

Class 3: Debts due the United States:

Name _____

Post Office Address _____

Amount \$ _____

Class 4: Money due employees of the decedent of not more than \$800 for each claimant for services rendered within four months prior to the decedent's death and expenses attending the last illness:

Name _____

Post Office Address _____

Amount \$ _____

Class 5: Money and property received or held in trust by the decedent that cannot be identified or traced:

Name _____

Post Office Address _____

Amount \$ _____

Class 6: Debts due the State of Illinois and any county, township, city, town, village, or school district located within Illinois:

Name _____

Post Office Address _____

Amount \$ _____

Class 7: All other claims:

Name _____

Post Office Address _____

Amount \$ _____

7.5 I understand that all valid claims against the decedent's estate described in paragraph 7 must be paid by me from the decedent's estate before any distribution is made to any heir or legatee. I further understand that the decedent's estate should pay all claims in the order set forth above, and if the decedent's estate is insufficient to pay the claims in any one class, the claims in that class shall be paid pro rata.

8. There is no known unpaid claimant or contested claim against the decedent except as stated in paragraph 7.

9. (a) The names and places of residence of any surviving spouse, minor children and adult dependent* children of the decedent are as follows:

Name and Relationship

Place of Residence

Age of Minor Child

Roland K. Petrakis, son, Oak Park, Illinois

Marisa Petrakis-Lund, daughter, Naperville, Illinois

*(Note: An adult dependent child is one who is unable to maintain themselves and is likely to become a public charge.)

(b) The award allowable to the surviving spouse of a decedent who was an Illinois resident is \$ _____ (\$20,000, plus \$10,000 multiplied by the number of minor children and adult dependent children who resided with the surviving spouse at the time of the decedent's death. If any such child did not reside with the surviving spouse at the time of the decedent's death, so indicate in 9(a)).

(c) If there is no surviving spouse, the award allowable to the minor children and adult dependent children of a decedent who was an Illinois resident is \$ _____ (\$20,000, plus \$10,000 multiplied by the number of minor children and adult dependent children), to be divided among them in equal shares.

10. Mark (X) either 10(a) or 10(b):

☒ (a) The decedent left no will. The names, places of residence and relationships of the decedent's heirs, and the portion of the estate to which each heir is entitled under the law where decedent died intestate are as follows:

Name, Relationship and Place of Residence

Age of Minor

Portion of Estate

Roland K. Petrakis, son, Oak Park, Illinois - one half

Marisa Petrakis-Lund, daughter, Naperville, Illinois - one half

- ☐ (b) The decedent left a will, which has been filed with the clerk of an appropriate court. A certified copy of the will on file is attached. To the best of my knowledge and belief the will on file is the decedent's last will and was signed by the decedent and the attesting witnesses as required by law and would be admissible to probate. The names and places of residence of the legatees and the portion of the estate, if any, to which each legatee is entitled are as follows:

Name, Relationship and Place of Residence	Age of Minor	Portion of Estate

- (c) Affiant is unaware of any dispute or potential conflict as to the heirship or will of the decedent.

10.3 My relationship to the decedent or the decedent's estate is: Son

10.5 I understand that the decedent's estate must be distributed first to satisfy claims against the decedent's estate as set forth in paragraph 7.5 of this affidavit before any distribution is made to any heir or legatee. By signing this affidavit, I agree to indemnify and hold harmless all creditors of the decedent's estate, the decedent's heirs and legatees, and other persons, corporations, or financial institutions relying upon this affidavit who incur any loss because of reliance on this affidavit, up to the amount lost because of any act or omission by me. I further understand that any person, corporation, or financial institution recovering under this indemnification provision shall be entitled to reasonable attorney's fees and the expenses of recovery.

- 8 11. After payment by me from the decedent's estate of all debts and expenses listed in paragraph 7, any remaining property described in paragraph 6 of this affidavit should be transferred to (NAME) Roland K. Petrakis
(ADDRESS) 1130 S. Ridgeland Ave, Oak Park, IL 60304;
this affidavit is made to induce the Secretary of State of Illinois, to issue a Certificate of Title to the vehicle to the assignee.

The foregoing statement is made under the penalties of perjury. (Note: A fraudulent statement made under the penalties of perjury is perjury, as defined in Section 32-2 of the Criminal Code of 2012.)

9 Roland Petrakis 3/20/26
Signature of Affiant Date

Subscribed and sworn to before me this 20th day of March, 2026.

