 66204

INSTRUCTIONS

- The release of lien for a previously **issued paper title** may be accomplished by attaching this form to the title, or by filling out the lien release section on the face of the title. The title and/or accompanying release should be forwarded to the person satisfying the lien, or purchasing the vehicle.
- The release of lien for an **electronic title** may be accomplished by providing this form to the person who satisfied the lien, purchased the vehicle, or requested the release, and/or by faxing it to the Title & Registration Bureau at (785) 296-2383 or e-mail to KDOR_lienrelease@ks.gov .
- The mailing instructions for the title must be filled out. Please do not fax the release more than once.