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T-216 (Rev 2-23-2011)

Affidavit of Georgia Certificate of Title Lost in the Mail

Section 40-3-31, paragraph (5), of Georgia Law, allows for a replacement title to be issued without the \$8.00 processing fee when the original certificate of title was lost in the mail prior to its receipt by the vehicle owner. This provision only applies to those replacement applications received within sixty (60) days of the title's issue date. The completed and signed application for a replacement title must be submitted to your County Tag Agent or to the State Processing Center-Motor Vehicle at the following address: Dept. of Revenue, Motor Vehicle Division, P.O. Box 740382, Atlanta, GA 30374-0382, together with this completed affidavit.

This is to certify that an inquiry was made with State Processing Center-Motor Vehicle or the County Tag Office and their records reflect that Georgia certificated of title number: **40318726** was issued for the following described vehicle:

(Vehicle Year Model, Make & Vehicle Identification Number (VIN))

2015 Honda Pilot 5FN9F4H54FB024871

In the names of: (Owner(s)' Name(s) as Shown on the State Processing Center-Motor Vehicle Record)

Alvin R. Pettigrew

Owner's Address as Shown on the State Processing Center-Motor Vehicle Records:

1240 Hazel St, Macon, GA 31201

And was mailed on the following date (month, day & year): **06/29/2026**

I/We, _____
(Owner(s)' Printed Name(s))

Am/are requesting that a replacement certificate of title be issued for the vehicle described above since this certificate of title has not been received.

Under the provisions of §40-3-31, paragraph (5), of Georgia Law, I/we do solemnly swear under penalty of a felony for making a material false statement punishable by a fine up to \$5,000.00 or by imprisonment of up to five (5) years or both that the statements contained herein are true and accurate:

Date: **07/02/2026**

Owner(s)' Signature(s):

Sworn to and subscribed before me this ____ of
(Day)

Owner(s)' Printed Name(s):

(Month) (Year)

Notary Public's Signature & Notary Seal or Stamp:

Owner's Current Street Address:

1240 Hazel St

Notary Public's Printed Name:

Owner's Current City, State & Zip:

Macon, GA 31201

Date My Notary Commission Expires:

Except for the signatures, this form must be typed, electronically completed and printed or printed legibly by hand in blue or black ink and signed. All applicable spaces on this form must be completed. Any alterations or corrections void this form. The vehicle owner(s) must complete this form. An attorney-in-fact cannot complete this form. A completed and signed PC-MV tag and/or title application (Form MV-1) must accompany this form. Applications for replacement title not received more than sixty (60) days from the title's issues date cannot be processed without the \$8.00 processing fee. A \$10.00 special handling fee is due for those applications processed through the Processing Center-Motor Vehicle's walk-in or mail-in expedited service.

How to fill out T-216 — Affidavit of Georgia Certificate of Title Lost in the Mail

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Georgia · written against T-216 (Rev 2-23-2011), issued under Section 40-3-31, paragraph (5), of Georgia law, as the form itself cites it [/forms/georgia/t-216-title-lost-in-the-mail/](https://forms.georgia.gov/forms/georgia/t-216-title-lost-in-the-mail/)

A replacement certificate with the processing fee waived, for the narrow case where the Motor Vehicle Division posted a title and it never arrived. It is the cheapest way out of a missing Georgia title and almost nobody knows it exists, because it only works inside a sixty-day window from the issue date.

This sheet is not the form. Download the blank T-216 from the Georgia Department of Revenue, Motor Vehicle Division at <https://dor.georgia.gov/document/document/mv-affidavit-title-not-received-mail-form-t216/download?f=T-216.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	The certificate number	The Georgia certificate of title number the Department's record shows was issued. Watch out: You get this by asking - the form's own certification is that an inquiry was made with the State Processing Center or the county tag office. It is not a number you are expected to already have.
2	YOU	The vehicle	Year model, make and vehicle identification number on one line. Watch out: As the Department's record has them, since the whole affidavit is a statement about that record.
3	YOU	The owner's address as the record shows it	The address the Department was posting to. Watch out: This is often the answer to why the title never arrived. Write what the record says, not where you live now - the current address has its own block at the foot.
4	YOU	The date it was posted	Month, day and year the certificate was mailed. Watch out: The sixty days run from the title's issue date, so this line is what decides whether the fee is waived or whether \$8.00 is due.
5	YOU	The date you sign	The date of the affidavit, in the block above the notary section. Watch out: Count the days between this and the posting date before you file. Past sixty and the application is still valid, it simply stops being free.
6	YOU	Owner's current street address	Where you actually are now, in the two blocks at the bottom right. Watch out: This is where the replacement gets posted. Filing an affidavit about a title lost in the post and then repeating the address that lost it is the mistake this block exists to prevent.

What gets this one rejected

- Filing it outside the window. The waiver only applies to replacement applications received within sixty days of the title's issue date, and applications received later cannot be processed without the \$8.00 processing fee.
- Filing it on its own. A completed and signed title application has to accompany it.
- Having an attorney-in-fact complete it. The form states that the vehicle owner must complete this form and that an attorney-in-fact cannot.
- Using it where the title went to a lienholder. The provision does not cover titles posted by the Motor Vehicle Division to a recorded security interest or lien holder.
- Any alteration. The form says all applicable spaces must be completed and that any alterations or corrections void it.
- Guessing the mailing date. The whole affidavit is a statement about the Department's own record, and the certification says an inquiry was made to establish it.

☒ Amber is what you write ☐ Grey is a block somebody else completes The filled-in example is at the start of this sheet.

Read off T-216 (Rev 2-23-2011) and the Georgia Department of Revenue, Motor Vehicle Division's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs.

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