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T-158 (Revised 6-2021)

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Georgia Department of Revenue - Motor Vehicle Division Report and/or Surrender of Georgia License Plate

Purpose of this form: This form is used to report and/or surrender a Georgia license plate.

Completing this form: This form must be completed in its entirety, legibly printed in blue or black ink or typed.

Section A: Complete the license plate and vehicle information.

Section B: Provide reasons for report and/or surrender of license plate.

Section C: Record the name, mailing address and telephone number of the business or individual reporting and/or surrendering the license plate. If individual, provide first name, middle initial, last name, and suffix (if applicable). Complete the form with signature and date. If the person completing this form is an authorized agent of a business, please provide full legal name and position/job title.

How to submit this form: Submit this completed form to your local county tag office or the Georgia Department of Revenue - Motor Vehicle Division. Please note that submission of this form does not constitute proof that ad valorem taxes have been paid.

County Tag Office: Please refer to <https://dor.georgia.gov/motor-vehicles> to locate a county tag office in your county of residence.

Georgia Department of Revenue - Motor Vehicle Division: Mail to Attn: Surrendered License Plate, DOR/Motor Vehicle Division, P.O. Box 740382, Atlanta, Georgia 30374-0382 or drop off in the MVD Drop-Off Box located at 4125 Welcome All Road, Atlanta, Georgia 30349.

Required document: The license plate must be submitted with this form to the county tag office or destroyed by the insurance company.

General information: Copies should be distributed and/or retained by business/agent for submission of subsequent title and tag application. The Motor Vehicle Division will not make copies of this completed form.

A LICENSE PLATE AND VEHICLE INFORMATION Do not surrender special or prestige license plates.

1	License Plate No.:	B	K	D	2	0	9	4	Year Issued:	2019	Decal Year:	2026						
2	Vehicle Identification No. (VIN):	1	G	4	H	D	5	7	2	0	8	U	1	7	6	3	5	0
	Year:	2008	Make:	Buick	Model:	Lucerne												

B REASON FOR REPORT AND/OR SURRENDER OF LICENSE PLATE

Reason for Report: Check applicable box.

- ☒ The license plate for the vehicle described in this form was surrendered for the reasons indicated. Check applicable boxes ->
- ☐ No license plate was on the vehicle described in this form for the reasons indicated. Check applicable boxes ->
- ☐ The license plate is unclaimed by owner; therefore, it is surrendered for cancellation.

Date of Surrender/Report: 07/31/2026

Reason(s) for Surrender: O.C.G.A. § 40-2-20 requires that a license plate be surrendered when a certificate of registration is not available for certain vehicles. Check applicable boxes.

- ☐ Court order or involuntary transfer
- ☐ Repossession
- ☒ Salvage (If vehicle owner retains salvage vehicle, owner must surrender license plate.)
- ☐ Abandoned/Derelict

Illegal use or transfer of a license plate is a misdemeanor of a high and aggravated nature, punishable by a fine of not less than \$500.00 or by confinement for not more than 12 months, or both.

C BUSINESS OR INDIVIDUAL REPORTING AND/OR SURRENDERING LICENSE PLATE

6	Business's / Individual's Full Legal Name:	Alvin R. Pettigrew						
	Mailing Address:	Street No. 1240 Street Name Hazel St Apt./Suite No.						
	City:	Macon	State:	GA	ZIP Code:	31201	Telephone No.:	(478) 555-0117

I hereby submit this completed form to the: ☒ Bibb County Name County Tag Office ☐ Georgia Department of Revenue - Motor Vehicle Division

8	Authorized Agent's / Individual's Signature:		Date:	/ /
	Authorized Agent's Full Legal Name:	Alvin R. Pettigrew	Position/Job Title:	

E COUNTY ACKNOWLEDGEMENT OF RECEIPT

A county tag agent or authorized employee must complete this section when this form and license plate are surrendered to a county tag office.

License Plate No.:		Date Received:	/ /	County Name:	
County Tag Agent / Authorized Employee Signature:					

Have a question? Visit our website at <https://dor.georgia.gov/motor-vehicles> or scan the QR code above for more information.

How to fill out T-158 — Report and/or Surrender of Georgia License Plate

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</forms/georgia/t-158-surrender-of-license-plate/>

Georgia · written against T-158 (Rev 6-2021), issued under O.C.G.A. § 40-2-20, as the form itself cites it

Hands a Georgia licence plate back, or reports what became of one. Read its own list of surrender reasons before you reach for it: court order or involuntary transfer, repossession, salvage, abandoned or derelict. An ordinary private sale is not among them, because in Georgia an ordinary seller keeps the plate.

This sheet is not the form. Download the blank T-158 from the Georgia Department of Revenue, Motor Vehicle Division at <https://dor.georgia.gov/document/form/t-158-report-andor-surrender-georgia-license-plate/download?f=T-158.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Section A, licence plate number	The plate number, with the year it was issued and the current decal year beside it. Watch out: Year issued is stamped on the plate itself; decal year is on the sticker. They are frequently different and the form wants both.
2	YOU	Section A, vehicle identification number	The VIN of the vehicle the plate was issued for, with year, make and model. Watch out: The plate is being detached from a specific vehicle record, so this is the number that identifies which one.
3	YOU	Section B, reason for report	One of three: the plate was surrendered, no plate was on the vehicle, or the plate is unclaimed by the owner and surrendered for cancellation. Watch out: The left-hand column says what happened to the plate. The right-hand column says why. Both get an answer.
4	YOU	Section B, reason for surrender	Court order or involuntary transfer, repossession, salvage, or abandoned or derelict. Watch out: Read the salvage box in full - if the vehicle owner retains the salvage vehicle, the owner must surrender the licence plate. That is the line that catches people who kept a written-off car.
5	YOU	Section B, date of surrender or report	The date, under the three report boxes. Watch out: It sits on the left-hand side under the report column rather than beside the surrender reasons, which is why it gets missed.
6	YOU	Section C, who is surrendering it	Full legal name, mailing address, city, state, zip and telephone number. Watch out: If an individual, the form asks for first name, middle initial, last name and suffix. A business adds a position or job title at the foot.
7	YOU	Section C, where it is going	Tick a named county tag office, or the Motor Vehicle Division, and write the county name in the space provided. Watch out: The county name goes on the short rule beside the tick, where the printed words County Name already sit. Write across them, not after them.
8	YOU	Section C, the signature block	The authorised agent's or individual's signature and date, then the full legal name printed below it. Watch out: The signature rule and its date carry no fillable field in the Department's PDF, which is why the sample shows the printed name completed and the signature line blank - that one is signed in ink.

What gets this one rejected

- Sending the form without the plate. The required document line says the licence plate must be submitted with this form to the county tag office, or destroyed by the insurance company.
- Surrendering a prestige or specialty plate on it. Section A says not to, in its own heading.
- Using it after an ordinary sale. None of the four surrender reasons covers one, and the Department's advice to a seller is to keep the plate.
- Expecting it to prove the tax is paid. The submission note says explicitly that submission of this form does not constitute proof that ad valorem taxes have been paid.
- Expecting the Division to copy it for you. The general information line says the Motor Vehicle Division will not make copies of this completed form, and that copies should be retained by the business or agent for a subsequent title and tag application.

☒ Amber is what you write ☐ Grey is a block somebody else completes The filled-in example is at the start of this sheet.

Read off T-158 (Rev 6-2021) and the Georgia Department of Revenue, Motor Vehicle Division's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com