

# How to fill out MV216 — Multipurpose Form: Corrected Title, Defaced Title, VIN Correction

Delaware · written against MV216 (02/2024), issued under the Division of Motor Vehicles, which issues a corrected certificate against the original surrendered with this application

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/forms/delaware/mv216-  
multipurpose-form/

The Delaware answer to a certificate that is wrong rather than missing. Three tick boxes at the top - Corrected Title, Defaced Title, VIN Correction - and one condition printed in capitals across the middle: the original certificate of title must accompany the application for a corrected title, and odometer disclosure information must be completed for corrected titles.

**This sheet is not the form.** Download the blank MV216 from the Delaware Division of Motor Vehicles at [https://www.dmv.de.gov/forms/veh\\_serv\\_forms/pdfs/MV216-FORM-INSTRUCTIONS.pdf](https://www.dmv.de.gov/forms/veh_serv_forms/pdfs/MV216-FORM-INSTRUCTIONS.pdf) — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

## Every line, in the order you meet it

|    |        |                                                            |                                                                                                                                                                                                                                                                                              |
|----|--------|------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | YOU    | Tick what is wrong with it                                 | Corrected Title, Defaced Title or VIN Correction, top right. <b>Watch out:</b> Defaced is for physical damage or writing on the certificate. Corrected is for a value that is wrong on an otherwise sound document.                                                                          |
| 2  | YOU    | Delaware tag number and the two dates                      | Tag number, last title issue date, last expiration date. The new tag number box beside them is for corrected titles only. <b>Watch out:</b> These three come off the registration card and the front of the certificate you are about to surrender.                                          |
| 3  | YOU    | Correct Mileage, From and To                               | The reading the certificate carries now, and the reading it should carry. <b>Watch out:</b> Compulsory on a corrected title, in capitals, whether or not mileage is what you are correcting.                                                                                                 |
| 4  | YOU    | The two odometer boxes                                     | Over the mechanical limit and started again at zero, or not the actual mileage. <b>Watch out:</b> The same two boxes as on the back of the certificate, and the same warning under them about a false statement resulting in fines and/or imprisonment.                                      |
| 5  | YOU    | Make, VIN, year, colours, body style                       | The vehicle as the corrected certificate should describe it. <b>Watch out:</b> If the VIN in this row differs from the one on the certificate, you are making a VIN correction and you need the inspector's signature further down.                                                          |
| 6  | YOU    | Registered Weight, From and To                             | A weight correction, stated as a pair. <b>Watch out:</b> Mostly a trailer and commercial problem, because Delaware prices those registrations by weight. Leave it alone on an ordinary car.                                                                                                  |
| 7  | YOU    | Change of VIN, From and To                                 | The serial number as recorded and as it should be. <b>Watch out:</b> Nothing happens here without the line underneath being signed by an inspector. Book the inspection before you fill the form in.                                                                                         |
| 8  | OTHER  | Signature of Inspector Authorizing Change of Serial Number | The inspector's signature on its own line under the VIN row. <b>Watch out:</b> Not an owner's, not a dealer's. It is the whole safeguard on this half of the form.                                                                                                                           |
| 9  | YOU    | Change of Name, From and To                                | The name on the certificate now, and the name it should carry. <b>Watch out:</b> A legal name change - marriage, divorce, court order - is a different errand with its own documents. This box is for a certificate that got your existing name wrong.                                       |
| 10 | YOU    | Liens or encumbrances, and the owner block                 | Secured party name and address - if none, state so - then owner names and the address the corrected certificate is posted to. <b>Watch out:</b> With a lien still recorded, the reissued certificate goes to the lender. Plan for that before you surrender the original.                    |
| 11 | YOU    | Sign, with driver's licence numbers                        | Signature of Owner and Signature of Co-Owner, each with a licence number, plus a line for anybody else presenting it. <b>Watch out:</b> The sworn line above the signatures is the same one on the duplicate application. Read it and make sure it describes your situation before you sign. |
| 12 | LENDER | The two lienholder blocks                                  | Lien satisfied, with a date of release, or lien to be re-entered - completed by the lender, never both. <b>Watch out:</b> Printed between them, in capitals: DO NOT FILL IN BOTH BLOCKS. Filling in both is a contradiction about whether a debt still exists.                               |

### What gets this one rejected

- Applying without the certificate. Printed in capitals: original certificate of title must accompany application for corrected title.
- Leaving the odometer information out. Also printed in capitals: odometer disclosure information must be completed for corrected titles.
- Filling in a new tag number on anything but a corrected title. The box says Corrected Titles Only underneath it.
- Correcting a VIN without an inspector. The change of VIN row carries its own signature line for the inspector authorizing the change of serial number, and the Division does not accept an owner's word for it.
- Completing both lienholder blocks. The instruction is printed between them.
- Assuming a correction is free. The fee line is on the form: \$35.00 corrected with no lien, \$55.00 corrected with a lien.
- Using it to fix a mileage figure the seller wrote wrong on a title that has already been assigned. That is a different problem with a different form - a sworn affidavit signed by both parties - because a correction to somebody else's disclosure is not something an owner can apply for.

