

How to fill out Parts-only request — Request for Parts Only Title for a Vehicle

Arkansas · written against Parts-only request (no revision printed), issued under Ark. Code Ann. § 27-14-2302

The middle road between a branded title and a cancelled one - for the vehicle too far gone to drive but too useful to crush. The applicant certifies the vehicle has been damaged to the extent that it has no value except as parts only and requests a PARTS ONLY title under Arkansas Code § 27-14-2302, surrendering the Arkansas title - or the out-of-state title bearing junk, parts only, non-repairable or a similar designation. The two acknowledgements printed into the request are the point: the vehicle will not be registered for road use in the state of Arkansas, and any subsequent Arkansas title issued for the vehicle will bear the PARTS ONLY designation. Like several DFA sheets, it may be photocopied, reprinted, computer generated, provided the information is displayed in substantially the same format.

This sheet is not the form. Download the blank Parts-only request from the Arkansas Department of Finance and Administration, Office of Motor Vehicle at <https://www.dfa.arkansas.gov/wp-content/uploads/PartsOnlyTitle.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Confirm the vehicle belongs on this road	Damaged to the point of no value except as parts only - the certification you are about to sign. Watch out: If a rebuild is even arguable, price it first. The salvage-to-rebuilt lane keeps the vehicle registrable; this one closes that door permanently.
2	YOU	The vehicle row	Year, make, model, body style and VIN, copied from the certificate being surrendered. Watch out: For an out-of-state junk or non-repairable title, this is the conversion moment - Arkansas reads those designations as equivalents and issues its own PARTS ONLY certificate.
3	YOU	Sign, print, date	The three rules at the foot, under the certification and its two printed acknowledgements. Watch out: Your signature adopts both acknowledgements - no road registration, and PARTS ONLY on every future title. Sign it meaning both.
4	YOU	Submit it with the title	The request and the surrendered certificate go to the department together, and a PARTS ONLY title comes back. Watch out: That branded certificate is now the donor car's sale document - assign it like any title when the parts hunter with a trailer turns up.

What gets this one rejected

- Arriving without the title. The instruction requires this form and the Arkansas title for the vehicle - or the branded out-of-state title - because the request replaces one certificate with another.
- Hoping to undo it later. The printed acknowledgement is that any subsequent Arkansas title will bear the PARTS ONLY designation - unlike a salvage brand, there is no rebuilt route out.
- Registering it anyway. The reconstruction affidavit's reverse states the bar in terms: vehicles with a Parts Only or similar document shall not be registered for use on the streets and highways.
- Confusing it with dismantling. The dismantle notice cancels the title record outright; this request keeps a certificate alive, permanently branded - a parts donor with paperwork rather than a hulk with none.
- Requesting it on someone else's vehicle. The certification is the owner's to make, and the surrendered title has to be yours to surrender.

☒ Amber is what you write

☐ Grey is a block somebody else completes

The completed example follows overleaf.

**STATE OF ARKANSAS
REQUEST FOR PARTS ONLY TITLE
FOR A VEHICLE**

To receive a “parts only” title, the applicant must submit this form and the Arkansas title for the motor vehicle to be dismantled, or the out of state title for the vehicle bearing the designation “junk”, “parts only”, “non-repairable”, or similar designation.

This is to certify that the vehicle listed herein has been damaged to the extent that it has no value except as parts only. I hereby request issuance of a “PARTS ONLY” title for the vehicle as authorized under Arkansas Code § 27-14-2302. I am aware that the newly issued Arkansas certificate of title for the vehicle will be designated as “PARTS ONLY”. I am aware that the vehicle will not be registered for road use in the state of Arkansas and any subsequent Arkansas title issued for the vehicle will bear the “PARTS ONLY” designation.

VEHICLE DESCRIPTION

Year	Make	Model	Body Style	Vehicle Identification Number
1997	Mercury	Sable GS	Sedan	1MELM50UXVA652108

Norbert Quave

Signature of Person Requesting “Parts Only” Title.

Norbert L. Quave

Printed Name of Person Requesting “Parts Only” Title.

05/11/2026

Date

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