

How to fill out CS-L(MVR)1 — Application for Registration

Hawaii · written against CS-L(MVR)1 (SN 2024-08), issued under City and County of Honolulu Department of Customer Services, Division of Motor Vehicles, with the vehicle weight tax certification made under Section 249-13, Hawaii Revised Statutes

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application-for-
registration/

On an ordinary Oahu sale nobody fills this in: the buyer applies on the back of the certificate itself, in Section D, and the registration is reprinted from that. CS-L(MVR)1 is what a transfer needs when the certificate cannot carry the application - a vehicle last registered on another island, or one arriving with a title from another state. Honolulu names it in both of those sections and asks for it completed and signed, with both signatures where there are joint owners. It is also the clearest published picture of what a Hawaii registration actually charges for, because its office-use column itemises county tax, state tax, state registration, beautification, plate and emblem, county fee, alternative fuel fee, penalty and transfer fee.

This sheet is not the form. Download the blank CS-L(MVR)1 from the City and County of Honolulu Division of Motor Vehicle, Licensing and Permits at <https://www4.honolulu.gov/docushare/dsweb/GetDocument-343454/hi-mvr1.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	BUYER	Which of the three registration types	Passenger, non-commercial or property carrying, across the top of the sheet. An ordinary car is passenger; a pickup or cargo van used privately is where the non-commercial box earns its keep. Watch out: Non-commercial is a certification further down the form, not just a tick. Read the paragraph above the signature line before choosing it.
2	BUYER	Make, body type and transmission	The description line, with two transmission boxes and an air-conditioning tick beside it. Body type takes the county's shorthand from the previous certificate of registration. Watch out: Copy body type from the paperwork, not from the manufacturer's brochure. The county's list is short and its codes do not always match what the car is marketed as.
3	BUYER	Motive power	Seven boxes from gas to plug-in hybrid. This is the box that decides whether the alternative fuel fee in the office column is charged. Watch out: Hybrid and plug-in hybrid are separate boxes and are not interchangeable. Choosing the wrong one changes what the counter charges.
4	BUYER	Vehicle I.D. No., one character per cell	A seventeen-cell comb. Every character of the VIN gets its own box. Watch out: Start in the first cell. A VIN written centred, or run together over two cells, is the commonest reason a comb has to be redone in ink that will not erase.
5	BUYER	Weight, GVW and year model	Weight in pounds and gross vehicle weight in pounds, then the model year. Hawaii taxes weight annually, so these are the numbers the bill is built from. Watch out: If the manufacturer's weight is not on record the county can send the vehicle to a state-certified scale. Bring whatever documentation of weight came with the car.
6	BUYER	Colours, from the dropdowns	Colour top or front and colour bottom or rear are the only two selection lists on any Honolulu form - they open a fixed list rather than taking free text, and until one is chosen each box prints the word Select. That is why the sample above leaves them as the county draws them. Watch out: A two-tone car is why there are two boxes. On a single-colour car choose the same value in both rather than leaving the second showing Select.
7	BUYER	The odometer reading and its two boxes	Whole miles, no tenths. The two exception boxes are the same declarations as everywhere else - mileage in excess of mechanical limits, or a reading that is not the actual mileage. Watch out: A 2010-or-older vehicle needs no reading at all, and this form has no exempt box to record that with. Leave it blank rather than writing the word exempt across a numeric field.
8	BUYER	Vehicle inspection expires	The small month-and-year comb beside the odometer block. It records the current safety check. Watch out: This is the field that quietly proves the sale can proceed. If it is already in the past, the transfer does not go through until a new inspection is done.
9	BUYER	Registered owner names and mailing address	Two name lines, each split into LAST, FIRST and M.I., then the mailing address as street, then city, state and zip. Watch out: The sub-labels sit under the rule, not above it. Write the surname first - a name entered in the order you say it out loud lands in the wrong three boxes.
10	BUYER	Lienholder, or the word NONE	The lender financing the purchase goes here, name first and then mailing address. The heading itself tells you what to do when there is not one. Watch out: A cash sale with this block left blank invites a query. Writing NONE is the county's own instruction and takes two seconds.
11	BUYER	The certification and the signatures	One paragraph above two signature rules. Joint owners both sign; a firm prints the name and title of its authorised person on the line above. Watch out: The certification includes the non-commercial statement. Signing it on a pickup that does paid work is a false statement about a tax rate, not a formality.

