

How to fill out 10-345 — Statement of Facts for Issuance of a Bonded Title

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/forms/arkansas/10-345-bonded-title-statement-of-facts/

Arkansas · written against 10-345 (no revision printed), issued under Ark. Code Ann. Title 27, Chapter 14

The way into Arkansas's bonded-title process for a vehicle with no title at all - bought at a yard sale on a handshake, inherited from a barn, or papered so long ago the documents are gone. It is an application to be allowed to apply: the form itself asks only how you got the vehicle, and what comes back from the Office of Motor Vehicle's bonded title agent, ten to twenty-five business days later, is either bond forms and a letter of approval with further instructions or a letter of explanation as to why you are not approved. Two attachments are mandatory before it will be read: a bill of sale, and a VIN verification on the form prescribed by the Arkansas State Police.

This sheet is not the form. Download the blank 10-345 from the Arkansas Department of Finance and Administration, Office of Motor Vehicle at <https://www.dfa.arkansas.gov/wp-content/uploads/IssuanceOfBondedTitle.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	The vehicle row	Year, make, model, body style and the VIN - with dimensions only if the application is for a mobile home. Watch out: Take the VIN from the vehicle itself, carefully: it is about to be verified character by character by a law enforcement officer, and a transposition here means a second inspection.
2	YOU	Read the four conditions you are swearing to	No junking or branded certificate, no mechanics or storage lien, not stolen, no ownership litigation. Watch out: If any of the four is arguable - a storage yard claiming fees, an ex disputing the sale - resolve that first. The agent's records research is designed to find exactly these.
3	YOU	Explain how and from whom	The ten lines: names, dates, amounts, and the reason no title changed hands. Watch out: Write it like a statement, because it is one. The seller's name and town give the agent something to check; I forget defeats the application.
4	OTHER	Get the VIN verified and the bill of sale together	A certified city or county law enforcement officer, or the Arkansas State Police or designee, completes the verification on the State Police's own form; your bill of sale - whatever paper the purchase produced - travels with it. Watch out: Call the local department before driving over; some agencies schedule VIN inspections on set days. The verification is the one attachment you cannot write yourself.
5	YOU	Sign, date, mail, wait	Signature, printed name, address and phone, then the packet to Office of Motor Vehicle - Bonded Titles, P.O. Box 1272, Little Rock. Watch out: Ten to twenty-five business days, says the form. What returns is either bond forms with instructions or a letter explaining the refusal - and the phone number you wrote is how ambiguities get resolved instead of refused.

What gets this one rejected

- No bill of sale attached. The opening instruction makes it a condition: this form must be accompanied by a bill of sale and verification of the VIN.
- A VIN verification done by the wrong person. It must be conducted by a certified law enforcement officer of any city or county in Arkansas or by the Arkansas State Police or a designee - a notary, a mechanic or a title service will not do.
- A vehicle with a junking certificate or similar brand. The first sworn condition excludes it, and the research the agent runs is precisely how that surfaces.
- A storage or mechanics lien standing against the vehicle. Condition two - the lien has its own statutory process, and bonding is not a way around it.
- An explanation that explains nothing. Bought it, cash is not an account of how and from whom; the agent researching the record needs names and dates to research against.
- Treating approval as a title. What arrives is bond forms - the certificate comes later, after the surety bond is purchased and filed.

☐ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off 10-345 (no revision printed) and the Arkansas Department of Finance and Administration, Office of Motor Vehicle's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com

STATE OF ARKANSAS STATEMENT OF FACTS FOR ISSUANCE OF A BONDED TITLE

If applying for a bonded title on a **motor vehicle**, this form must be accompanied by a bill of sale and verification of the motor vehicle identification number (VIN) on the form prescribed by the Arkansas State Police. The verification shall be conducted by a certified law enforcement officer of any city or county in Arkansas or by the Arkansas State Police or a designee of the Arkansas State Police.

I the undersigned request to be approved to pursue bonded title procedures to obtain a certificate of title for the following vehicle:

Year	Make	Model	Body Style	Dimensions if Mobile Home	Vehicle Identification Number
1998	Chevrolet	S-10	Pickup		1GCCS1449W8214506

I hereby swear and affirm that to the best of my knowledge the vehicle described above is not subject to any of the following conditions and that the explanation that follows is an accurate account of how and from whom the vehicle was obtained.

1. The vehicle has not been issued a junking certificate or similarly branded certificate of title.
2. The vehicle is not subject to a mechanics or storage lien.
3. The vehicle is not stolen.
4. The vehicle is not involved in ownership litigation.

Briefly explain how and from whom the vehicle was obtained:

Bought for cash at an estate yard sale on Highway 5 south of Mountain Home
in June 2019, from the family of the late owner. The family said the
certificate of title would be mailed on once the estate paperwork cleared,
but no title ever arrived, and the family has since moved out of state and
cannot be reached at the number I was given. I paid \$900 and have the
handwritten receipt. The truck has been stored in my barn since the purchase;
no lien has ever been claimed against it and no one has disputed the sale.

Applicant's Printed Name Twyla J. Beckwith Date 04/18/2026

Applicant's Address (Please Print) 218 Buzzard Roost Rd

City, State, Zip (Please Print) Mountain Home, AR 72653

Signature of Applicant Twyla Beckwith Phone Number (870) 555-0139

Return this completed form to:
Department of Finance and Administration
Office of Motor Vehicle - Bonded Titles
P.O. Box 1272
Little Rock, AR 72203

Upon receipt of this form, the bonded title agent will research Office of Motor Vehicle records to determine if bonded title procedures may be used to obtain title for the vehicle described herein. If so, you will receive bond forms and a letter of approval with further instructions. If not, you will be sent a letter of explanation as to why you are not approved. Please allow ten (10) to twenty five (25) business days processing time. If you have questions you may call (501) 682-4679.