

Form 411094
5-00



NOTICE TO DELIVER A TITLE CERTIFICATE TO A PERSON OTHER THAN THE OWNER

COUNTY TREASURER
COURTHOUSE

1 — Knoxville, Iowa, IA 50138
(Zip Code)

2 — Owner Marlys J. Vandenberg

3 — Title No. 0086514773

Upon cancellation of the security interest on the above title number, I hereby direct that the title certificate be delivered to the following named person:

Name Curtis A. Boelman

Address 903 Oakdale St, Newton, IA 50208
(Street, City, State, Zip Code)

08/17/2026
(Date)

Marlys J. Vandenberg
(Signature of Owner)

How to fill out 411094 — Notice to Deliver a Title Certificate to a Person Other Than the Owner

Iowa · written against 411094 (5-00), issued under Iowa Code s. 321.50(5)(a), direction by the owner as to delivery of the certificate

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</forms/iowa/411094-notice-to-deliver-a-title-certificate-to-a-person-other-than-the-owner/>

Eight boxes and a signature, and the smallest form in the Iowa set. When a lien is cancelled the county treasurer has to send the certificate somewhere, and the statute's order is: the next lienholder, then whoever the owner names in writing, then the owner. This is that writing. A seller uses it to have the released title sent straight to a buyer, a dealer, or an address they will actually be at.

This sheet is not the form. Download the blank 411094 from the Iowa Department of Transportation, Motor Vehicle Division at <https://iowadot.forms.govos.com/f/NoticeDeliverTitleCerttoOtherthanOwner?f=411094.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	County Treasurer, Courthouse	Which office you are directing, with the courthouse town and its zip on the next box. Watch out: The county holding the record is the one that will do the releasing. It is printed on the front of your certificate.
2	YOU	Owner	Your name, as the person entitled to receive the title in the absence of any direction. Watch out: If two names are on the title, both of you are the owner for this purpose. Sign as the certificate reads.
3	YOU	Title No.	The certificate number the direction attaches to. Watch out: It is on your registration receipt if you have never held the paper title - which, with a lender on the record, is common.
4	YOU	Name	Who the certificate should go to instead of you. Watch out: Spell it as it will appear on the envelope and as it appears on their identification. This is the only place the recipient is named.
5	YOU	Address	One line for street, city, state and zip together. Watch out: A post office box is fine here; it is a delivery instruction, not a residency question.
6	YOU	Date and sign	The last two boxes on the form. No notary, no witness. Watch out: Hand it in at the same counter as anything else you are filing. The treasurer keeps it against the record until the release turns up.

What gets this one rejected

- Using it while a second lien is still on the record. The statute's order puts the next secured party ahead of the owner's direction.
- Using it to redirect a title that has no lien on it at all. There is nothing for the treasurer to release, so there is nothing to redirect.
- Filling it in for somebody else's vehicle. It is signed by the owner, and it is the owner's authority to give.
- Treating it as a transfer. It moves an envelope, not ownership. The assignment on the back of the certificate is still what sells the car.
- Expecting it to speed up the lender. It directs the county treasurer once the release arrives; it does nothing about how long the release takes.

☒ Amber is what you write ☐ Grey is a block somebody else completes The filled-in example is at the start of this sheet.

Read off 411094 (5-00) and the Iowa Department of Transportation, Motor Vehicle Division's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs.

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