12	OTHER	Military block and dealer countersignature	Branch of service and station belong to an active-duty owner. The block at the foot is for a dealer certifying a locally purchased new vehicle. Watch out: Both stay empty in a private used-car sale. A dealer signature line filled in by a private seller is a misrepresentation of who sold the car.
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What gets this one rejected

- Using it for a straightforward Oahu-to-Oahu sale. The certificate's own Section D is the application there; this form is for the out-of-county and out-of-state routes the county names.
- One signature where the vehicle will be jointly registered. Honolulu's instruction for both out-of-county and out-of-state transfers is that if there are joint owners, both owners must sign the form.
- Leaving the lienholder block empty. The heading tells you what to do instead - if none, write NONE.
- A weight the county cannot verify. Honolulu warns that if the manufacturer's established weight for the vehicle is not available, you may be required to have the vehicle weighed at a Hawaii state-certified scale.
- Bringing it without the shipping paperwork on an imported car. An out-of-state transfer also needs a bill of lading or shipping receipt showing the vehicle's date of arrival, unless the vehicle already holds a valid out-of-state permit.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Registration Date

CITY AND COUNTY OF HONOLULU
DEPARTMENT OF CUSTOMER SERVICES
DIVISION OF MOTOR VEHICLES
P.O. BOX 30330 • HONOLULU, HAWAII 96820-0330

License Plate #

Emblem #

APPLICATION FOR REGISTRATION

☒ PASSENGER ☐ NON-COMMERCIAL ☐ PROPERTY CARRYING

TYPEWRITE or PRINT IN INK

Transmission: ☒ Automatic ☐ Manual

Make: Honda Body Type: 4DSD ☒ Air Condition

Motive Power: ☒ Gas ☐ Diesel ☐ Butane ☐ Propane ☐ Electric ☐ Hybrid ☐ Plug-in Hybrid

Vehicle I.D. No.: 2 H G R M 4 H 5 7 E H 7 1 5 2 0 4

Weight: 3,472 Lbs. GVW: 4,486 Lbs. Year Model: 2014

COLOR TOP OR FRONT Select COLOR BOTTOM OR REAR Select Date Sold New: 02/2014

☐ HVUC 8,000 lbs. OR MORE BODY TYPE: DUMP, MSTR., TANK, TRTC., TCRN. ☐ HVUC 20,000 lbs. OR MORE BODY TYPE: STKE., TOWK., FTBD.

Odometer Reading: 78,412 (NO TENTHS) Vehicle Inspection Expires: 11 - 26

- ☐ 1. The mileage reading reflects the amount of mileage in excess of its mechanical limits.
☐ 2. The odometer reading is not the actual mileage.

WARNING: ODOMETER DISCREPANCY

HOLD TITLE

OFFICE USE ONLY

Present Lic. Plate No.: County or State:

ACCEPTED:

TITLE REG CAI B/S MSO
B/L PERMIT NO.

HOLD FOR:

TITLE REG CAI B/S MSO

OTHER:

TYPEWRITE or PRINT IN INK

REGISTERED OWNER(S):

Name: KAHANANUI, DEAN, T
LAST FIRST M.I.
LAST FIRST M.I.

Mailing Address: 87-1052 Hakimo Road
STREET OR P.O. BOX ADDRESS
Waianae, HI, 96792
CITY STATE ZIP CODE

LIENHOLDER (IF NONE, WRITE "NONE"):

Name: NONE
LAST FIRST M.I.

Mailing Address: STREET OR P.O. BOX ADDRESS
CITY STATE ZIP CODE

I (we) hereby certify that I am (we are) the owner(s) to the extent indicated hereon of the motor vehicle described by this application and that the foregoing statement is true to the best of my (our) knowledge and belief. If this is a properly carrying vehicle weight 6,500 pounds or less and the non-commercial block is checked, I (we) certify that the vehicle is not being operated for compensation or commercial purposes. Therefore, pursuant to Section 249-13, HRS, the vehicle weight tax shall be at the same rate as provided for a passenger vehicle.

IF FIRM, PRINT NAME AND TITLE OF AUTHORIZED PERSON

X Dean T. Kahananui X
SIGNATURE(S) OF REGISTERED OWNER(S) SHOWN ABOVE OR IF FIRM AUTHORIZED PERSON

To be filled in by members of U.S. military forces.

Branch of Service
Station

If vehicle purchased new locally, dealer countersign here.

This application certified true and correct.

Name of Dealer

By AUTHORIZED SIGNATURE