

How to fill out 10-308 — Affidavit of Alteration (Assignment of Title)

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/forms/arkansas/10-308-affidavit-of-alteration/

Arkansas · written against 10-308 (no revision printed), issued under Ark. Code Ann. Title 27, Chapter 14

The only notarised form in an Arkansas seller's set, and it exists for the day a pen slipped. When an assignment on a certificate of title has been altered - a name written over, a figure corrected, a wrong buyer scratched out - this affidavit is how the person who altered it explains themselves under oath: on what date they altered the assignment of which state's certificate, title number and all, for what reasons, and a sworn statement that the alteration was not made with intent to defraud, or with intent to evade the laws of the State of Arkansas governing the registration of motor vehicles. The department's reply is printed at the foot, and it is not a promise: it reserves the right to consider each application individually on its merits, and your affidavit does not necessarily mean that a certificate of title will be issued thereon.

This sheet is not the form. Download the blank 10-308 from the Arkansas Department of Finance and Administration, Office of Motor Vehicle at <https://www.dfa.arkansas.gov/wp-content/uploads/AlterationofTitleAlteration.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Today's date, and who comes before the notary	The date the oath is sworn and the deponent's name - the person whose pen made the alteration. Watch out: If the buyer altered it, the buyer swears. An affidavit in the wrong voice explains nothing and gets weighed accordingly.
2	YOU	When the alteration happened	On or about the day the assignment was changed - approximately is allowed, the form says on or about. Watch out: Honest approximation beats false precision. The examiner cares about the sequence of events, not the hour.
3	YOU	Which certificate	The issuing state and the certificate of title number, from the front of the altered document. Watch out: The title number ties the oath to the paper. Copy it exactly - an affidavit about the wrong certificate number is a new problem.
4	YOU	The reasons, in plain sentences	Four lines for what was wrong and what was done: the misspelling, the wrong figure, the changed circumstance. Watch out: Name the true facts as well as the error - corrected the buyer's first name from the misheard spelling to the spelling on his license tells the examiner everything they need.
5	YOU	Sign in front of the notary, not before	The affiant's signature, then the notary completes the subscribed-and-sworn block, the commission expiry and their own signature. Watch out: Bring photographic identification and an unsigned affidavit. The swearing is the point: a notary certifying a signature they watched is what turns your explanation into evidence.
6	YOU	Send it with the altered certificate	The affidavit travels with the title work it explains, into the department's individual consideration. Watch out: Read the printed reservation at the foot and have a fallback: if the department declines the altered assignment, the replacement-title route is the reset button.

What gets this one rejected

- Skipping the notary. Every other sheet in an Arkansas sale is signed plain; this one is sworn, and an unsworn explanation of an altered assignment is just more writing on a damaged document.
- The wrong deponent. The affidavit says comes (name) who being duly sworn, deposes and says that he altered the assignment - it is the alterer's oath, not the owner's, where those differ.
- A reason that is not a reason. Fixed it is not an account; the examiner weighing the altered certificate needs to know what was wrong and what the true facts are.
- Treating the affidavit as acceptance. The printed notice is explicit that the department decides each application on its merits and the affidavit does not guarantee a title issues.
- Altering the assignment again to match the affidavit. The affidavit explains the alteration that exists; a second correction needs its own explanation, and by then a replacement title is the cleaner road.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off 10-308 (no revision printed) and the Arkansas Department of Finance and Administration, Office of Motor Vehicle's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs. sellmycarhub.com

AFFIDAVIT OF ALTERATION

Assignment of Title

On this 9th day of July, 2026,

1 — comes Odessa L. Fairbrook who being duly sworn,

deposes and says that, on or about the 9th day of

July, 2026, he altered the assignment of

Arkansas Certificate of Title Number 21873304
State

for the following reason(s):

4 — The buyer's first name was written as Terrance in the

assignment. I corrected it to Terrell, the spelling on

his driver's license, by writing over the entry.

Deponent further states that such alteration was not made with intent to defraud, or with intent to evade the laws of the State of Arkansas governing the registration of motor vehicles.

Further, the deponent sayeth not.

Odessa Fairbrook

Signature of Affiant

Subscribed and Sworn to before me this 9th day

of July, 2026.

Priscilla D. Marchbanks

Notary Public

My Commission expires: January 14, 2030

This department reserves the right to consider each application individually on its merits and hereby gives notice that your affidavit does not necessarily mean that a certificate of title will be issued thereon.