☐ Amber is what you write    ☐ Grey is a block somebody else completes    The completed example follows overleaf.

Read off MV216 (02/2024) and the Delaware Division of Motor Vehicles's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. [sellmycarhub.com](https://sellmycarhub.com)

MV216- 022024

MULTIPURPOSE FORM

STATE OF DELAWARE DIVISION OF MOTOR VEHICLES  
PO BOX 698 DOVER, DE 19903  
[WWW.DMV.DE.GOV](http://WWW.DMV.DE.GOV)

**APPLICATION FOR:**

- ☒ Corrected Title  
☐ Defaced Title  
☐ VIN Correction



ORIGINAL CERTIFICATE OF TITLE MUST ACCOMPANY APPLICATION FOR CORRECTED TITLE.  
ODOMETER DISCLOSURE INFORMATION MUST BE COMPLETED FOR CORRECTED TITLES.

|                     |                                           |                       |                      |
|---------------------|-------------------------------------------|-----------------------|----------------------|
| <b>PC 2946</b>      |                                           | 04/22/2019            | 04/22/2027           |
| Delaware Tag Number | New Tag Number<br>(Corrected Titles Only) | Last Title Issue Date | Last Expiration Date |

Correct Mileage: From 96,412 To 96,412

1. ☐ The mileage stated is in excess of its mechanical limits, and the reading started again at zero.  
2. ☐ The odometer reading is not the actual mileage.

**Warning** --Failure to complete ODOMETER STATEMENT or providing a FALSE STATEMENT may result in fines and/or imprisonment. I/WE certify, under penalty of perjury, that the statements made herein are true and correct to the best of my/our knowledge, information and belief.

|         |                   |         |                          |            |              |
|---------|-------------------|---------|--------------------------|------------|--------------|
| Make    | <u>Honda</u>      | VIN     | <u>2HKRM4H5XFH614293</u> | Year       | <u>2015</u>  |
| Color 1 | <u>Steel Blue</u> | Color 2 |                          | Body Style | <u>Wagon</u> |

|                           |                          |    |                           |
|---------------------------|--------------------------|----|---------------------------|
| <b>Registered Weight:</b> |                          | To |                           |
| <b>Change of VIN:</b>     |                          | To |                           |
| <b>Change of Name:</b>    | <u>Merrick A Dunavan</u> | To | <u>Merrick A Dunavant</u> |

Signature of Inspector Authorizing Change of Serial Number

X

Corrected No Lien: \$35.00

Corrected With Lien: \$55.00

**LIENS OR ENCUMBRANCES: SECURED PARTY NAME (Lien holder) AND ADDRESS (If None, State So)**

none

|                |                                                  |
|----------------|--------------------------------------------------|
| Owner Name(s): | <u>Merrick A. Dunavant</u>                       |
| Address:       | <u>118 Chestnut Ridge Road, Milton, DE 19968</u> |

I (we) certify, under penalty of perjury, that the title to this vehicle is lost or destroyed. In the event the title is located, it shall be returned to the Division immediately.

|                    |                         |                       |                  |  |
|--------------------|-------------------------|-----------------------|------------------|--|
| X                  | <u>Merrick Dunavant</u> | <u>4183072</u>        | X                |  |
| Signature of Owner | Driver's License        | Signature of Co-Owner | Driver's License |  |

X  
SIGNATURE OF INDIVIDUAL OTHER THAN OWNER  
Driver's License Number

DO NOT FILL IN BOTH BLOCKS

|                                                                                                                                       |                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>COMPLETE THIS BLOCK ONLY IF LIEN IS SATISFIED</b></p> <p>Date of Release</p> <p>Lienholder</p> <p>Authorized Representative</p> | <p><b>COMPLETE THIS BLOCK ONLY IF LIEN IS TO BE RE-ENTERED</b></p> <p>This is our written consent for the Motor Vehicle Director to issue a duplicate title in the above applicant's name.</p> <p>Lienholder</p> <p>Signature</p> <p>Position</p> |
|---------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|