Adaeze Nwankwo
Notary Public

(SEAL)

How to fill out RT OPR 31 — Small Estate Affidavit

Illinois · written against RT OPR 31 (RT OPR 31.18, February 2026), issued under 755 ILCS 5/Art. XXV, Probate Act

sellmycarhub.com
</forms/illinois/rt-opr-31-small-estate-affidavit/>

Three pages of sworn statement that let a vehicle move out of an estate without letters of office. It is a Probate Act document that the Secretary of State accepts, which is why it reads like nothing else in the Illinois set - creditor classes, a spouse's award, heirs and legatees - and why the vehicle appears only in paragraph 6(b).

This sheet is not the form. Download the blank RT OPR 31 from the Illinois Secretary of State at https://www.ilsos.gov/content/dam/publications/pdf_publications/rtopr31.pdf — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	County, and your name in the oath	State of Illinois, the county, and I, _____, on oath state. Watch out: The county is where the affidavit is sworn, not necessarily where the decedent lived. Paragraph 4 asks for that separately.
2	YOU	Paragraph 1 and the agent for service	Post office address, residence address, and - if you live outside Illinois - a named agent for service of process here, with an address, city and telephone. Watch out: If no agent is named, or service on them cannot be effected, the affidavit says the Clerk of the Circuit Court of the named county and judicial circuit becomes your agent by law. Leave those two blanks empty and you have still appointed somebody.
3	YOU	Paragraphs 2 to 4, the decedent	Name, date of death with the death certificate attached, and the place of residence immediately before death. Watch out: A copy of the death certificate is attached to the affidavit itself - the Secretary of State asks for one with the application as well.
4	YOU	Paragraph 6(b), the vehicle	Make, body type, year model and VIN, with room for two vehicles, then the year and plate numbers they were last licensed under in Illinois. Watch out: Read the note directly beneath. Used solely for a title transaction, the affidavit works without regard to the value in 6(a) - which is the difference between a straightforward afternoon and valuing an entire estate.
5	YOU	Paragraph 7, the seven classes	Either mark that all funeral expenses and other debts have been paid, or list every known unpaid debt in its class with a name, address and amount. Watch out: The classes are in statutory order and the order is not decorative - 7.5 says the estate pays them in that order and pro rata within a class it cannot cover.
6	YOU	Paragraph 9, spouse and children	Names, relationships and residences of a surviving spouse, minor children and adult dependent children, with ages, and then the award calculation. Watch out: The affidavit defines an adult dependent child as one who is unable to maintain themselves and is likely to become a public charge. It is a narrower category than it sounds.
7	YOU	Paragraph 10, will or no will	Box (a) for no will, with heirs and portions under intestacy. Box (b) for a will filed with the clerk of an appropriate court, with a certified copy attached and the legatees and their portions. Watch out: Sub-paragraph (c) is not optional either: the affiant states they are unaware of any dispute or potential conflict as to heirship or the will.
8	YOU	Paragraph 11, who the car goes to	A name and an address, and the sentence that this affidavit is made to induce the Secretary of State to issue a certificate of title to the assignee. Watch out: This is the operative line for the vehicle. Everything above it establishes that you are entitled to say it.
9	YOU	Sign in front of a notary	Under penalties of perjury, then subscribed and sworn before a notary with a seal. Watch out: The note beside it points out that a fraudulent statement made under penalties of perjury is perjury as defined in the Criminal Code. Then attach the decedent's title, which does not need to be assigned, and a VSD 190.

What gets this one rejected

- Reading the value cap and stopping there. Paragraph 6(b) carries a note that changes the answer for a great many families - under 755 ILCS 5/25-1(a-5), where the affidavit is being used solely for a title transaction with the Secretary of State for the transfer of the decedent's motor vehicles, it may be used to transfer those motor vehicles without consideration of the value of the personal estate in paragraph 6(a).
- Using it while letters of office are outstanding. Paragraph 5 is an oath that no letters of office are now outstanding and no petition for letters is contemplated or pending anywhere.
- Leaving paragraph 7 blank because you think the debts are settled. There are two boxes: all debts paid, or all known unpaid debts listed and classified. One of them has to be marked.
- Skipping the will. If there is a will it must have been filed with the clerk of an appropriate court and a certified copy attached.
- Signing at home. The affidavit is subscribed and sworn to before a notary.

 Amber is what you write  Grey is a block somebody else completes The filled-in example is at the start of this sheet.

Read off RT OPR 31 (RT OPR 31.18, February 2026) and the Illinois Secretary of State's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com