

The form most people assume is the centre of an Idaho sale, and mostly is not. Read its own Intended Users line: Idaho financial agencies registered with the Department of Finance, licensed Idaho manufactured home dealers, out-of-state dealerships and financial agencies, and private party sales to Idaho residents where the sale is conducted outside the state of Idaho. In an ordinary sale between two Idahoans, nobody fills this in at home - the county assessor's deputy prepares the title application at the counter for the buyer to sign. ITD's Vehicle Titles page lists it as optional for exactly that reason. It is here because a seller will find it, download it, and need to know whose form it is.

This sheet is not the form. Download the blank 3337 from the Idaho Transportation Department, Division of Motor Vehicles at <https://itd.idaho.gov/wp-content/uploads/2025/04/3337.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	BUYER	Check first whether you need it at all	An in-state private sale is handled at a county assessor's motor vehicle office, which prepares the application for the buyer to sign. Watch out: ITD lists this form as optional on its Vehicle Titles page, for out-of-state dealers, lienholders and leasing companies. Downloading it does not make it your route.
2	BUYER	Section 1: who goes on the title	Full legal names, Idaho driver's licence numbers or SSNs, and the Or / And boxes that join them. Watch out: Or means either owner can sign for the vehicle later; And means both must, every time. That choice outlives this transaction by years.
3	BUYER	Section 2: the vehicle	VIN, year, make, body type, model, colour - copied from the assigned certificate. Watch out: Do not use codes from the old title. ITD's own instruction for its title forms is to spell out makes and models.
4	BUYER	The odometer block	Reading, date of reading, and one of the five statuses. Watch out: Exempt is the status for a model year 2010 or older vehicle. It is not the status for a vehicle whose seller simply did not write a number down.
5	BUYER	Section 3: leave it alone	The sale block and its six money boxes are completed by the dealer, financial agency, leasing company or rental company. Watch out: In a private sale the price lives on the bill of sale and on the title, and the county calculates the 6% from those.
6	BUYER	Section 4: any lien	The lender's name and mailing address, if the purchase is financed. Watch out: If a lien is recorded here the title goes to the lienholder rather than to the owner, which is what ITD's Vehicle Titles page means by the title being mailed or electronically transmitted to the lienholder.
7	BUYER	Section 8, in front of the witness	The applicant certifies the information and that the vehicle is theirs, and the dealer or financial agency witnesses it in Section 6. Watch out: Signing at home defeats the form. Its instructions say without that witness it will not be processed.
8	BUYER	Send it with the money	The assigned title, this application, the state's fourteen-dollar title fee plus the county's admin fee, the sales or use tax, and a VIN inspection if the vehicle is arriving from out of state. Watch out: Thirty days from delivery. Section 49-504A charges the new owner a twenty-dollar penalty on the thirty-first.

What gets this one rejected

- Using it for an ordinary in-state private sale. The instructions confine private-party use to a sale to an Idaho resident conducted outside the state of Idaho; anything else goes over a county counter.
- An unwitnessed applicant signature. The form's own rule: the applicant's signature must be witnessed by the dealer or financial agency or it will not be processed.
- A private seller completing Section 3. That block belongs to a financial agency, dealer, leasing company or rental company, and the seller's permit number box above it is required for leasing and rental companies.
- An agent signing with nothing attached. Either the original power of attorney or a copy verified to be a true copy must be attached, and it must describe the vehicle completely.
- A saved copy of the PDF. The form asks you not to - go to the ITD website for the most updated forms - because it is designed to be completed on screen and printed for signature.
- A faxed application. Faxed copies are not acceptable, in those words.

☒ Amber is what you write

☐ Grey is a block somebody else completes

The completed example follows overleaf.



DMV SKIP THE TRIP SAVE TIME-GO ONLINE

Application for Certificate of Title

Idaho Transportation Department

ITD 3337 (Rev 4/24)
dmv.idaho.gov

Before starting form, see instructions on Page 2.

