

Idaho's answer for a vehicle ten or more years old whose ownership documents cannot be produced at all - the truck bought years ago for cash from somebody who has since moved on. It produces a real title, but a branded one: ISSUED ON STATEMENT OF APPLICANT, BRAND EXP: MM/DD/YY, expiring three years from issue, after which the brand can be removed for another title fee. The form is six numbered questions and a hold-harmless, and it is the last step of a six-step process rather than the first: a motor vehicle record search, certified letters to the owners of record, an appraisal where there is no bill of sale, a VIN inspection, then this, then the counter.

This sheet is not the form. Download the blank 3405 from the Idaho Transportation Department, Division of Motor Vehicles at <https://itd.idaho.gov/wp-content/uploads/2025/04/3405.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Order the motor vehicle records first	An Idaho record search, and one from the state the vehicle came from if that is not Idaho. Watch out: If no state has a record, print the document that says so. A negative result is evidence too, and step one says to proceed with it.
2	YOU	Write to the owners and lienholders of record	Certified mail, return receipt requested, asking for a release of interest - ITD 3777 is the form to enclose. Watch out: Keep the returned envelope sealed. Keep the green card. Both are produced at the counter, and an opened envelope proves nothing.
3	YOU	Wait out the thirty days if the letter arrived	A signed green card starts a thirty-day window for the addressee to respond. Watch out: A returned, undelivered envelope does not - that route can go straight on.
4	YOU	Get the value and the VIN checked	A licensed Idaho dealer's appraisal on ITD 3404 where there is no bill of sale, or a VIN inspection on ITD 3403 from a county office or a peace officer. Watch out: One dealer visit can produce both. Tax will be worked from the purchase price, the appraised value, or the clean NADA figure.
5	YOU	Answer all six questions on this form	How you came by the vehicle, why no title was provided, where it was bought, and from whom. Watch out: Vagueness reads as evasion. If you paid cash to somebody whose surname you never learned, say that plainly rather than leaving the block half-written.
6	YOU	Sign the hold-harmless	One signature, no notary, under a promise to defend the title and indemnify the department. Watch out: Read the clause about paying damages suffered by any person or entity. It survives the three-year brand.
7	YOU	Take the whole file to the county	This form, the records, the mail receipts, the VIN inspection, any bills of sale or old registrations, and the title application. Watch out: The fact sheet lists five required documents. Turning up with four is a second trip.
8	YOU	Then wait three years to lose the brand	When the brand expires you may surrender the title to have it removed, for another title fee. Watch out: Only if you are still an Idaho resident and no claim has put ownership in question. Otherwise the brand simply stays.

What gets this one rejected

- A vehicle less than ten years old. The form applies only to vehicles, trailers and vessels that are 10 or more years old; anything newer is a bonded title instead.
- An abandoned vehicle or one taken at a possessory lien sale. The instructions bar both by name - those have laws of their own and are ineligible for a conditional title.
- An incomplete or unsigned form. Step five of the procedure says incomplete or unsigned applications will be returned.
- Certified letters that were never sent. The procedure requires an attempt to contact the owners and lienholders of record by certified mail with return receipt requested, and the returned envelope or the signed green card has to be produced at the counter.
- Opening the returned envelope. The instruction is unusually specific: if you sent certified mail and received the envelope back, do not open it.
- Applying before the thirty days are up. If the green card comes back showing delivery, the addressee gets 30 days to respond before the process can continue.
- An applicant who is not an Idaho resident, or a vehicle that is not in Idaho. Both are conditions of the route.

☒ Amber is what you write

☐ Grey is a block somebody else completes

The completed example follows overleaf.



Conditional Title Statement of Facts

Idaho Transportation Department

ITD 3405 (Rev. 4/24)
Supply # 019580463
dmv.idaho.gov

Applicant must complete this form in detail and present it to the county DMV office when applying for a Conditional Title. All documents must be provided to show proof of ownership. This process only applies to vehicles, trailers, and vessels that are 10 or more years old. Failure to comply will result in rejection of title application. **See Instructions on Page 2.**

Applicant's Full Legal Name or Business Name – Printed <i>Denton R. Broadfoot</i>		Applicant's Idaho Driver's License Number or SSN / Business's EIN <i>BR820476F</i>			
Applicant's or Business's Physical Address <i>705 Van Dreff St</i>		City <i>Salmon</i>	State <i>ID</i>	Zip Code <i>83467</i>	
Vehicle Identification Number (VIN) <i>1GCEK14K9KE162538</i>	Model Year <i>1989</i>	Make <i>Chevrolet</i>	Model <i>K1500</i>	Body Style <i>Pickup</i>	

1) Date the Vehicle was Acquired *05/03/2019* Purchase Price of Vehicle *\$1,800.00*

2) Documents Supporting Ownership – Check all that apply

☐ Title ☒ Bill of Sale ☐ Sales Contract ☐ Invoices ☐ Registration

☐ Other _____

Note: If no proof of purchase is available for tax purposes, the tax will be assessed based on NADA Clean Retail value or an appraisal from an Idaho Licensed Dealer. The customer may also attest to the purchase price on an indemnifying affidavit.

3) Describe how you came into possession of the vehicle

Bought for cash from a private seller at a farm sale outside Challis in May 2019.
He wrote out a bill of sale on a receipt pad and said the title would follow by post.
It never arrived. The truck has been parked on my own land since, unregistered,
and I have had sole possession of it throughout.

4) Indicate why the seller was not able to provide a title

He told me at the time that the title was lost years earlier and that he had never
replaced it. Certified letters to the last address on the Idaho motor vehicle record
came back undelivered and unopened, and are attached with the receipts. The
record shows no lienholder and no other owner since 1994.

5) Vehicle was Purchased in Idaho If no, enter the state the vehicle was purchased in

☒ Yes ☐ No

6) Full Name of Person Purchased From <i>Ellery T. Kilburn</i>	Address <i>4180 Challis Creek Rd</i>	City <i>Challis</i>	State <i>ID</i>	Zip Code <i>83226</i>
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This statement is attached to and made a part of my application for Idaho Certificate of Title to the above-described vehicle/ vessel. I do hereby agree to warrant and defend said Title, and to not only save harmless and defend, regardless of outcome, the Idaho Transportation Department (ITD) from the expenses of and against all suits, actions, claims, losses, or assertion of claims including costs, expenses and attorney fees to which the department may be subjected on account of any defect in my Title to the vehicle/vessel in question, but also to pay any and all damages suffered by any person or entity resulting from the issuance of this title by the Idaho Department of Transportation.

I certify that the above-described vehicle/vessel is free from all liens and encumbrances, except as set forth in my application for Idaho Certificate of Title.

I further certify that under penalty of perjury pursuant to the law of the State of Idaho that the foregoing is true and correct, and that the signature below is my true and legal signature.

Applicant / Business Representative Signature <i>X</i>	Date <i>05/03/2019</i>	Daytime Phone Number <i>(208) 555-0155</i>
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