

How to fill out 3371 — Affidavit of Lost Title And Application for Title

Idaho · written against 3371 (Rev 3/26), issued under Idaho Code 49-504 and 49-515

sellmycarhub.com
/forms/idaho/3371-affidavit-of-lost-title-and-
application-for-title/

The third member of Idaho's duplicate family, and the one for a title that is missing and wrong at the same time. Its own summary is the cleanest: use this form when a certificate of title has been lost or damaged and an owner or lien is being added, removed, or changed. That is what separates it from ITD 3367, which reproduces a title exactly, and from ITD 3369, which sells one on. The important limit is in the instructions rather than on the face: at least one name on the original title must remain on the title - so this is a form for adding a spouse, dropping a co-owner or moving a lien, not for handing the vehicle to a stranger.

This sheet is not the form. Download the blank 3371 from the Idaho Transportation Department, Division of Motor Vehicles at <https://itd.idaho.gov/wp-content/uploads/2026/04/3371.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Confirm this is the right one of the three	Lost or damaged AND an owner or lien changing. If nothing is changing, ITD 3367 is cheaper on effort. Watch out: The three duplicate forms all cost \$14.00. What differs is what each is allowed to do, and the banner on each says so.
2	YOU	Section 1: who should be on the new title	Names as they should appear going forward, with identifiers and the Or / And boxes. Watch out: At least one name from the original has to survive. That is the boundary between this form and a sale.
3	YOU	Section 2: the vehicle	The VIN, the title number where you have it, and the year, make and model. Watch out: The title number is marked as if available - the department knows you are here because the document is not in front of you.
4	YOU	Sections 3 and 4: liens on and liens off	Section 3 is the lien that should appear on the new title; Section 4 is where an old lender releases one that has been paid. Watch out: Do not use Section 3 to record a lien you have finished paying. That posts your new title to the lender you just cleared.
5	YOU	Section 7, in front of a notary or a deputy	Print the name, sign, and swear the original is lost - or tick Illegible or Mutilated and attach it. Watch out: A county assessor or deputy assessor can witness instead of a notary. The FAQs treat that as the ordinary route rather than the exception.
6	YOU	Fees	\$14.00, or \$40.00 in total if you add RUSH service. Watch out: The county's own title admin fee is on top of both, and it varies by county from nothing at all to the highest in the state.
7	YOU	Send it to the right place	The Ada County Processing Center by post or courier, or your own county assessor's motor vehicle office. Watch out: Cheques are payable to DMV. If you would rather pay cash, that means going in person.
8	YOU	Then wait, or pay to not wait	A standard title is posted; a RUSH title is expedited for the extra fee. Watch out: You can watch it move: the department publishes an online title status check, which is also the fastest way to confirm the lien really did come off.

What gets this one rejected

- Removing every original owner. At least one name on the original title must remain on the title - dropping all of them is a transfer, and a transfer goes on ITD 3369 or on the certificate itself.
- Removing a co-owner joined by AND without their release. The instructions require a release of interest from the party being removed where the names were connected by AND.
- An un-notarised signature. The banner is the same as ITD 3367's: this form will NOT be processed unless the applicant's signature has been NOTARIZED.
- Listing a lien in Section 3 that has already been satisfied. The instruction says not to, and a lien listed there redirects the new title to the lender.
- Sections 1, 2 or 7 left incomplete. The instructions name all three as required to be filled out completely and correctly.
- A faxed copy. Not acceptable, in the form's own words.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off 3371 (Rev 3/26) and the Idaho Transportation Department, Division of Motor Vehicles's own pages, current as of 2026-08-23. Plain-language sellmycarhub.com
help with a form, not legal advice — where this and the agency differ, the agency governs.



Affidavit of Lost Title And Application for Title Idaho Transportation Department

ITD 3371 (Rev. 3/26)
dmv.idaho.gov

**Warning: This form will NOT be processed unless the applicant's signature has been NOTARIZED.
Only the owner or lienholder of record or their agent may apply for a certificate of title.**

- To ensure proper processing of your application, use the step-by-step instructions on page 2.
- Use this form when a certificate of title has been lost or damaged and an owner or lien is being added, removed, or changed.

Owner Information to be Shown on Title - Required				
SECTION 1	Owner #1 - Full Legal Name (Last, First, Middle) or Business Name <i>Kittleson, Waverly J.</i>	Idaho Driver's License Number or SSN / EIN if Business <i>KI492817T</i>	☐ Or ☐ And ☐ LSR ☐ DBA	
	Owner #2 - Full Legal Name (Last, First, Middle) or Business Name	Idaho Driver's License Number or SSN / EIN if Business	☐ Or ☐ And ☐ LSE ☐ DBA	
	Owner #3 - Full Legal Name (Last, First, Middle) or Business Name	Idaho Driver's License Number or SSN / EIN if Business		
	Owner's Permanent Physical Address <i>812 N Boyer Ave</i>	City <i>Sandpoint</i>	State <i>ID</i>	Zip + 4 <i>83864</i>
	Mailing Address if Different from Physical Address	City	State	Zip + 4

Vehicle/Vessel Information - Required			
SECTION 2	Vehicle/Hull Identification Number <i>4S4BSANC5G3241097</i>	Title Number (If available) <i>1740926358</i>	
	Year <i>2016</i>	Make <i>Subaru</i>	Model <i>Outback</i>

Lienholder Information to be Shown on Title					
SECTION 3	Primary Lienholder Name	Mailing Address	City	State	Zip + 4
	Secondary Lienholder Name	Mailing Address	City	State	Zip + 4

SECTION 4	To Release Lien on Original Title	SECTION 5	Mail Title to Different Address
SECTION 4	Lienholder of Record	SECTION 5	Complete this section to mail to an address other than the address shown above for owner or lienholder.
	Authorized Representative's Name (Print)		C/O Name
	Authorized Representative's Signature <i>X</i>		Address
	Date		City State Zip + 4

SECTION 6	Do Not Send Cash - Make payment by check or credit card	SECTION 6	CREDIT CARD purchases are subject to service fees	
SECTION 6 Fees Paid	☒ Title Fee.....\$14.00 ☐ Rush Fee (Optional) - Additional \$26.00.....\$ Total Fees.....\$ 14.00	SECTION 6	Card Number	
			Print name as shown on front of card	Expiration Date

Owner's or Lienholder of Record's Signature With Notary - Required		
SECTION 7	I hereby make application for a title for the vehicle/vessel described above. The original title has been lost unless otherwise indicated. ☐ Illegible ☐ Mutilated (Please attach the old title if either of the above are checked). I certify under penalty of law that all statements contained in this application are true and correct. I realize that I cannot use this form to sell this vehicle/vessel. I hereby authorize the new title to be issued in the name(s) shown in Section 1. The signature below is my true and legal signature. <i>X</i>	Subscribed and sworn before me this _____ day of _____ year _____. SEAL or STAMP
	<i>X</i>	<i>X</i>
	Daytime Phone Number (Include Area Code) <i>(208) 555-0142</i>	Notary Public's or Idaho Transportation Department Agent's Signature