

Form 411109 (07-26)



STATEMENT OF ABSENT DAMAGE DISCLOSURE

Pursuant to Iowa Administrative Code 761.400.43(1) this statement may be provided when the transferor, or seller, failed to provide a damage disclosure statement or if the transferee lost the statement, and the transferee has attempted in good faith to contact the transferor to obtain a statement. Provide this sworn statement along with a separate damage disclosure (DOT Form 411108) with section 2 complete and a signature on the transferee's/buyer's line.

1 2016 Buick Encore 3N7HK5AR0GT802416
(Year, Make, & Model) (VIN)

I hereby certify that I have acquired the motor vehicle described above from the person named below. I have attempted in good faith to locate said person for the purpose of obtaining a damage disclosure statement for the vehicle described above and I have been unable to locate the said person because of the following reason: (If additional space is needed, use the reverse side.)

Two letters to the seller at the address given on the bill of sale were returned marked not at this address. The telephone number on that bill of sale is disconnected and a message left through the advertisement the vehicle was listed under has gone unanswered for six weeks.

2 I therefore request that a certificate of title and/or registration be issued for the vehicle described above. I warrant and will defend the title of any person to the said vehicle insofar as the claim rests upon the title issued by virtue of this affidavit and will protect and hold harmless the county treasurer from any damages that might arise from the issuance of such title.

3 Marlys J. Vandenberg 08/17/2026
(Name of Transferor/Seller) (Date of Sale)

1418 Prairie Rose Ct, Pella, IA 50219
(Address of Transferor/Seller, if known) 4

Curtis A. Boelman 903 Oakdale St, Newton, IA 50208
(Name/Organization/Company of Affiant/Buyer/Transferee) (Address of Affiant/Buyer/Transferee) 5

(Signature of Affiant/Buyer/Transferee) (Date)

How to fill out 411109 — Statement of Absent Damage Disclosure

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Iowa · written against 411109 (07-26), issued under 761 Iowa Admin. Code 400.43(1), sworn statement in lieu of a transferor's damage disclosure

</forms/iowa/411109-statement-of-absent-damage-disclosure/>

The buyer's escape hatch when you never gave them a damage disclosure and cannot be reached. They swear this, complete Section 2 of Form 411108, and the county treasurer accepts the pair in place of the statement that should have come from you. It is short, it is sworn, and it names you and your last known address on its face - which is a good reason to hand over the disclosure at the time rather than let this be the document that closes the sale.

This sheet is not the form. Download the blank 411109 from the Iowa Department of Transportation, Motor Vehicle Division at <https://iowadot.forms.govos.com/f/CO23031000411692182?f=411109.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	BUYER	Year, Make & Model, and VIN	Two boxes identifying the vehicle the statement is about. Watch out: The VIN has to match the certificate being surrendered. It is what the county matches the record on.
2	BUYER	The reason the seller could not be located	The big block in the middle of the page, with the reverse side available if it is not enough. Watch out: Specifics carry it: dates, what was tried, what came back. This is the paragraph a county treasurer reads before deciding to accept the affidavit.
3	BUYER	Name of Transferor/Seller and Date of Sale	Your name and the date the buyer says the car changed hands. Watch out: If that date differs from the one you wrote on the title, the difference is now in a sworn document. It is one more argument for filling the title's date box in properly.
4	BUYER	Address of Transferor/Seller, if known	The last known address - whatever you gave at the point of sale. Watch out: The words if known are the department's own, which tells you how often this line is a guess.
5	BUYER	The affiant's own name and address	Who is swearing it, and where they are. An organisation may be the affiant as well as a person. Watch out: The affiant is taking on the warranty and the indemnity in the paragraph above. It is not a formality.
6	BUYER	Sign and date	Signature and date at the foot of the page. Watch out: Then Section 2 of Form 411108 has to go with it, signed on the buyer's line. One without the other is not what the rule asks for.

What gets this one rejected

- A seller filling it in. There is no line for you. The whole document is a statement about your absence.
- Filing it alone. 761 IAC 400.43(1) requires a separate damage disclosure, Form 411108, with Section 2 completed and signed on the buyer's line, alongside it.
- Using it where a disclosure was never required. A vehicle more than seven model years old is exempt under s. 321.69 and there is nothing to be absent.
- Swearing it without having tried. The rule and the form both require a good-faith attempt to contact the transferor for the purpose of obtaining a statement.
- Expecting it to erase what the record already knows. 761 IAC 405.6 requires a records check before a title issues, and a damage designation can be applied from that search regardless of what either party disclosed.

☒ Amber is what you write ☐ Grey is a block somebody else completes The filled-in example is at the start of this sheet.

Read off 411109 (07-26) and the Iowa Department of Transportation, Motor Vehicle Division's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs.

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