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Section 1 Purchaser - Owner	Owner #1 Full Legal Name (First, Middle, Last) or Business Name	Idaho Driver's License # or SSN / EIN if Business	Sex M ☐ F ☐	☐ Or ☐ And
	<u>Harlan P. Amsberry</u>	<u>AM613048R</u>	Date Of Birth	☐ LSR ☐ DBA
	Owner #2 Full Legal Name (First, Middle, Last) or Business Name	Idaho Driver's License # or SSN / EIN if Business	Sex M ☐ F ☐	☐ Or ☐ And
			Date Of Birth	☐ LSE ☐ DBA
	Owner #3 Full Legal Name (First, Middle, Last) or Business Name	Idaho Driver's License # or SSN / EIN if Business	Sex M ☐ F ☐	☐ Or ☐ And
		Date Of Birth	☐ LSE ☐ DBA	
Owner's Legal Physical Address		City	State	Zip+4
<u>4427 W Malad St</u>		<u>Boise</u>	<u>ID</u>	<u>83705</u>
Mailing Address if Different from Physical Address		City	State	Zip+4

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Section 2 Vehicle Description	1st Vehicle or Hull Identification Number (VIN or HIN)		2nd VIN If Assigned		
	<u>4S4BSANC5G3241097</u>				
	Year	Make	Body Type	Model	Description
	<u>2016</u>	<u>Subaru</u>	<u>Wagon</u>	<u>Outback</u>	<u>Station wagon, 2.5i</u>
	Color (Primary/Secondary)	Fuel Type	Wheel Base		
<u>Silver / grey</u>					
Weight	Length	Width	Hull Material	Horsepower	Propulsion
Odometer Reading --- (no tenths)		Date of Reading	Odometer Status		
<u>118,540</u> ☒ Mi ☐ Km		<u>08/11/2026</u>	☒ Actual ☐ In Excess ☐ Not Actual ☐ No Device ☐ Exempt		

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Section 3 Sale	Idaho Sellers Permit No. (required for leasing or rental companies)		Purchase Date	☐ Lease ☐ Rental ☐ Tax Not Included
			<u>08/11/2026</u>	☐ Tax Exempt Sale ☐ Tax Exempt Form
	Gross Sales Price.....\$		Qualifying Rebates.....\$	
	Net Idaho Sales Tax Due.....\$		Trade-In Allowance.....\$	
	Net Idaho Sales Tax Collected.....\$		Adjusted Gross Sales Price.\$	
Dealer Sales Additional Information				

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Section 4 Lienholder	Primary Lienholder Name	Mailing Address	City	State	Zip+4
Secondary Lienholder Name	Mailing Address	City	State	Zip+4	

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Section 5 Brands	Previous State	Previous State Brand
		☐ Rebuilt Salvage ☐ Reconstruct ☐ Other _____ ☐ Repaired

Section 6 Agency/Dealer	Agency/Dealer Name		Authorized Representative's Name Printed		Title
	Agency/Dealer Address		City	State	Zip Code
	Phone No. () ()	Fax Number () ()	E-Mail Address		
	☐ By checking this box, I certify that I am a financial institution registered in the state of Idaho or an out of state dealership authorized by the state of Idaho, have physically inspected the vehicle/vessel described in Section 1, and that the VIN/HIN shown on this form is correct.				
	I certify that all information on this application is correct and that I have witnessed the signature(s) of the person(s) signing this application. I also release all interest in this vehicle/vessel unless I am listed as lienholder or owner on this application for Title.				
Authorized Signature		Date	Title documents will be submitted to the county office located in (City)		
<u>X</u>					

Section 7 Fees Paid	Do Not Send Cash - Make payment by check or credit card. Go to dmv.idaho.gov for your county's admin fee.	
	☐ Title Fee \$ <u>14.00</u> ☐ County Title Admin Fee \$ ☐ Sales Tax \$ ☐ Rush Fee (Optional) - Additional \$26.00\$ Total Fees \$	CREDIT CARD purchases are subject to service fees Credit Card ☐ Visa ☐ MasterCard Card Number _____ Print name as shown on front of credit card _____ Expiration Date _____ Security Code _____

Section 8 Signature(s)	I, the undersigned, certify that the vehicle/vessel described above is owned by me and this vehicle/vessel will not be the subject of a lien prior to receipt of the title unless indicated in Section 3. I certify under penalty of perjury pursuant to the law of the State of Idaho that the foregoing is true and correct to the best of my knowledge and belief, and that the signature below is my true and legal signature.		
	Applicant's Signature	Email Address	Daytime Phone Number Date
	<u>X</u>		
Applicant's Signature	Email Address	Daytime Phone Number Date	
<u>X</u>			